



SALARY BOARD AGENDA

Thursday, June 29, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. ACTION ON PERSONNEL ITEMS

- A. MDJ Centre Hall 49-3-04 – Approve the lateral transfer/change in department for Breanna Packer from full-time Magisterial District Court Secretary, MDJ-Gillette-Walker, (p.c. #05, non-exempt), at SG-05B(02)--\$18.24/hour to full-time Magisterial District Court Secretary, MDJ-Koehle, (p.c. #11, non-exempt), at SG-05B(02)--\$18.24/hour, effective retro to June 26, 2023, pay period 13. Salary budget savings for 2023 \$1,635, annualized salary budget impact for 2024 \$3 - Dept. 256.

Action: *APPROVE the lateral transfer/change in department for Breanna Packer.*

- B. Probation - Approve the promotion/change in title/department for Mackenzie Williams from full-time Caseworker 1, CYS, (p.c. #13, non-exempt), at SG-07A(01)--\$20.27/hour to full-time Probation Officer 1, Probation, (p.c. #11, non-exempt), at SG-08A(01)--\$21.45/hour, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$9,829, annualized salary budget savings for 2024 \$11,022 - Dept. 301.

Action: *APPROVE the promotion/change in department for Mackenzie Williams.*

- C. Recorder of Deeds - Approve the rate for Kevin J. Harrison at SG-04A(01)--\$16.69/hour, effective July 3, 2023, pay period 15. Recorder of Deeds Joseph Davidson is appointing Mr. Harrison to full-time Second Deputy Recorder of Deeds, Recorder of Deeds, (p.c. #03, non-exempt). Salary budget savings for 2023 \$4,260, annualized salary savings for 2024 \$2,674 – Dept. 133.

Action: *APPROVE the rate for Kevin Harrison.*

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- D. Sheriff - Approve the rate for Dennis E. Packer at SG-05A(01)--\$17.88/hour, effective July 10, 2023, pay period 15. Sheriff Bryan Sampsel is appointing Mr. Packer to full-time Deputy Sheriff/Security, Sheriff, (p.c. #40, non-exempt). Salary budget impact for 2023 \$5,625, annualized salary savings for 2024 \$745 – Dept. 211.

Action: *APPROVE the rate for Dennis Packer.*

E. Conservation District

- i. Consider approval of the upgrade/reclassification to the position of full-time Nutrient Management Technician, Conservation District, (p.c. #06, non-exempt), from SG-06 to SG-08, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$1,076, annualized salary impact for 2024 \$5,250 – Dept. 822.
- ii. Consider approval of the upgrade/reclassification to the position of full-time Nutrient Management Technician 2, Conservation District, (p.c. #08, non-exempt), from SG-07 to SG-09, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$5,071, annualized salary impact for 2024 \$5,753 – Dept. 822.
- iii. Consider approval of the upgrade/reclassification to the position of full-time Resource Conservation Coordinator 1, Conservation District, (p.c. #03, 13 & 16, non-exempt), from SG-06 to SG-08, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$10,333, annualized salary impact for 2024 \$13,125 – Dept. 822.
- iv. Consider approval of the upgrade/reclassification to the position of full-time Resource Conservation Coordinator 2, Conservation District, (p.c. #09, non-exempt), from SG-07 to SG-09, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$1,338, annualized salary impact for 2024 \$5,561 – Dept. 822.
- v. Consider approval of the upgrade/reclassification to the position of full-time Watershed Specialist, Conservation District, (p.c. #11, non-exempt), from SG-07 to SG-09, effective July 2, 2023, pay period 15. Salary budget savings for 2023 \$5,994, annualized salary impact for 2024 \$1,452 – Dept. 822.

Action: *APPROVE the Conservation District items i-v.*

V. ADJOURNMENT