



SALARY BOARD AGENDA

Thursday, May 19, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, May 5, 2022 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, May 5, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Courts

i. Probation

1. Approve the upgrade/reclassification to the position of full-time Probation Officer 1, Probation, (p.c. #20, non-exempt), at SG-N13D(04)--\$19.56/hour to full-time Intensive Adult Probation Officer-PO2, Probation, (p.c. #20, non-exempt), at SG-N15A(01)--\$20.27/hour, effective May 22, 2022, pay period 12 (Currently occupied by L. Hannegan). Salary budget impact for 2022 \$3,548, annualized salary impact for 2023 \$1,385 – Dept. 301.
2. Approve the change in pay rate for Lara Hannegan, full-time Intensive Adult Probation Officer-PO2, Probation, (p.c. #20, non-exempt), from SG-N15A(01)--\$20.27/hour to SG-N15D(04)--\$21.44/hour, effective May 22, 2022, pay period 12. Salary impact for 2022 \$4,864, annualized salary impact for 2023 \$3,666 – Dept. 301.

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3. Approve the promotion/change in title for Derek Shaw from full-time Probation Officer 1, Probation, (p.c. #25, non-exempt), at SG-N13B(02)--\$18.84/hour to full-time Correctional Parole Officer-PO2, Probation, (p.c. #06, non-exempt, replacing A. Delker), at SG-N15A(01)--\$20.27/hour, effective May 29, 2022, pay period 12. President Judge Pamela Ruest is requesting that Mr. Shaw be approved at SG-N15B(02)--\$20.66/hour. Salary budget savings for 2022 \$1,085, annualized salary savings for 2023 \$4,700 – Dept. 301.

Action: *APPROVE the Probation items 1-3.*

B. Sheriff

- i. Approve the rate for Larissa D. McGhee at SG-N08A(01)--\$14.79/hour, effective May 23, 2022, pay period 12. Sheriff Bryan Sampsel is appointing Ms. McGhee to full-time Deputy Sheriff-Security, Sheriff, (p.c. #30, non-exempt, replacing E. Walters). Sheriff Bryan Sampsel is requesting that Ms. McGhee be approved at SG-N08B(02)--\$15.07/hour. Salary budget impact for 2022 \$2,329, annualized salary impact for 2023 \$1 – Dept. 211.
- ii. Approve the rate for Garrett J. Rigg at SG-N08A(01)--\$14.79/hour, effective May 23, 2022, pay period 12. Sheriff Bryan Sampsel is appointing Mr. Rigg to full-time Deputy Sheriff-Security, Sheriff, (p.c. #39, non-exempt, replacing Z. Mothersbaugh). Sheriff Bryan Sampsel is requesting that Mr. Rigg be approved at SG-N08B(02)--\$15.07/hour. Salary budget savings for 2022 \$13,261, annualized salary savings for 2023 \$1,959 – Dept. 211.
- iii. Approve the rate for Logan L. Smith at SG-N08A(01)--\$14.79/hour, effective May 23, 2022, pay period 12. Sheriff Bryan Sampsel is appointing Ms. Smith to part-time Deputy Sheriff-Security 60%, Sheriff, (p.c. #15, non-exempt, replacing T. Buchanan). Sheriff Bryan Sampsel is requesting that Ms. Smith be approved at SG-N08B(02)--\$15.07/hour. Salary budget savings for 2022 \$7,957 – Dept. 211.
- iv. Approve the rate for Driss Benaija at SG-N08A(01)--\$14.79/hour, effective May 23, 2022, pay period 12. Sheriff Bryan Sampsel is appointing Mr. Benaija to part-time Deputy Sheriff-Security 60%, Sheriff, (p.c. #20, non-exempt, replacing E. Cain). Sheriff Bryan Sampsel is requesting that Mr. Benaija be approved at SG-N08B(02)--\$15.07/hour. Salary budget savings for 2022 \$7,608, annualized salary impact for 2023 \$349 – Dept. 211.

Action: *APPROVE the Sheriff items i-iv.*

- C. Human Resources** – Consider approval to advertise and recruit Office Floaters, Human Resources, at SG-N02P(16)--\$14.95/hour, effective May 19, 2022, pay period 11 – Dept. 114.

Action: *APPROVE the advertisement and recruitment of Office Floaters at the 16 step.*

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D. Human Services

i. Children & Youth Services

1. Consider approval of the upgrade/reclassification to the position of full-time Caseworker 2, C&YS, (p.c. #06, non-exempt), at SG-N13C(03)--\$19.20/hour to full-time Caseworker 3, C&YS, (p.c. #06, non-exempt), at SG-N15A(01)--\$20.27/hour, effective May 22, 2022, pay period 12 (Currently occupied by C. Flick). Salary budget impact for 2022 \$4,738, annualized salary impact for 2023 \$2,789 – Dept. 511.
2. Consider approval of the creation of an on-call/occasional Senior Advisor, C&YS, (p.c. #55, non-exempt), at SG-N11, effective May 23, 2022, pay period 12 through November 23, 2022, pay period 25, for up to 30 hours per week – Dept. 511.
3. Consider approval of the appointment for Cathy Fisher, on-call/occasional Senior Advisor, C&YS, (p.c. #55, non-exempt, new), at SG-N11V(22)--\$25.09/hour effective May 23, 2022, pay period 12 through November 23, 2022, pay period 25. Salary budget impact for 2022 \$7,238, annualized salary impact for 2023 \$12,545 – Dept. 511.

Action: *APPROVE the Children & Youth Services items 1-3.*

VI. ADJOURNMENT