



SALARY BOARD

Thursday, June 27, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, June 13, 2019 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from June 13, 2019.*

IV. ACTION ON PERSONNEL ITEMS

- A. Register of Wills – Approve the rate for Tanner W. Day at SG-S46A(01)--\$15.88/hour, effective July 1, 2019, pay period 14. Register of Wills Christine Millinder is appointing Mr. Day to full-time First Deputy Clerk of Orphans' Court, Register of Wills, (p.c. #05, non-exempt, replacing L. Carey). Ms. Millinder is requesting Mr. Day start at SG-S46D(04)--\$16.84/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$1,010, annualized salary increase for 2020 \$0 – Dept. 224.
- B. Prothonotary – Approve a temporary increase in hours for all full-time Department Clerk 2 (75) and Department Clerk 3 (75), Prothonotary, from 75 hours to 80 hours, (currently occupied by K. Fornicola, J. Confer, L. Lutz, A. Efthimiou, T. Benner, N. Demastus, K. Smith, D. Irvin) and temporary overtime (up to five (5) hours per week) for full-time Chief Deputy Prothonotary and the full-time First Deputy Prothonotary positions (currently occupied by C. Clark, J. Breon, M. Heckman, L. Kerschner). Effective June 27, 2019, pay period 14 until the return of staff from leave of absences. Salary budget increase for 2019 \$1,922 – Dept. 223.
- C. Approve the extension of the temporary on-call/occasional Senior Advisor, Transportation, (p.c. #04, non-exempt, approximately 15 hours/week), at SG-N08T(20)--\$19.70/hour from June 30, 2019, pay period 14 to July 31, 2019, pay period 16. (Currently occupied by S. Desio) Salary budget increase for 2019 \$1,182 - Dept. 531.

V. ADJOURNMENT