



BOARD OF COMMISSIONERS AGENDA

Tuesday, June 8, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: www.centrecountypa.gov/zoom.

[Register](#) online to receive a notification when meeting agendas are posted. Previously recorded Board of Commissioners meetings can be viewed [here](#).

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

- IV. MEETING MINUTES

Minutes from the June 1, 2021 Board of Commissioners meeting.

Action: *APPROVE the minutes from the June 1, 2021 Board of Commissioners meeting.*

- V. COVID-19 PLANNING AND RESPONSE
- VI. PROCLAMATION

Proclamation 21 of 2021 – Proclaiming June 7-11, 2021 as “Child Welfare Professionals Appreciation Week” in Centre County.

Action: *ADOPT Proclamation 21 of 2021.*

- VII. CONTRACTS/AUTHORIZATIONS

- A. Information Technology Systems – Contract with AT&T to provide managed threat detection and response services. The contract total is \$91,205 for the period of June 15, 2021 to June 14, 2022 – Dept. 142.

Action: *Add the contract with AT&T to next week’s Consent Agenda.*

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B. Commissioners

- i. Engagement Agreement with McNees Wallace & Nurick LLC to provide legal services to the County of Centre and the County of Centre Prothonotary in respect to the litigation filed titled Chester Upland SD, et al. vs. Rossi, et al., and docketed to 133 MD 2021. The hourly rates for these legal services are as follows: Lead Defense Counsel Devin Chwastyk \$430, Anne Zerbee \$325, Associate Rachel Hadrick \$300, and Associate Christian Wolgemuth \$235 – Dept. 111.
- ii. Joint Defense-Common Interest Agreement with McNees Wallace & Nurick LLC to jointly represent the County of Centre and the County of Centre Prothonotary, and the Counties and the Prothonotaries identified in respect to the litigation filed titled Chester Upland SD, et al. vs. Rossi, et al., and docketed to 133 MD 2021. There is no cost for this agreement, which is effective May 21, 2021 and remains in effect until terminated under the terms agreed upon – Dept. 111.

Action: *APPROVE Commissioners items i-ii.*

C. Emergency Communications

- i. Addressing System Agreement between the Township of Marion and the County of Centre designating the County 911 Addressing Office as the authorized agency to administer addressing on behalf of the Township. There is no cost for this agreement, which continues indefinitely or until terminated under the terms agreed upon – Dept. 354.
- ii. Contract Addendum with Tyler Technologies as part of the Pennsylvania Emergency Management Agency (PEMA) – Southern Alleghenies Cooperative 911 Regional CAD Project to waive and strike the first-year maintenance and support fees in the amount of \$37,073 from the March 30, 2021 addendum. This decreases the contract total from \$185,243 to \$148,170 for the period of March 30, 2021 through March 29, 2022, which is funded through a PEMA grant – Dept. 354.

Action: *Add Emergency Communications items i-ii to next week's Consent Agenda.*

D. Human Services

- i. Adult Services - Letter of Agreement with Susquehanna Software, Inc. for the purchase and implementation of a new database system in Adult Services. The agreement total is \$13,700, which is funded through the Human Services Block Grant for the period of June 1, 2021 to June 30, 2022 – Dept. 501.

Action: *Add the letter of agreement with Susquehanna Software, Inc. to next week's Consent Agenda.*

- ii. MH/ID/EI – Submission of a letter of interest to the Pennsylvania Department of Human Services' Office of Mental Health & Substance Abuse Services (OMHSAS) to apply for funding through the PA COVID-19 Emergency Response grant (PAECR) – Dept. 561.

Action: *APPROVE submission of the letter of interest to the OMHSAS.*

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- E. GIS – Contract renewal with ESRI Inc. to provide technical support and software updates. The contract total is \$23,750 for the period of August 22, 2021 to August 21, 2022 – Dept. 155.

Action: *Add the contract renewal with ESRI Inc. to next week's Consent Agenda.*

- F. Facilities Management – Contract with TK Elevator Corporation (formerly Thyssen Krupp Elevator) to provide elevator service for 502 East Howard Street. The contract total is \$78,090 for the period of April 1, 2021 to December 31, 2025 – Dept. 634.

Action: *Add the contract with TK Elevator Corporation to next week's Consent Agenda.*

VIII. GRANTS

Planning & Community Development – Amendment 1 to the Subrecipient Agreement with the Chamber of Business and Industry of Centre County (CBICC). This amendment allows for Community Development Block Grant – Coronavirus Response (CDBG-CV) allocations to provide for costs associated with marketing, intake process review and financial underwriting of the CDBG-CV small business assistance project in the amount of \$4,000. The agreement total is \$43,300 for the period of December 10, 2020 to October 31, 2022 – Dept. 817.

Action: *Add the amendment to the subrecipient agreement with the CBICC to next week's Consent Agenda.*

IX. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

A. POLICIES

- i. Identity Access Management Policy – Dept. 111.
- ii. Patch Management Policy – Dept. 111.

B. CONTRACTS/AUTHORIZATIONS

i. Human Resources

1. Agreement with Pennsylvania Counties Health Insurance Purchasing Cooperative (PCHIPC) to provide funding to allow BMI Audit Services, LLC to complete a health insurance dependent audit before December 31, 2021. The total award is \$8,400 – Dept. 114.
2. Dependent Eligibility Audit Services Agreement with BMI Audit Services, LLC to provide dependent auditing services through Pennsylvania Counties Health Insurance Purchasing Cooperative (PCHIPC). The total cost of the agreement is \$8,400, which will be funded through PCHIPC - Dept. 114.
3. Business Associate Agreement with BMI Audit Services, LLC effective June 8, 2021 and shall continue in effect until terminated by either party. There is no cost for this agreement – Dept. 114.

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C. GRANTS

Emergency Management – Application to the Pennsylvania Emergency Management Agency (PEMA) for the Fiscal Year 2021 Emergency Management Performance Grant (EMPG). This provides up to 50% reimbursement for salary and benefits of staff in Emergency Management during the period of October 1, 2020 through September 30, 2021 – Dept. 351.

X. AUTHORITIES, BOARDS AND COMMISSIONS

XI. LETTER OF SUPPORT

XII. LIQUID FUELS – FEE FOR LOCAL USE

XIII. ADMINISTRATOR'S REPORT

XIV. DISCUSSION ITEMS

2021 Community Development Block Grant (CDBG) Application - Project Submissions

XV. CHECK RUN

Check run in the amount of \$434,485.06 dated June 4, 2021.

Action: *APPROVE the check run dated June 4, 2021.*

XVI. PERSONNEL ITEMS

A. Correctional Facility

- i. Approve the Recruitment Incentive proposal for Corrections Officers at the Centre County Correctional Facility for the period of January 1, 2021 to October 31, 2021 – Dept. 333.
- ii. Approve the promotion/change in title for Henry Napoleon from full-time Corrections Officer, Correctional Facility, (p.c. #40, non-exempt), at SG-N10T(20)--\$23.49 /hour to full-time Counselor, Correctional Facility, (p.c. #96, non-exempt, replacing N. Webb), at SG-N12U(21)--\$24.32/hour, effective retro to June 6, 2021, pay period 13. Salary budget impact for 2021 \$552, annualized salary impact for 2022 \$13,707 – Dept. 333.
- iii. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #102, non-exempt, replacing S. Hagerthey Sr.), at SG-N10, effective retro to May 19, 2021, pay period 11 – Dept. 333.
- iv. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #51, non-exempt, replacing D. Lyons), at SG-N10, effective retro to May 18, 2021, pay period 11 – Dept. 333.
- v. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #38, non-exempt, replacing J. Ard), at SG-N10, effective retro to May 18, 2021, pay period 11 – Dept. 333.
- vi. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #17, non-exempt, replacing D. Snyder), at SG-N10, effective retro to May 26, 2021, pay period 12 – Dept. 333.

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- vii. Consider approval of the personnel requisition for full-time Kitchen Supervisor, Correctional Facility, (p.c. #122, non-exempt, replacing A. Clark), at SG-N08, effective retro to May 27, 2021, pay period 12 – Dept. 333.
 - viii. Consider approval of the appointment for Jordan T. Smith, full-time Corrections Officer, Correctional Facility, (p.c. #51, non-exempt, replacing D. Lyons), at SG-N10A(01)--\$15.00/hour, effective retro to June 7, 2021, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$734, annualized salary impact for 2022 \$562 - Dept. 333.
 - ix. Consider approval of the appointment for James A. Dawes Jr., full-time Corrections Officer, Correctional Facility, (p.c. #69, non-exempt, replacing R. Ishler), at SG-N10A(01)--\$15.00/hour, effective retro to June 7, 2021, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$734, annualized salary impact for 2022 \$562 - Dept. 333.
 - x. Consider approval of the appointment for Brock W. Port, full-time Corrections Officer, Correctional Facility, (p.c. #72, non-exempt, replacing K. Todaro), at SG-N10A(01)--\$15.00/hour, effective retro to June 7, 2021, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$734, annualized salary impact for 2022 \$562 - Dept. 333.
- B. Emergency Communications 911 – Consider approval of the personnel requisition for full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #19, non-exempt, replacing D. Desoto), at SG-N09E(05), effective retro to May 28, 2021, pay period 12– Dept. 354.
- C. Human Resources – Consider approval of the personnel requisition for on-call/occasional Office Floater, Human Resources, (p.c. #15, non-exempt, replacing S. Mulley), at SG-N02, effective retro to May 19, 2021, pay period 11 – Dept. 114.
- D. Human Services
- i. Adult Services - Consider approval of the personnel requisition for full-time Housing Supervisor-Adult Services, Adult Services, (p.c. #02, exempt, new), at SG-S54, effective June 8, 2021, pay period 13 – Dept. 501.
 - ii. Children & Youth Services – Consider approval of the personnel requisition for full-time Caseworker 2-C&YS, C&YS, (p.c. #08, non-exempt, replacing R. McCloskey), at SG-N13, effective retro to May 19, 2021, pay period 11 – Dept. 511.
 - iii. MH/ID – Consider approval of the appointment for Peggy A. Duffie, full-time Caseworker 2, MH/ID, (p.c. #40, non-exempt, replacing A. Standridge), at SG-N12A(01)--\$16.36/hour, effective June 9, 2021, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$5,354, annualized salary savings for 2022 \$644 - Dept. 561.

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- E. Planning – Consider approval of the appointment for Peter A. Butler, full-time Senior Planner 1, Planning, (p.c. #13, non-exempt, replacing E. Lose), at SG-N16A(01)–\$19.79/hour, effective July 6, 2021, pay period 15. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$25,102, annualized salary savings for 2022 \$16,167 - Dept. 151.
- F. Public Defender – Consider approval of the appointment for Blake L. Spennati, full-time Legal Secretary 2, Public Defender, (p.c. #08, non-exempt, replacing A. Bowes), at SG-N08A(01)–\$13.52/hour, effective retro to June 7, 2021, pay period 13. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$2,303, annualized salary savings for 2022 \$3,335 - Dept. 132.

XVII. REPORT ON JUDICIAL PERSONNEL ITEMS

Court Administration – President Judge Pamela Ruest has approved the personnel requisition for full-time Civil Court Coordinator, Court Administration, (p.c. #38, non-exempt, replacing R. Stoner), at SG-N10, effective May 28, 2021, pay period 12 – Dept. 271.

XVIII. REPORT ON ROW OFFICE PERSONNEL ITEMS

Prothonotary – Prothonotary Jeremy Breon has approved the personnel requisition for full-time Department Clerk 2 (75), Prothonotary, (p.c. #11, non-exempt, replacing S. Walizer), at SG-N06A(01), effective May 24, 2021, pay period 12 – Dept. 223.

XIX. C-NET REQUESTS

XX. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XXI. EXECUTIVE SESSION REPORT

XXII. PUBLIC MEETING SCHEDULE

Tuesday, June 8, 2021

Board of Commissioners – 10 AM – Virtual

Thursday, June 10, 2021

Prison Board of Inspectors – 8 AM - Virtual

Board of Assessment – 11 AM – Virtual

Employees Benefits Trust – 3 PM - Virtual

Tuesday, June 15, 2021

Board of Commissioners – 10 AM – Virtual

Records Improvement Committee – 2 PM - Virtual

Thursday, June 17, 2021

Board of Commissioners/Salary Board – 10 AM – Virtual

Board of Commissioners Work Session – 11 AM - Virtual

XXIII. ELECTION ANNOUNCEMENTS

XXIV. QUESTIONS FROM THE PRESS

XXV. ADJOURNMENT