



## BOARD OF COMMISSIONERS' AGENDA

Thursday, May 28, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, May 21, 2020 Board of Commissioners' Meeting.

Action: *APPROVE the minutes from May 21, 2020.*

IV. COVID-19 PLANNING AND RESPONSE

A. Personnel

i. District Attorney

1. Consider approval of the reinstatement of Sean McGraw, Deputy District Attorney, from fulltime furlough to regular full-time status effective June 1, 2020, pay period 12 - Dept. 221
2. Consider approval of the reinstatement of Elaina Reed, Paralegal, from fulltime furlough to regular full-time status effective June 1, 2020, pay period 12 - Dept. 221

ii. Public Defender

1. Consider approval of the reinstatement of Summer Corl, Paralegal, from fulltime furlough to regular full-time status effective June 1, 2020, pay period 12 - Dept. 132
2. Consider approval of the reinstatement of Janet L. Poorman, Legal Secretary II, from fulltime furlough to regular full-time status effective June 1, 2020, pay period 12 - Dept. 132

iii. Transportation

1. Consider approval of the extension of furlough of Rhonda Kelly, Department Clerk 3, through June 12, 2020, pay period 13 - Dept. 531
2. Consider approval of the extension of furlough of Thomas Burger, Vehicle Operator, through June 12, 2020, pay period 13 - Dept. 531
3. Consider approval of the extension of furlough of Vernon Wallace, Vehicle Operator, through June 12, 2020, pay period 13 - Dept. 531
4. Consider approval of the extension of furlough of Susan Warner, Vehicle Operator, through June 12, 2020, pay period 13 - Dept. 531
5. Consider approval of the extension of furlough of Pam Witherite, Vehicle Operator, through June 12, 2020, pay period 13 - Dept. 531

iv. Weights and Measures - Consider approval of the reinstatement of Ronald Williams, Sealer – Weights and Measures, from fulltime furlough to regular full-time status effective June 1, 2020, pay period 12 - Dept. 121

Action: *APPROVE personnel requests from department heads and elected officials.*

- v. Consider extension of temporary furloughs/partial reduction of hours for non-Court related offices.

B. Reopening Centre County

Consideration of a policy outlining the protocols for working in County offices during the COVID-19 public health crisis.

V. PERSONNEL ITEMS

A. Correctional Facility

- i. Consider approval of the promotion for Trevor Nichols from full-time Corrections Officer, Correctional Facility, (p.c. #111, non-exempt), at SG-N10E(05)-\$17.45/hour, to full-time Lieutenant, Correctional Facility, (p.c. #03, exempt, replacing K. Keiser), at SG-S54A(01)-\$23.29/hour (\$48,443.20/annum), effective retro to May 17, 2020, pay period 11. Salary budget savings for 2020 \$14,255, annualized salary savings for 2021 \$2,891 – Dept. 333.
- ii. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #111, non-exempt, replacing T. Nichols), at SG-N10, effective retro to May 19, 2020, pay period 11– Dept. 333.

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VI. REPORT ON JUDICIAL PERSONNEL ITEMS

DUI Court/Probation – Consider approval of the personnel requisition for full-time Specialty Court Probation Officer 2, DUI Court/Probation, (p.c. #24, non-exempt, replacing C. Young), at SG-N15, effective retro to May 13, 2020, pay period 11–Dept. 303.

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

VIII. NON-PERSONNEL ITEMS

Emergency Communications – Maintenance and Support Agreement with Tyler Technologies for the Computer Aided Dispatch and Mobile System. The contract total is \$86,078.72 for the period of July 1, 2020 through June 30, 2021 – Dept. 354.

*Action: Add the agreement with Tyler Technologies to the June 4, 2020 Consent Agenda.*

IX. CONSENT AGENDA

A. Risk Management - Liability, property, and crime insurance policy renewal through Pennsylvania Counties Risk Pool (PCoRP). The total cost is \$385,014 for the period of June 1, 2020 through June 1, 2021 – Dept. 112.

B. GRANTS

Risk Management – Submission of a grant application to Pennsylvania Counties Risk Pool (PCoRP) in the amount of \$10,500 - Dept. 112.

X. DISCUSSION ITEMS

Minutes from the Friday, May 22, 2020 Board of Commissioners' Executive Sessions convened at 12:44 PM and 2:56 PM

XI. EXECUTIVE SESSION REPORT

XII. PUBLIC MEETING SCHEDULE

Thursday, May 28, 2020

Board of Commissioners/Salary Board – 10:00 AM – Virtual

Tuesday, June 2, 2020

Primary Election

Board of Commissioners– 10:00 AM – CANCELLED

XIII. QUESTIONS FROM THE PRESS

XIV. ADJOURNMENT