



## BOARD OF COMMISSIONERS AGENDA

Thursday, June 17, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: [www.centrecountypa.gov/virtual](http://www.centrecountypa.gov/virtual)

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, May 20, 2021 Board of Commissioners Meeting.

**Action:** *APPROVE the minutes from May 20, 2021.*

IV. COVID-19 PLANNING AND RESPONSE

COVID-19 Pandemic Policy Universal Masking

**Action:** *REPEAL the COVID-19 Pandemic Policy Universal Masking effective June 28, 2021.*

V. PERSONNEL ITEMS

A. Correctional Facility

- i. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #95, non-exempt, replacing A. Esleid), at SG-N10, effective retro to June 2, 2021, pay period 12 – Dept. 333.
- ii. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #52, non-exempt, replacing Z. Hensal), at SG-N10, effective retro to June 9, 2021, pay period 13 – Dept. 333.
- iii. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #64, non-exempt, replacing S. Billett), at SG-N10, effective retro to June 8, 2021, pay period 13 – Dept. 333.

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- iv. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #40, non-exempt, replacing H. Napoleon), at SG-N10, effective retro to June 8, 2021, pay period 13 – Dept. 333.
- v. Consider approval of the appointment for Cameron L. Robson, full-time Corrections Officer, Correctional Facility, (p.c. #64, non-exempt, replacing S. Billett), at SG-N10A(01)--\$15.00/hour, effective June 21, 2021, pay period 14. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$7,315, annualized salary savings for 2022 \$11,357 - Dept. 333.
- vi. Consider approval of the appointment for Zach T. Rearick, full-time Corrections Officer, Correctional Facility, (p.c. #40, non-exempt, replacing H. Napoleon), at SG-N10A(01)--\$15.00/hour, effective June 21, 2021, pay period 14. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$10,709, annualized salary savings for 2022 \$17,659 - Dept. 333.
- vii. Consider approval of the appointment for Stephanie Rodriguez, full-time Corrections Officer, Correctional Facility, (p.c. #17, non-exempt, replacing D. Snyder), at SG-N10A(01)--\$15.00/hour, effective June 21, 2021, pay period 14. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$11,251, annualized salary savings for 2022 \$14,893 - Dept. 333.
- viii. Consider approval of the appointment for Sophie K. Watson, full-time Corrections Officer, Correctional Facility, (p.c. #38, non-exempt, replacing J. Ard), at SG-N10A(01)--\$15.00/hour, effective June 21, 2021, pay period 14. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$11,752, annualized salary savings for 2022 \$3,682 - Dept. 333.
- ix. Consider approval of the appointment for Ali D. McCurdy, full-time Corrections Officer, Correctional Facility, (p.c. #59, non-exempt, replacing W. Garver), at SG-N10A(01)--\$15.00/hour, effective July 6, 2021, pay period 15. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$19,282, annualized salary savings for 2022 \$3,682 - Dept. 333.
- x. Consider approval of the appointment for Carly C. Schenk, full-time Corrections Officer, Correctional Facility, (p.c. #52, non-exempt, replacing Z Hensal), at SG-N10A(01)--\$15.00/hour, effective July 6, 2021, pay period 15. Conditional upon satisfactory completion of pre-employment requirements. Salary budget impact for 2021 \$826, annualized salary impact for 2022 \$3,682 - Dept. 333.

**Action:** *APPROVE Correctional Facility items i-x.*

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- B. Facilities Management – Consider approval of the personnel requisition for full-time AC/Electronics Technician, Facilities Management, (p.c. #06, non-exempt, replacing D. Spicer), at SG-N14, effective retro to June 2, 2021, pay period 12 – Dept. 161.

**Action:** *APPROVE the personnel requisition for full-time AC/Electronics Technician, Facilities Management.*

C. Human Services

i. Adult Services

1. Consider approval of the revisions to the job description for the position of Director-Adult Services, SG-S56, effective retro to May 23, 2021, pay period 12 – Dept. 501.
2. Consider approval of the appointment for Crystal M. Gettig, full-time Caseworker 1-Adult Services, Adult Services, (p.c. #11, non-exempt, new), at SG-N10A(01)--\$14.86/hour, effective June 21, 2021, pay period 14. Conditional upon satisfactory completion of pre-employment requirements. Salary budget impact for 2021 \$14,489, annualized salary impact for 2022 \$28,977 - Dept. 501.

**Action:** *APPROVE Adult Services items 1-2.*

- ii. Children & Youth Services – Consider approval of the personnel requisition for full-time Caseworker 2, C&YS, (p.c. #51, non-exempt, replacing E. Diaz), at SG-N13, effective retro to June 8, 2021, pay period 13 – Dept. 511.

**Action:** *APPROVE the personnel requisition for full-time Caseworker 2, Children & Youth Services.*

- iii. MH/ID/EI – Consider approval of the personnel requisition for full-time Caseworker 2, MH/ID, (p.c. #10, non-exempt, replacing P. Hoffman), at SG-N12, effective retro to June 8, 2021, pay period 13 – Dept. 561.

**Action:** *APPROVE the personnel requisition for full-time Caseworker 2, MH/ID.*

- iv. Transportation – Consider approval of the appointment for Jody Emel, full-time Vehicle Operator, Transportation, (p.c. #07, non-exempt, replacing S. Warner), at SG-N04A(01)--\$11.20/hour, effective June 28, 2021, pay period 14. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$7,474, annualized salary savings for 2022 \$11,895 - Dept. 531.

**Action:** *APPROVE the appointment for Jody Emel.*

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

Domestic Relations – President Judge Pamela Ruest has approved the personnel requisition for full-time Enforcement Officer, Domestic Relations, (p.c. #05, non-exempt, replacing B. Kling), at SG-N12, effective June 10, 2021, pay period 13 – Dept. 281.

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VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

VIII. NON-PERSONNEL ITEMS

IX. DISCUSSION ITEMS

Ethics Commission Report – Statement of Financial Interests

i. Calendar Year 2019

ii. Calendar Year 2020

X. EXECUTIVE SESSION REPORT

XI. QUESTIONS FROM THE PRESS

XII. ADJOURNMENT