



BOARD OF COMMISSIONERS' AGENDA

Tuesday, May 12, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

- IV. MEETING MINUTES

Minutes from the Tuesday, May 5, 2020 Board of Commissioners' meeting.

Action: APPROVE the minutes from the May 5, 2020 Board of Commissioners' meeting.

- V. PROCLAMATIONS

- A. Proclamation No. 10 of 2020 – Proclaiming May 12-13, 2020 as Centre Gives Days in Centre County.

Action: ADOPT Proclamation No. 10 of 2020.

- B. Proclamation No. 11 of 2020 – Proclaiming May 2020 as Mental Health Awareness Month in Centre County.

Action: ADOPT Proclamation No. 11 of 2020.

- VI. COVID-19 PLANNING AND RESPONSE

- A. Personnel

- i. Correctional Facility

- 1. Consider the authorization to fill the currently vacant and furloughed position of Lieutenant, effective May 17, 2020, pay period 11 – Dept. 333.

2. Consider approval of the reinstatement of Brenda McKinley, Administrative Coordinator, from reduce hours furlough to regular full time status effective May 17, 2020, pay period 11 – Dept. 333.

- ii. Recorder of Deeds – Consider approval of the reinstatement of Nancy Stover, 2nd Deputy Recorder of Deeds, from full time furlough to regular full time status effective May 18, 2020, pay period 11 – Dept. 133.

B. Reopening Centre County

VII. CONTRACTS

- A. Capital Projects - Change Order No. 01 with general construction contractor J.C. Orr & Son, Inc. for the Centre County Courthouse Renovation Project. This change order in the amount of \$2,512.33 is to fill in the gap exposed after removal of fin tube radiation from the exterior walls. Increasing the contract total from \$644,698 to \$647,210.33 – Dept. 971.

Action: *APPROVE Change Order No. 01 with J.C. Orr & Son, Inc.*

- B. Correctional Facility – Contract renewal with Mahaffey Laboratory LLC for laboratory testing services of waste effluent at the Centre County Correctional Facility at a rate of \$106 per occurrence. Contract total is estimated at \$10,600 for the period of April 9, 2020 through April 8, 2025 – Dept. 333.

Action: *Add the contract renewal with Mahaffey Laboratory LLC to next week's Consent Agenda.*

C. Human Services

Children and Youth - Quarterly reports for the period of July 1, 2019 through March 31, 2020 – Dept. 511.

Action: *APPROVE the CYS quarterly reports.*

- D. Information Technology Services – Contract with CDW-G to provide Duo Security, a multi-factor authentication application used to enhance cyber security. The contract total is \$18,360 for the period of May 19, 2020 through May 18, 2021 – Dept. 142.

Action: *Add the contract with CDW-G to next week's Consent Agenda.*

- E. Risk Management - Professional liability insurance policy for the District Attorney's Office through NDAA Insurance Services. The total premium is \$27,975 for the period of June 6, 2020 through June 6, 2021 - Dept. 112.

Action: *Add the policy with NDAA Insurance Services to next week's Consent Agenda.*

VIII. GRANTS

A. Planning

- i. Submission of Payment Request #6 to the Department of Community and Economic (DCED) for disbursement of funds from the Development Keystone Communities Grant in the amount of \$960.54 for public advertisement of the Mountain Top Activity Center RFP Dept. 151.

Action: Add submission of Payment Request #6 to DCED to next week's Consent Agenda

- ii. Amendment to Citizen's Participation Plan for Centre County and Bellefonte Borough's Community Development Block Grant Programs for Federal Fiscal Year 2019, 2020 and Community Development Block Grant Coronavirus federal funds (CDBG-CV) – Dept. 151.

Action: APPROVE the amendment to the Citizen's Participation Plan.

iii. Multimodal Transportation Fund Grant

1. Resolution 10 of 2020 – Authorizing the Chair of the Board of Commissioners signatory authority with the Commonwealth of Pennsylvania, acting through the Bureau of Project Delivery, of the Department of Transportation – Dept. 151.
2. Intergovernmental Business Partner Agreement with the Commonwealth of Pennsylvania, acting through the Bureau of Project Delivery of the Department of Transportation, authorizing electronic access to PennDOT systems for engineer and construction management. There is no cost for this agreement, which will continue until terminated by either Party – Dept. 151.
3. Resolution 11 of 2020 – Establishing policy and procedure that shall be used for the orderly determination of the need to use consulting engineering firms, qualification and selection of firms, and general administration and monitoring of the engineering firms – Dept. 151.

Action: Add Multimodal Transportation Fund Grant items i-iii to next week's Consent Agenda.

- B. Emergency Management – U.S. Department of Homeland Security Federal Fiscal Year 2019 Pre-Disaster Mitigation Grant Agreement between the Pennsylvania Emergency Management Agency and Centre County. The project total is \$67,000, which is funded as follows: Federal \$50,250, and County \$16,750 for the period of October 1, 2018 through April 1, 2022 – Dept. 351.

Action: Add the grant agreement with PEMA to next week's Consent Agenda.

C. Human Services

i. Adult Services

1. Resolution 12 of 2020 – A Resolution authorizing the filing of a proposal for funds with the Department of Community and Economic Development, Commonwealth of Pennsylvania – Dept. 501.

Action: *ADOPT Resolution 12 of 2020.*

2. Submission of an application for the Emergency Solutions Grant CARES (ESG-CV) to the Pennsylvania Department of Community and Economic Development (DCED), requesting a total of \$341,549 to support emergency/temporary shelter and homeless prevention services - Dept. 501.

Action: *APPROVE submission of the ESG-CV application to DCED.*

IX. CONSENT AGENDA

- A. Emergency Management – Agreement with the Centre Region Council of Governments (COG) designating the COG HazMat Team as one of the County's hazardous materials response contractors under Act 165. This agreement shall continue in full force and effect until terminated by either party upon one year's written notice to the other – Dept. 351.
- B. Veterans Affairs – Amendment to the Veterans' Trust Fund grant agreement with the Department of Military and Veterans Affairs to extend the period of performance for seven months, to terminate on December 31, 2020 – Dept. 523.

X. LETTER OF SUPPORT

Letter of support for Dr. Kasandra Botti, DO to re-apply as Centre County's Centralized Coordinating Entity (CCE) to the Pennsylvania Commission on Crime and Delinquency's Naloxone Program. The designated CCE per county or region will receive intranasal naloxone kits to be distributed locally to priority first responder groups and other eligible entities within their service area. These County/Regional CCEs will serve as the primary point of contact for first responders within their communities to request and receive naloxone at no cost.

Action: *APPROVE the letter of support for Dr. Kassandra Botti to re-apply as Centre County's CCE.*

- I. ADMINISTRATOR'S REPORT
- II. LIQUID FUELS
- III. FEE FOR LOCAL USE
- IV. DISCUSSION ITEMS

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V. PERSONNEL ITEMS

- A. Aging – Consider approval of a check for Educational Program Support in the amount of \$3,007.58 (\$6,015.15 total amount) for Sheera Corrigan, Aging Care Manager 2, Aging, (p.c. #09), for satisfactory completion of spring 2020 courses – Dept. 521.
- B. Public Defender – Consider approval of the revision to the appointment for Julia L. Dellinger, full-time Law Clerk, Public Defender, (p.c. #15, non-exempt, replacing L. Rupert), at SG-N16A(01)–\$19.79/hour, effective May 18, 2020, pay period 11. Salary budget savings for 2020 \$11,933, annualized salary savings for 2021 \$14,845 - Dept. 132.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

VIII. CHECK RUN

Check run in the amount of \$ \$5,780,250.58 dated May 8, 2020.

Action: APPROVE the check run dated May 8, 2020.

IX. C-NET REQUESTS

X. RECOGNITION

XI. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

Centre County Government Office will be closed on Monday, May 25 in observance of Memorial Day.

XII. EXECUTIVE SESSION REPORT

XIII. PUBLIC MEETING SCHEDULE

Tuesday, May 12, 2020

BOC/Salary Board Meeting- 10:00 AM – 146WB

Board of Elections – 1:00 PM – Room 146WB

Thursday, May 14, 2020

Prison Board of Inspectors- 8:00 AM

BOC/Salary Board Meeting- 10:00 AM – 146WB

XIV. BID / PROPOSAL SCHEDULE

XV. ELECTION ANNOUNCEMENTS

Monday, May 18, 2020

Last day to REGISTER before the primary.

Tuesday, May 26, 2020

Last day to apply for a mail-in or civilian absentee ballot.

Tuesday, June 2, 2020

GENERAL PRIMARY

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots.
Must be received by 8PM.

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT