



## BOARD OF COMMISSIONERS AGENDA

Tuesday, June 20, 2023 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on June 13, 2023.

*Action: APPROVE the minutes from the meeting held on June 13, 2023.*

VI. CONTRACTS – AUTHORIZATION

- A. Capital Projects – Consider approval of a contract through COSTARS to replace the Centre Crest Roof - Dept. 971.

*Action: Approve the contract through COSTARS for the replacement of Centre Crest's roof pending Solicitor review.*

- B. 9-1-1 Emergency Communications – Consider approval of a contract with Watkins Security, LLC to provide a security monitoring system to maintain security for the outside and inside in the 9-1-1 facility as well as door access points. The project will include the installation and labor of eight new cameras, software and hardware. The contract total is \$14,837.20 for the period of July 1, 2023 to December 31, 2023 – Dept 354.

*Action: Add the contract with Watkins Security, LLC to next week's Consent Agenda.*

- C. Criminal Justice Planning – Contract renewal with Tracy Small as an independent contractor in the capacity of the Crisis Intervention Team (CIT) Coordinator. Funds to support this contract consist of local contributions from the six area Municipal police departments and Human Services Block Grant Funds. The contract total is \$36,396.96 funded as follows: State \$16,012.96 and Local Contribution \$20,384 for the period of July 1, 2023 to June 30, 2024 – Dept 306.

*Action: Add the contract with Tracy Small to next week’s Consent Agenda.*

- D. Planning and Community Development – Consider approval of the 2019 Bridge Bundle Right of Way Plans for the Railroad Street bridge replacement project in Bellefonte Borough – Dept. 151.

*Action: APPROVE the 2019 Bridge Bundle Right of Way Plans for the Railroad Street bridge replacement project in Bellefonte Borough.*

E. LIQUID FUELS – FEE FOR LOCAL USE

- i. Consider approval of the 2024 Liquid Fuels and Fee for Local Use Schedule – Dept. 411 & 412:

Steps	Date(s)
Commissioners authorize solicitation of Fee for Local Use & Liquid Fuels Program	Tuesday, August 22, 2023
All notifications sent to Municipalities	Friday, August 25, 2023
Deadline for Municipalities to submit requests	Friday, October 20, 2023
Concurrent review process by PennDOT and County Staff	Tuesday, October 24 – Tuesday, November 14, 2023
Staff recommendations to Board of Commissioners	Tuesday, November 28, 2023
Board of Commissioners act on the awards	Tuesday, December 5, 2023

*Action: APPROVE the 2024 Fee for Local Use and Liquid Fuels 2024 Schedule.*

- ii. Consider approval of a liquid fuels check to Boggs Township in the amount of \$68,000 for the stormwater upgrade for 2<sup>nd</sup> Avenue and Market Street – Dept. 411.

*Action: APPROVE the liquid fuels check to Boggs Township in the amount of \$68,000.*

Human Services

F. Transportation

- i. Consider approval of the purchase of a 2023 Ford Explorer 4WD XLT from Hoffman Ford that will be placed in the Coroner’s Department. This vehicle would replace vehicle #16, a 2013 Ford Expedition with 121,856 miles that has met its useful life. The Explorer would be purchased through COSTARS for a total of \$42,500 – Dept 532.

*Action: APPROVE the purchase of a 2023 Ford Explorer 4WD XLT from Hoffman Ford.*

- ii. Consider approval of the Grant Agreement with Pennsylvania Department of Transportation for Shared Ride Services for Seniors and Persons with Disabilities. The total amount of the grant is \$688,000 with \$600,000 for Share Ride Lottery and \$88,000 for Persons with Disabilities. This will allow the Transportation Department to continue to provide these important services for the residents in Centre County who qualify under the said programs. The grant total is \$688,000 for the period of July 1, 2023 to June 30, 2024 – Dept. 531.

*Action: Add the grant agreement for Shared Ride Services for Seniors and Persons with Disabilities to next week's Consent Agenda.*

G. Aging

- i. Contract renewal with Aging Well PA, LLC to complete Functional Eligibility Determinations (FEDs) and participate in hearings when FEDs are appealed. The Department of Aging will be paid a fee per FED and a fee for each hearing that is completed. Funding for the service is paid through the Pennsylvania Department of Human Services. The contract total is estimated at \$464,895 funded as follows: State \$464,895 for the period of February 1, 2023 to January 31, 2026 – Dept 521.
- ii. Contract renewal with Commonwealth University of Pennsylvania to provide Lock Haven University students the opportunity to complete internships at the Centre County Office of Aging until the end date of the agreement. There is no contract total for the period of June 6, 2023 to June 6, 2028 – Dept 521.

*Action: Add the Aging items i-ii to next week's Consent Agenda.*

H. Adult Services

- i. Letter of Agreement with Strawberry Fields, Inc to act as a referral source for Centre County Government's Office of Adult Services various human service programs. There is no cost for the agreement for the period of July 1, 2023 to June 30, 2024 – Dept 501.
- ii. Contract renewal with Centre Helps for the Basic Needs Case Management Program. The contract total is \$23,290 funded as follows: State \$23,290 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
- iii. Contract renewal with Centre Helps for the Information & Referral Hotline. The contract total is \$70,000 funded as follows: State \$70,000 for the period of July 1, 2023 to June 30, 2024 – Dept. 501.
- iv. Contract renewal with Centre Volunteers in Medicine for the Basic Needs Medical Case Management Program. The contract total is \$11,665 funded as follows: State \$11,665 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
- v. Contract renewal with Centre Safe for the Bridge (Transitional) Housing Program. The contract total is \$73,545 funded as follows: State \$73,545 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
- vi. Contract renewal with Housing Transitions for the Bridge (Transitional) Housing Program. The contract total is \$59,924 funded as follows: State \$59,924 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
- vii. Contract renewal with Housing Transitions for the Homemaker Services Case Management Program. The contract total is \$19,529 funded as follows State: \$19,529 for the period of July 1, 2023 to June 30, 2024 – Dept 501.

- viii. Contract renewal with Housing Transitions for the Coordinated Entry Walk-In Center. The contract total is \$61,059 funded as follow: State \$61,059 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
- ix. Contract renewal with Housing Transitions for the Rapid Re-Housing Program. The contract total is \$385,415 funded as follows: State \$385,415 for the period of October 1, 2023 to September 30, 2024 – Dept 501.

Action: *Add the Adult Services items i-ix to next week’s Consent Agenda.*

I. MH/ID/EI- D&A

- i. Letter of Agreement with Bauer’s All About Kids, LLC to provide early intervention services including occupational and physical therapy, special instruction, and speech pathology. The contract total is \$50,000 funded as follows: State \$45,000 and County Match \$5,000 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- ii. Letter of Agreement with Pennsylvania State Constable, Clinton Ripka, LLC, to provide mental health services including emergency transportation. The contract total is \$25,000 funded as follows: State \$23,848 and County Match \$1,152 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- iii. Letter of Agreement with Strawberry Fields, Inc. to provide early intervention services including occupational and physical therapy, special instruction, speech pathology, IFSP teaming and interpretation. The contract total is \$375,000 funded as follows: State \$337,500 and County Match \$37,500 for the period of July 1, 2023 to June 30, 2024 – Dept 521.

Action: *Add the MH/ID/EI- D&A items i-iii to next week’s Consent Agenda.*

VII. BUDGET REVISION

- A. Financial Management – Budget revision for the 2022 audit. This is an annual true-up for the Special Revenue Funds’ estimated support from the General Fund in the adopted budget. Based upon financial results, a transfer is required to either increase or decrease funding. The General Funds net increase is \$310,911.66. The Capital Projects supports the Centre Crest Capital fund – Dept. 113.

<u>Dept</u>	<u>Fund</u>	<u>DEPT#</u>	<u>Account</u>	<u>FROM</u>	<u>Account</u>	<u>TO</u>
General Fund	01	129	59901	\$ 310,911.66		
Domestic Relations	11	281		47,081.28	99911	
Adult	12	501			99912	\$ 25,170.32
Children & Youth	13	511		162,486.20	99913	
Aging	14	521		19,313.55	99914	
Mental Health	15	561			99915	523,634.86
Drug & Alcohol	17	562		9,012.49	99917	
Centre Crest Capital	65	634			99965	77,506.04
Capital Projects	51	971	59951	<u>77,506.04</u>	99965	<u>-</u>
				\$ 626,311.22		\$626,311.22

Action: *APPROVE the Budget Revisions.*

VIII. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

Human Services

- A. Adult Services – Consider approval of a grant agreement with the Department of Housing & Urban Development (HUD) for the continuation of the Centre County Rapid Re-Housing Program. The agreement total is \$385,415 funded as follows: Federal \$385,415 for the period of October 1, 2023 to September 30, 2024 – Dept 501.

Action: *Add the grant agreement with the Department of Housing & Urban Development (HUD).*

- B. MH/ID/EI- D&A – Contract renewal with the Pennsylvania State University, Penn State Psychological Clinic to provide mental health services including outpatient and community services. The contract total is \$20,000 funded as follows: State \$19,078 and County Match \$922 for the period of July 1, 2022 to June 30, 2023 – Dept 561.

C. Children and Youth Services

- i. Contract renewal with Drug & Alcohol Rehabilitation Services, Inc. dba Manos House to provide residential services for dependent and delinquent youth. The contract total is \$20,000 funded as follows: State \$16,000 and County \$4,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ii. Contract renewal with Pentz Run Youth Services, Inc. to provide residential services for dependent and delinquent youth. The contract total is \$ 25,000 funded as follows: State \$20,000 and County \$5,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- iii. Contract renewal with Hopes Haven Residential Services, LLC to provide foster care/residential services for dependent and delinquent youth. The contract total is \$265,000 funded as follows: State \$212,000 and County \$53,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- iv. Contract renewal with George Jr. Republic In PA to provide foster care/residential services for dependent and delinquent youth. The contract total is \$150,000 funded as follows: State \$90,000 and County \$60,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- v. Contract renewal with Pathways Adolescent Center, Inc to provide foster care/residential services for dependent and delinquent youth. The contract total is \$165,000 funded as follows: State \$132,000 and County \$33,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- vi. Contract renewal with Alternative Living Solutions to provide foster care/residential services for dependent and delinquent youth. The contract total is \$72,000 funded as follows: State \$57,600 and County \$14,400 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- vii. Contract renewal with Pressley Ridge to provide foster care/ residential services for dependent and delinquent youth. The contract total is \$60,000 funded as follows: State \$48,000 and County \$12,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.

- viii. Contract renewal with Children’s Aid Society of Clearfield County to provide foster care/residential services for dependent and delinquent youth. The contract total is \$54,000 funded as follows: State \$43,200 and County \$10,800 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ix. Contract renewal with Families United Network, Inc. to provide foster care/residential services for dependent and delinquent youth. The contract total is \$30,000 funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- x. Contract renewal with Bobbie Rabuck, Esquire, Stover McGlaughin Attorneys & Counselors to provide legal services. The contract total is \$30,000 funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xi. Contract renewal with Claire Kimmel, Esquire to provide legal services. The contract total is \$26,000 funded as follows: State \$20,800 and County \$5,200 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xii. Contract renewal with Centre County Public Defender’s Office Guardian Ad Litem (GAL) to provide Guardian Ad Litem services for dependent and delinquent youth. The contract total is not to exceed \$200,000 funded as follows: State \$100,000 and County \$100,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xiii. Contract renewal with Avanco International, Inc. to provide Child Accounting Profile System (CAPS) application service. The contract total is \$38,118.04 funded as follows: State \$30,494.43 and County \$7,623.61 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xiv. Consulting services Addendum with Avanco International, Inc. to the Child Accounting Profile System (CAPS) service provider agreement. The contract total is \$30,000 funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- xv. Contract renewal with Avanco International, Inc. for the Child Accounting Profile System (CAPS) for the fiscal year 2023-2024 Child Welfare Information Solution (CWIS) maintenance, The contract total is \$5,149.58 funded as follows: State \$4,119.66 and County \$1,290.92 for the period of July 1, 2023 to June 30, 2024 – Dept 511.

-----END OF CONSENT-----

IX. DISCUSSION

2023 Housing Needs Assessment

X. CHECK RUN

Check run in the amount of \$1,218,933.16 dated June 16, 2023.

Action: *APPROVE the check run dated June 16, 2023.*

XI. ADMINISTRATOR’S REPORT

XII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

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B. Announcements

- i. Centre County Government Offices will be closed on Tuesday, July 4, 2023 in observance of Independence Day.

XIII. EXECUTIVE SESSION REPORT

XIV. PUBLIC MEETING SCHEDULE

Tuesday, June 20, 2023

Board of Commissioners Work Session – 11:00 AM – Willowbank 146

Tuesday, June 27, 2023

Responsible Contractor Ordinance Hearing – 10 AM – Willowbank 146

Board of Commissioners – 10 AM – Willowbank 146

Thursday, June 29, 2023

Finance Committee – 9 AM – Willowbank 146

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XV. QUESTIONS FROM THE PRESS

XVI. ADJOURNMENT