



BOARD OF COMMISSIONERS' AGENDA

Tuesday, June 25, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, June 18, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from June 18, 2019.*

V. RECOGNITION

Centre County Emergency Responder Scholarship

VI. REQUEST FOR PROPOSALS

Human Services – Contract award for the RFP Crisis Assessment Services – Dept. 561.

Action: *Table RFP – Crisis Assessment Services for contract negotiations.*

VII. RESOLUTION

Resolution 5 of 2019 – A resolution in support of the Stepping Up Initiative, a National initiative to reduce the number of people with mental illness in correctional facilities.

Action: *Add Resolution 5 of 2019 to next week's Consent Agenda.*

VIII. CONTRACTS

A. Capital Projects

i. Agreement with McClure Company for replacement of the cooling system in the Sheriff's Office in the amount of \$3,989 – Dept. 971.

Action: *Add the agreement with McClure Company to next week's Consent Agenda.*

- ii. Change Order No. 02 with Glenn O. Hawbaker for the Centre Crest Parking and Stormwater Improvements Project. This Change order provides an increase of \$876.29 to undercut and refill a soft area in the parking lot, increasing the contract total from \$373,924.58 to \$374,800.87. A change order summary is attached – Dept. 971.

Action: Add Change Order No. 2 with Glenn O. Hawbaker to next week's Consent Agenda.

- B. Emergency Communications – Contract renewal with Breon's Inc. to provide generator maintenance for all 911 tower sites and the Willowbank Tower. The contract total is \$11,514.64 for the period of June 9, 2019 through June 8, 2020 – Dept. 354.

Action: Add the contract renewal with Breon's Inc. to next week's Consent Agenda.

- C. Information Technology Services – Contract with Gemco–Renmark Sales, LLC doing business as Gen-Mark to provide service and support for the uninterruptable power system (UPS) in the data center. The contract total is \$3,598 for the period of May 8, 2019 through May 7, 2020 – Dept. 142.

Action: Add the contract with Gemco-Renmark Sales, LLC to next week's Consent Agenda.

D. Human Services

- i. Transportation - Contract renewal with Hull's Janitorial and Carpet Cleaning Service to provide janitorial services once per week. The contract rate is \$35 per visit, a total of \$1,820 for the period of July 1, 2019 through June 30, 2020 – Dept. 531.

Action: Add the contract renewal with Hull's Janitorial and Carpet Cleaning Service to next week's Consent Agenda.

- ii. Aging - Lease renewal with Eli Stolfus for the lease of the Penns Valley Senior Resource Center in Madisonburg. The lease agreement is for \$1,118 per month for a total \$40,248, which is State funded for the period of June 1, 2019 through May 31, 2022 – Dept. 521.

Action: Add the lease renewal with Eli Stolfus to next week's Consent Agenda.

- iii. MH/ID/EI – D&A

1. Contract addendum with Crossroads Counseling, Inc. to provide additional funds in the amount of \$107,176 for drug and alcohol outpatient services. This increases the contract total from \$180,200 to \$287,376, which is funded as follows: State \$173,920 and County \$2,616 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

2. Contract addendum with Centre County Youth Service Bureau to provide additional funds in the amount of \$22,863 for drug and alcohol performance-based prevention services. This increases the contract total from \$174,609 to \$197,472, which is funded as follows: State \$188,369 and County \$9,103 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
3. Contract addendum with Community Services Group to provide additional funds in the amount of \$18,402 for community residential services. This increases the contract total from \$496,759 to \$515,161, which is funded as follows: State \$491,412 and County \$23,749 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
4. Contract renewal with Hear, Inc. to provide drug and alcohol services that include halfway house services for males and females. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
5. Contract renewal with Gaudenzia, Inc. to provide drug and alcohol services that include non-hospital treatment and rehabilitation to include women with children, co-occurring, long-term treatment and halfway house services. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
6. Contract renewal with the Bradford Recovery Center to provide drug and alcohol services that include non-hospital detoxification and inpatient, non-hospital treatment and rehabilitation. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
7. Contract renewal with Coleen Heim to provide drug and alcohol services that include consultation and training with presentations. The contract total is \$2,500, which is funded as follows: State \$2,385 and County \$115 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
8. Contract renewal with Bowling Green Brandywine to provide drug and alcohol services that include non-hospital inpatient rehabilitation, which includes co-occurring, long term, and non-hospital detoxification. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
9. Agreement with Centre County Youth Service Bureau to provide early intervention services which includes special instruction. The contract total is \$2,000, which is funded as follows: State \$1,800 and County \$200 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

Action: Add MH/ID/EI – D&A items 1-9 to next week's Consent Agenda.

IX. LETTER OF SUPPORT

X. CONSENT AGENDA

- A. Resolution 4 of 2019 – A resolution as required for environmental reviews associated with projects funded by Community Development Block Grant (CDBG) funds designating the Director of Planning and Community Development as the Certifying Officer and the Senior Planner administering the program as the Environmental Officer – Dept. 817.
- B. Court Administration – Contract with RBA Professional Data Systems, Inc. to provide software enhancements to the E-Jury program. The enhancements will allow jurors to receive payment for their services by the use of a debit card. The total cost of the contract is \$2,250 and includes training and annual software maintenance – Dept. 271.
- C. Human Services – Contract with Service Access and Management, Inc. (SAM) to provide fiscal operations for the Transportation Department. Operations will include staff training, fiscal reporting, payroll, and revenue and expenditure review. The contract total is \$24,000 for the period of July 1, 2019 through December 31, 2019 – Dept. 531.
- D. Information Technology Services (ITS) – Agreement with RBA Professional Data Systems, Inc. to provide management information services and products. The contract total is \$65,927.02 per month and will increase annually by the Consumer Price Index (CPI). Based on prior increases in CPI, an estimated yearly 2% increase, the contract total is estimated at \$2,445,368.19 for the period of July 1, 2019 through June 30, 2022 – Dept. 142.
- E. Probation
 - i. Contract with BTM Software Solutions to provide case management software. The contract total is \$3,300 for the period of September 1, 2019 through December 31, 2019 and \$9,950 for the period of January 1, 2020 through December 31, 2020 – Dept. 301.
 - ii. Contract with Mythics to provide 29 licenses for Oracle Database Standard Edition 2 with software and license support. The contract total is \$7,801.29 for the period of one year ending July 2020 – Dept. 301.
- F. Public Defender – Contract renewal with Thomson Reuters to provide Westlaw Proflex. The contract total is \$76,436.72 for the period of August 1, 2019 through July 31, 2022 – Dept. 132.
- G. Planning
 - i. Submission of the semi-annual Federal Fiscal Year 2015 Community Development Block Grant (CDBG) Monitoring Activity Progress Report (MAPR) to the Department of Community and Economic Development (DCED) – Dept. 817.

ii. Amendment No. 3 to the Cooperative Agreement with Miles Township Water Authority East for the purpose of implementing the Rebersburg East Main Street waterline replacement project. This amendment extends the contract termination date from May 1, 2019 to July 31, 2019 – Dept. 817.

iii. Delegation of signing authority for Community Development Block Grant (CDBG) invoices. This will delegate Raymond J. Stolinas, Director of Planning and Community Development with authority to sign all CDBG invoices for submittal to the Department of Community and Economic Development (DCED) – Dept. 817.

iv. Memorandum of Understanding with the Centre County Housing Authority (CCHA), whereby the County agrees to assume environmental review responsibilities for the Authority for Federal programs under the US Department of Housing and Urban Development. This MOU is effective for the period of June 25, 2019 through June 24, 2020. To extend the MOU, the Authority shall provide written notification to the County of its desire no later than ninety days prior to the expiration of the initial term - Dept. 817.

H. Financial Management – Submission of the 8038CP form to the Internal Revenue Service (IRS), which is required to receive a credit payment for the RZEBD General Obligation Bond Series of 2010 – Dept. 113.

XI. ADMINISTRATOR'S REPORT

XII. LIQUID FUELS

XIII. FEE FOR LOCAL USE

XIV. CHECK RUN

Check run in the amount of \$1,263,320.34 dated June 21, 2019.

Action: *APPROVE the check run dated June 21, 2019.*

XV. DISCUSSION ITEMS

XVI. RECOGNITION

XVII. C-NET REQUESTS

XVIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

i. The Board of Commissioners will host a Community Conversation about Mental Health Services in Centre County on Thursday, June 27 at 6:30 PM in the Courthouse Annex.

ii. Centre County Government Offices will be closed on Thursday, July 4 in observance of Independence Day.

XIX. EXECUTIVE SESSION REPORT

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XX. PUBLIC MEETING SCHEDULE

Tuesday, June 25, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, June 27, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

Community Conversation about Mental Health Services - 6:30 PM - Courthouse Annex

Tuesday, July 2, 2019

BOC Meeting - 10:00 AM - Room 146WB

Tuesday, July 9, 2019

BOC Meeting - 10:00 AM - Room 146WB

Tuesday, July 16, 2019

BOC Meeting- 10:00 AM - Room 146WB

Records Improvement Committee - 2:00 PM - Room 144WB

Thursday, July 18, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

XXI. BID / PROPOSAL SCHEDULE

Tuesday, June 25, 2019

RFP - Crisis Assessment Services - Contract Award

RFP - Card Access Controls System Upgrade Project - Issue RFP

July 2019

RFP - Office Space/Locations - MDJ Offices - Contract Award

Wednesday, July 10, 2019

RFP - Card Access Controls System Upgrade Project - Mandatory Pre-Proposal Meeting

Friday, July 26, 2019

RFP - Card Access Controls System Upgrade Project - Responses Due

Tuesday, July 30, 2019

RFP - Card Access Controls System Upgrade Project - Proposal Opening

Tuesday, August 20, 2019

RFP - Card Access Controls System Upgrade Project - Contract Award

XXII. ELECTION ANNOUNCEMENTS

Thursday, August 1, 2019

Last day to circulate and file nomination papers.

Thursday, August 8, 2019

Last day for withdrawal by candidates nominated by nomination papers.

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Monday, August 12, 2019

Last day for withdrawal by candidates nominated at the Primary.

XXIII. QUESTIONS FROM THE PRESS

XXIV. ADJOURNMENT