



BOARD OF COMMISSIONERS' AGENDA

Tuesday, July 9, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, July 2, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from July 2, 2019.*

V. ANNOUNCEMENT

Hometown Hero Banner Program

VI. REQUEST FOR PROPOSALS

- A. Planning – Request for proposals for the design and replacement of the existing heating, ventilation and air conditioning system at the Holt Memorial Library Branch in Philipsburg, PA – Dept. 151.

Action: *APPROVE re-advertisement of the RFP – Design/Replacement of Holt Memorial Library HVAC System.*

- B. Human Services – Contract for the RFP Crisis Assessment Services – Dept. 561.

Action:

VII. CONTRACTS

A. Capital Projects

- i. Contract with Penoco, Inc. to provide asbestos removal as part of the courthouse renovations project. The contract rate is \$500 per day for mobilization, \$12 per LF for fiberglass insulation removal, and \$81 per fitting for pipe fitting/elbow removal – Dept. 971.

- ii. Contract with Penoco, Inc. to provide asbestos removal as identified on 15 pipefittings and 165 linear feet of steam pipe on the third floor of the Courthouse, the project total is \$6,891 – Dept. 971.

Action: *APPROVE the contracts with Penoco, Inc.*

- B. Facilities - Amendment No. 2 to the contract with Wizzards Janitorial Systems, Inc. to discontinue cleaning services at Centre Hall MDJ 49-3-04. This amendment reduces the annual contract by \$3,797.43 – Dept. 271

Action: *Add the contract with Wizzards Janitorial Systems, Inc. next week's Consent Agenda.*

- C. Coroner

- i. Collaboration with the Pennsylvania Department of Health Prescription Drug Monitoring Program to provide coroner reports and toxicology reports for overdose deaths, violent deaths, and maternal deaths in Centre County. Participation in this program will provide \$10,000 in revenue – Dept. 212.
- ii. Data sharing agreement with the Pennsylvania Department of Health to ensure integrity, security, and confidentiality of data. The Department of Health will use data received from the Coroner's Office to add to the National Violent Death Reporting System. The term of this agreement is October 1, 2017 through August 31, 2019 – Dept. 212.

Action: *Add the agreements with the Pennsylvania Department of Health to next week's Consent Agenda.*

- D. Human Resources – Contract renewal with Power DMS, Inc. to provide software for the management of policies and online training. The contract total is \$12,054 for the period of September 4, 2019 through September 3, 2020 – Dept. 114.

Action: *Add the contract renewal with Power DMS to next week's Consent Agenda.*

- E. Human Services

- i. Aging

- 1. Contract with Carol Froehlich to provide cleaning services at the Bellefonte Senior Resource Center up to two times per week for an estimated three hours per week. The contract total is \$6,044 for the period of July 1, 2019 through June 30, 2022 – Dept. 521.
- 2. Contract with Patricia Ketcho to provide cleaning services at the Philipsburg Senior Resource Center up to five times per week for an estimated 12.24 hours per week. The contract total is \$21,880 for the period of July 1, 2019 through June 30, 2022 – Dept. 521

Action: *Add the contracts with Carol Froehlich and Patricia Ketcho to next week's Consent Agenda.*

ii. MH/ID/EI – D&A

1. Contract renewal with Twin Lakes Center to provide drug and alcohol services that include non-hospital detoxification and non-hospital inpatient rehabilitation. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
2. Contract renewal with Roxbury Treatment Center to provide drug and alcohol services that include non-hospital detoxification, non-hospital inpatient rehabilitation, and non-hospital inpatient rehabilitation co-occurring. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
3. Contract renewal with Crossroads Counseling, Inc. to provide drug and alcohol services which include outpatient therapy (individual, group, intensive), client support services, community based services, certified recovery services, recovery house, mobile therapy/case management, MAT, Vivitrol injections, and partial hospitalization. The contract total is \$187,788, which is funded as follows: Federal \$105,020, State \$81,221, and County \$1,547 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
4. Contract renewal with Brockerhoff House Corporation to provide representative payee services for intellectual disability and mental health consumers. The contract total is \$21,480, which is funded as follows: State \$20,490, and County \$990 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
5. Contract renewal with Cen-Clear Child Services, Inc. to provide mental health services that include outpatient psychiatric evaluation/medication clinic, tele-psychiatry, peer support, family based mental health services. The contract total is \$17,000, which is funded as follows: State \$16,216 and County \$784 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
6. Contract with Tuscarora Intermediate Unit (TIU) 11 to allow the TIU, through the Department of Education – Office of Child Development and Early Learning, to disburse grant funds to approved grantees for training and technical assistance to early intervention programs. The State funds have been awarded to programs that focus on a program priority area addressing social relationships, language, and early literacy or early childhood outcomes. The contract total is \$15,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

Action: *Add MH/ID/EI – D&A items 1-6 to next week's Consent Agenda.*

- F. Planning - Submission of Payment Request #2 to the Department of Community and Economic (DCED) for disbursement of funds from the Development Keystone Communities Grant in the amount of \$1,996.81 for the purchase of an AED and associated emergency response equipment for the Mountaintop Pool. The total grant is \$100,000 for the period of June 20, 2018 through June 30, 2020 – Dept. 151.

Action: APPROVE submission of the Payment Request to DCED.

VIII. LETTER OF SUPPORT

IX. CONSENT AGENDA

- A. Criminal Justice Planning – Contract renewal with Tracy Small to serve as an independent contractor in the capacity of Crisis Intervention Team (CIT) Coordinator. The contract total is \$31,202, which is funded as follows: State \$10,312 local contribution from six municipal police departments \$20,384 and County \$506 for the period of July 1, 2019 through June 30, 2020 – Dept. 306.
- B. District Attorney - Contract with Kristina Taylor Porter to perform the duties of Grant Coordinator as specified in the STOP Violence Against Women sub grant. The contract rate is \$20 per hour, not to exceed a total of 5 hours per week, or \$7,340 for the period of July 1, 2019 through December 31, 2020 – Dept. 221
- C. Sheriff – Agreement with Kasandra Botti, DO to provide medical oversight of the purchase, training, storage and administration of naloxone, as required. Dr. Botti will provide medical guidance and advice for the Sheriff's Office naloxone program – Dept. 211.

X. ADMINISTRATOR'S REPORT

XI. LIQUID FUELS

Reallocation of remaining funds from the 2019 Snow Shoe Borough Liquid Fuels award. Due to project bid savings, the Borough request reallocation of \$4,936 from its award of \$34,600 toward the purchase of a new dump truck to replace an out of service vehicle.

Action: APPROVE the reallocation of remaining funds from the 2019 Snow Shoe Borough Liquid Fuels award.

XII. FEE FOR LOCAL USE

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, JULY 9, 2019

PAGE 5

XIII. ABC Appointment/Re-Appointment/Term Expiration/Resignation

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
MH/ID Advisory Board	Levent Kaya	Re-Appointment	7/2019 – 7/2022
Children and Youth Services Advisory Committee	Elizabeth Shugert	Resignation / Term Expiration	4/25/2017 – 3/28/2019
SEDA COG Natural Gas Task Force	Ray Stolinas	Appointment	

Action: *APPROVE the ABC re-appointment, resignation, and appointment.*

XIV. CHECK RUN

Check run in the amount of \$1,398,606.13 dated July 3, 2019.

Action: *APPROVE the check run dated July 3, 2019.*

XV. DISCUSSION ITEMS

XVI. RECOGNITION

A Court of Honor was held on Friday, July 5 for Derek Cestone of Boy Scout Troop 31 of State College. Derek has earned the rank of Eagle Scout.

XVII. C-NET REQUESTS

XVIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XIX. EXECUTIVE SESSION REPORT

XX. PUBLIC MEETING SCHEDULE

Tuesday, July 9, 2019

BOC Meeting – 10:00 AM – Room 146WB

Tuesday, July 16, 2019

BOC Meeting– 10:00 AM – Room 146WB

Records Improvement Committee – 2:00 PM – Room 144WB

Thursday, July 18, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XXI. BID / PROPOSAL SCHEDULE

July 2019

RFP – Office Space/Locations – MDJ Offices – Contract Award

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, JULY 9, 2019

PAGE 6

Wednesday, July 10, 2019

RFP – Card Access Controls System Upgrade Project – Mandatory Pre-Proposal Meeting

Friday, July 26, 2019

RFP – Card Access Controls System Upgrade Project – Responses Due

Tuesday, July 30, 2019

RFP – Card Access Controls System Upgrade Project – Proposal Opening

Tuesday, August 20, 2019

RFP – Card Access Controls System Upgrade Project – Contract Award

XXII. ELECTION ANNOUNCEMENTS

Thursday, August 1, 2019

Last day to circulate and file nomination papers.

Thursday, August 8, 2019

Last day for withdrawal by candidates nominated by nomination papers.

Monday, August 12, 2019

Last day for withdrawal by candidates nominated at the Primary.

XXIII. QUESTIONS FROM THE PRESS

XXIV. ADJOURNMENT