



BOARD OF COMMISSIONERS AGENDA

Tuesday, May 23, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

VI. PROCLAMATION

Proclamation 25 of 2023 – Proclaiming May 21-27, 2023 as “Emergency Medical Services Week” in Centre County.

Action: *ADOPT Proclamation 25 of 2023 proclaiming May 21-27, 2023 as “Emergency Medical Services Week” in Centre County.*

VII. ORDINANCE

Ordinance 2 of 2023 – Responsible Contractor Ordinance – An Ordinance providing for the adoption of certain procedures related to the solicitation and award of Centre County Government public construction contracts valued at \$250,000 or more.

Action: *APPROVE the advertisement of Ordinance 2 of 2023.*

VIII. BIDS AND PROPOSALS

- A. Centre County Courthouse Retaining Wall Reconstruction IFB – Contract with JG Contracting Company, Inc. to provide a design-build and construction of the retaining walls on the north and south sides of the existing Courthouse building for a total of \$2,141,300.00 - Dept 971.

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Action: *APPROVE the contract with JG Contracting Company, Inc. pending solicitor review.*

IX. CONTRACTS – AUTHORIZATION

- A. District Attorney – Consider approval of a contract with Thomson Reuters/Westlaw-Proflex to provide access to a multitude of online legal research data including, but not limited to, all State and Federal cases, statutes, regulations, administrative decisions and directives. The contract total is \$23,507.88 for the period of August 1, 2023 to July 31, 2024 – Dept. 221.

Action: *Add the contract with Thomson Reuters/Westlaw-Proflex to next week's Consent Agenda.*

- B. MDJ-Centre Hall 49-3-04 – Consider approval of a contract with Stoltzfus Bros Construction LLC to replace the roof at the Centre Hall MDJ Building. The contract total is \$15,736 – Dept 256.

Action: *Add the contract with Stoltzfus Bros Construction LLC to next week's Consent Agenda.*

- C. Risk Management – Contract renewal with PA Counties Risk Pool (PCoRP) to provide property/causality insurance. The contract total is \$472,133 for the period of June 1, 2023 to June 1, 2024 – Dept 112.

Action: *Add the contract with PCoRP to next week's Consent Agenda.*

Human Services

- D. Adult Services – Consider approval of the second change to the FY 2021-2022 Human Services Block Grant I&E Report. Due to a miscalculation, additional funds were available in FY 2020-2021 Retained Earnings; therefore, the Retained Earnings plan for FY 2021-2022 needed to be updated. Additional funds were added into staff salaries and benefits. The grant total is \$6,150,312 funded as follows: State \$5,892,657 and County Match \$257,655 for the period of July 1, 2021 to June 30, 2022 – Dept 501.

Action: *APPROVE the change to the FY 2021-2022 Human Services Block Grant I&E Report.*

- E. MH/ID EI- D&A – Consider approval of an Addendum #1 with Strawberry Fields, Inc. to provide additional funds for early intervention services in the amount of \$100,000. Service provider's contract maximum will increase from \$300,000 to \$400,000. The contract total is \$400,000 funded as follows: State \$360,000 and County Match \$40,000 for the period of July 1, 2022 to June 30, 2023 – Dept 561.

Action: *Add the contract addendum #1 with Strawberry Fields, Inc. to next week's Consent Agenda.*

X. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

- A. 9-1-1 Emergency Communications – Consider approval of an agreement with PennDOT to provide the Commonwealth's PennDOT traffic cameras from its transportation management systems. This will be beneficial to the efficient and safe operations of Pennsylvania highway systems. This agreement will remain in effect from the time of signature until either party provides 24 hours' written notice to terminate. There is no charge for the county with this agreement – Dept. 354.

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- B. Planning & Community Development – Memorandum of Understanding (MOU) with McDonald’s USA, LLC for the “Final Land Development Plan – McDonald’s L/C 37-2172” located in Benner Township; CCPCDO File No. 53-23. This proposal constitutes a Final Plan submission showing the development of a 4,285 square foot McDonald’s restaurant along with corresponding infrastructure located at the corner of Benner Pike (State Route 0150) and Paradise Road (State Route 3004) – Dept 151.

Human Services

A. MH/ID EI- D&A

- i. Consider approval of a contract addendum No.1 with Care for People Plus, Inc. to allow funds to provide additional home and community support services and adding transportation services in the amount of \$11,500. The contract maximum will increase from \$23,000 to \$34,500. The contract total is \$34,500 funded as follows: State \$32,910 and County Match \$1,590 for the period of July 1, 2022 to June 30, 2023 – Dept 561.
- ii. Consider approval of a referral agreement with Crossroads Counseling, Inc. to provide referrals of clients who meet eligibility requirements to mental health and drug and alcohol services. There is no contract total for the period of February 3, 2023 to February 2, 2025 – Dept 561/562.

-----END OF CONSENT-----

XI. CHECK RUN

Check run in the amount of \$1,259,950.47 dated May 19, 2023.

Action: *APPROVE the check run dated May 19, 2023.*

XII. ADMINISTRATOR’S REPORT

XIII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

- i. Centre County Government Offices will be closed on Monday, May 29, 2023 in observance of Memorial Day.
- ii. The Board of Commissioners and Salary Board meetings on Thursday, June 1, 2023 have been CANCELLED.

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Tuesday, May 23, 2023

Board of Commissioners Work Session – 11:45 AM – Willowbank 146

Board of Elections – 3:00 PM – Willowbank 146

Thursday, May 25, 2023

Finance Committee – 9 AM – Willowbank 146

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Tuesday, May 30, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Elections – 3:00 PM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT