



## BOARD OF COMMISSIONERS AGENDA

Tuesday, May 31, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting held on Tuesday, May 24, 2022.

**Action:** *APPROVE the minutes from May 24, 2022.*

VI. 2022 GENERAL PRIMARY ELECTION RE-COUNT UPDATE

VII. ANNUAL CNET REPORT

The Board will be presented an annual presentation by CNET to highlight the 2021 year.

VIII. BIDS AND PROPOSALS

- A. Capital Projects – Authorizing release of solicitation of Professional Services for Construction Manager as Advisor (CMA) – Dept. 971.

**Action:** *APPROVE the release of solicitation of Professional Services.*

- B. Copier Services – Contract award for the Request for Proposals – Dept. 113.

**Action:** *Enter into contract negotiations for the RFP – Copier Services.*

**BOARD OF COMMISSIONERS AGENDA**

**TUESDAY, MAY 31, 2022**

**PAGE 2**

- C. Business and Paratransit Fleet Vehicle Maintenance – Requesting proposals to provide routine and advanced maintenance and repairs on Business and Paratransit Fleet vehicles including, but not limited to, inspections, oil changes, brakes, tires, suspension, heat/air conditioning systems, electrical systems, engine, etc. – Dept. 531/532.

**Action:** *APPROVE advertisement of the Request for Proposals – Business and Paratransit Fleet Vehicle Maintenance.*

IX. AMERICAN RESCUE PLAN ACT (ARPA)

X. CONTRACTS – AUTHORIZATIONS

Human Services

- A. Aging – Consider approval of AmeriCorps Seniors American Rescue Senior Demonstration Program (SDP) Grant for the Retired Seniors Volunteer Program (RSVP). The grant provides necessary funding to work with member agencies such as Meals on Wheels and the County designated food pantries. Volunteers are provided through the RSVP for these locations to enhance distribution of food and social interaction. The grant total is \$100,000 for the period of July 1, 2022 to June 30, 2024 – Dept. 521.

**Action:** *Add the AmeriCorps Seniors American Rescue Senior Demonstration Program (SDP) Grant to next week's Consent Agenda.*

B. MH/ID

- i. Consider approval of the revised Human Services Block Grant for the fiscal year 2020-2021 report. The updated report shows clarified Mental Health medical assistance administrative claims funding per department of Human Services. The report total is \$6,152,611 funded as follows: State \$5,893,445 and County \$259,166 for the period of July 1, 2020 to June 30, 2021 – Dept. 561.

**Action:** *APPROVE the revised Human Services Block Grant for the fiscal year 2020-2021 report.*

- ii. Contract addendum with Strawberry Fields, Inc. to provide additional housing support/CHIPP enhancement services. The addendum will increase \$20,000, increasing the service provider's contract maximum from \$1,169,584 to \$1,189,584 funded as follows: State \$1,134,744 and County \$54,840 for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
- iii. Contract addendum with Skills, Inc. to provide additional psychiatric rehabilitation services. The addendum will increase \$14,000, increasing the service provider's contract maximum from \$214,606 to \$228,606 funded as follows: State \$218,067 and County \$10,539 for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
- iv. Contract addendum with Crossroads Counseling, Inc. to provide additional outpatient services and recovery house services. The addendum will increase \$64,000, increasing the service provider's contract maximum from \$140,000 to \$204,000 funded as follows: State \$143,070, Federal \$50,019 and County \$10,911 for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
- v. Contract renewal with Bauer's All About Kids, LLC to provide early intervention services that include occupational therapy, physical therapy, special instruction and speech pathology. The contract total is \$50,000 funded as follows: State \$45,000 and County \$5,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.

**BOARD OF COMMISSIONERS AGENDA**

**TUESDAY, MAY 31, 2022**

**PAGE 3**

- vi. Contract renewal with Cen-Clear Child Services, Inc. to provide early intervention services that include occupational therapy, physical therapy, special instruction, speech pathology and IFSP teaming. The contract total is \$125,000 funded as follows: State \$112,500 and County \$12,500 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.

**Action:** *Add the MH/ID items ii-vi to next week's Consent Agenda.*

**C. Adult Services**

- i. Resolution 9 of 2022 – A Resolution authorizing the filing of a proposal for funds with the Department of Community and Economic Development, Commonwealth of Pennsylvania – Dept. 501.

**Action:** *ADOPT Resolution 9 of 2022.*

- ii. Submission of an application for the Emergency Solutions Grant CARES (ESG-CV) to the Pennsylvania Department of Community and Economic Development (DCED), requesting a total of \$361,650.71 for the period of October 1, 2022 to March 31, 2024. The grant will support emergency/temporary shelter and homeless prevention services - Dept. 501.

**Action:** *APPROVE the submission of the ESG-CV application to DCED.*

- iii. Contract with Housing Transitions Inc. to provide Emergency Shelter Services. This contract is funded through the Human Services Block Grant-Homeless Assistance Program (HSBG-HAP). The contract total is \$57,115 funded through the State for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
- iv. Contract addendum with Centre Helps for the Basic Needs Case Management Program to provide resource management, budgeting, and advocacy services to individuals and families living in Centre County who are struggling financially. The addendum will increase the contract total from \$23,290 to \$62,395 funded through the State for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
- v. Contract addendum with Centre Helps to increase the allocation for the Information and Referral Hotline from \$70,000 to \$94,000 funded through the State for the period of July 1, 2021 to June 30, 2022 – Dept. 501.

**Action:** *Add the Adult Services items iii-v to next week's Consent Agenda.*

**D. Planning and Community Development**

- i. IDIS Online Access Request form to authorize Cheryl Kahl of SEDA Council of Governments (SEDA COG) to access IDIS funds relative to Centre County's Community Development Block Grant (CDBG) Entitlement Program – Dept. 817.
- ii. Consider approval of Centre Volunteers in Medicine (CVIM) to abandon the CDBG-CV program, from the CDBG-CV 2020 contract. CVIM did not use the CDBG-CV allocation for the approved project of administering COVID-19 testing and are not planning to use the funds for the project and request the County to abandon the project and reallocate the funding – Dept. 817.

**BOARD OF COMMISSIONERS AGENDA**

**TUESDAY, MAY 31, 2022**

**PAGE 4**

- iii. Consider approval of Centre Volunteers in Medicine (CVIM) project and unspent Centre County Rent/Mortgage/Utility Assistance Program, to the Centre County CV Vehicle Repair program. County also certifies Bellefonte modifications - Bellefonte rent/utility program to Bellefonte CV Vehicle Repair program. A public hearing regarding the abandonment of the project and allocation, along with the proposed modified project of a vehicle repair program was held on May 19, 2022 – Dept. 817.

**Action:** *APPROVE the Planning and Community Development items i-iii.*

- E. Transportation – Consider acceptance of a Grant from the Pennsylvania Department of Transportation/Bureau of Public Transportation in the amount of \$462,000 for the period of March 10, 2022 to March 10, 2023. The funds will be used in the purchase of up to five new handicapped-accessible vans – Dept. 531.

**Action:** *Add the Pennsylvania Department of Transportation/Bureau of Public Transportation Grant to next week's Consent Agenda.*

XI. **CONSENT AGENDA**

**Action:** *APPROVE this week's Consent Agenda.*

Human Services

A. Children and Youth

1. Contract renewal with Centre Safe to provide child welfare services for children and youth. The contract total is \$4,900 funded as follows: State \$3,920 and County \$980 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
2. Contract renewal with Kindercare Learning Centers LLC to provide childcare services. The contract total is \$8,000 funded as follows: State \$6,400 and County \$1,600 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
3. Contract renewal with ABC Children's Center, LLC to provide childcare services. The contract total is \$10,000 funded as follows: State \$8,000 and County \$2,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
4. Contract renewal with Alternative Living Solutions to provide transitional living and supervised living services for dependent and delinquent youth. The contract total is \$70,000 funded as follows: State \$56,000 and County \$14,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
5. Contract renewal with Premier Biotech to provide drug testing products and laboratory services. The contract total is \$4,000 funded as follows: State \$3,200 and County \$800 for the period of January 1, 2022 to December 31, 2022 – Dept. 511.
6. Contract renewal with McCloskey Counseling Center to provide counseling services. The contract total is \$12,000 funded as follows: State \$9,600 and County \$2,400 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
7. Contract renewal with Aimee Senott to provide counseling services. The contract total is \$10,000 funded as follows: State \$8,000 and County \$2,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
8. Contract renewal with Claire Kimmel, Esquire to provide legal services for the Department. The contract total is \$32,000 funded as follows: State

**BOARD OF COMMISSIONERS AGENDA**

**TUESDAY, MAY 31, 2022**

**PAGE 5**

- \$25,600 and County \$6,400 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
9. Contract renewal with Bobbie Rabuck, Esquire to provide legal services for the Department. The contract total is \$ 30,000 funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
  10. Contract renewal with H. Denning Mason, Esquire to provide legal services to the Department. The contract total is \$10,000 funded as follows: State \$8,000 and County \$2,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
  11. Contract renewal with YMCA of Centre County-Penns Valley to provide childcare services. The contract total is \$2,000 funded as follows: State \$1,600 and County \$400 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
  12. Contract renewal with YMCA of Bellefonte to provide childcare services. The contract total is \$11,000 funded as follows: State \$8,800 and County \$2,200 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
  13. Contract renewal with YMCA of Centre County-State College to provide childcare services. The contract total is \$2,000 funded as follows: State \$1,600 and County \$400 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
  14. Contract renewal with Avanco International, Inc. for the Child Accounting and Profile System (CAPS) application service. The contract total is \$37,439.26 funded as follows: State \$24,335.52 and County \$13,103.74 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
  15. Consulting services addendum with Avanco International, Inc. to the Child Accounting and Profile System (CAPS) service provider agreement. The addendum total is \$30,500 funded as follows: State \$19,825 and County \$10,675 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
  16. Contract renewal with Avanco International, Inc. for the Child Accounting and Profile Systems (CAPS) for the fiscal year 2022-2023 Child Welfare Information Solution (CWIS) maintenance. The contract total is \$5,149.58 funded as follows: State \$3,347.23 and County \$1,802.35 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
  17. Contract renewal with Drug and Alcohol Rehabilitation Services Inc.-Manos House to provide young men treatment for addictions and its associated problems. The contract total is \$8,000 funded as follows: State \$4,800 and County \$3,200 for the period of July 1, 2022 to June 30, 2023 – Dept. 511.
- B. Emergency Management Agency – Consider approval of the submission of the fiscal year 2022 Emergency Management Performance Grant. This grant reimburses up to 50% of EMA employee salaries and benefits, contract total to be determined for the period of October 1, 2021 to September 30, 2022 – Dept. 351.

**BOARD OF COMMISSIONERS AGENDA**

**TUESDAY, MAY 31, 2022**

**PAGE 6**

C. Human Resources – Contract with CBY Systems to complete background checks for Sheriff personnel in compliance with Act 57. The contract total is \$456.25 for the period of April 26, 2022 to April 26, 2023 – Dept. 114.

D. Planning and Community Development - Contract addendum with Herbert, Rowland and Grubric, Inc. (HRG, Inc.) to provide supplement engineering services to the agreement originally executed April 14, 2020 to include the addition of Best Management Practices Verification, as HRG, Inc. will subcontract the GIS data processing for this task to the Chesapeake Conservancy and will provide direct assistance to Centre County for field verification logistics. The contract total is \$21,000 – Dept. 151.

E. Risk Management –

i. Consider approval of the submission of a loss prevention grant application to Pennsylvania Counties Risk Pool (PCoRP) in the amount of \$29,718.35 – Dept. 112.

ii. Contract renewal with Pennsylvania Counties Risk Pool (PCoRP) for property/casualty insurance in the amount of \$417,548 for the period of June 1, 2022 to June 1, 2023 – Dept. 112.

XII. AUTHORITIES, BOARDS AND COMMISSIONS

XIII. LIQUID FUELS – FEE FOR LOCAL USE

CHECK RUN

Check run in the amount of \$6,208,194.49 May 27, 2022.

**Action:** *APPROVE the check run dated May 27, 2022.*

XIV. ADMINISTRATOR’S REPORT

XV. C-NET REQUEST

XVI. LETTER OF SUPPORT

A. Haines-Aaronsburg Municipal Authority for CDBG-CV discretionary funds to be used for improvements to the water system and new well.

B. Nomination of Historical Marker for Paradise or Musser’s Church and Cemetery in Penns Valley.

C. Economic Development Administration Build to Scale Capital Challenge Grant Application.

**Action:** *APPROVE the letters of Support.*

XVII. COVID-19 PLANNING AND RESPONSE

A. COVID-19 Pandemic Universal Masking Policy

**Action:** *Consider revisions to the COVID-19 Pandemic Universal Masking policy.*

B. COVID-19 Testing Policy

**Action:** *Consider revisions to the COVID-19 Testing policy.*

C. COVID-19 Leave Directive

**Action:** *Consider revisions to the COVID-19 Leave Directive.*

**BOARD OF COMMISSIONERS AGENDA**

**TUESDAY, MAY 31, 2022**

**PAGE 7**

XVIII. REPORTS – ANNOUNCEMENTS.

A. Voter Registration Report

B. Announcements

XIX. EXECUTIVE SESSION REPORT

XX. PUBLIC MEETING SCHEDULE

**Tuesday, May 31, 2022**

2:30 PM - Board of Elections – Willowbank 146

**Thursday, June 2, 2022**

Board of Commissioners – Salary Board – 10 AM – Willowbank 146

4 PM Board of Elections - Certify Official Result – Willowbank 146

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT