



BOARD OF COMMISSIONERS AGENDA

Tuesday, July 13, 2021, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

- IV. MEETING MINUTES

Minutes from the July 6, 2021 Board of Commissioners meeting.

Action: *APPROVE the minutes from the July 6, 2021 Board of Commissioners meeting.*

- V. PROCLAMATION

Proclamation 22 of 2021 – Proclaiming July 2021 as “Park and Recreation Month” and July 16, 2021 as “Pennsylvania Parks and Recreation Professionals Day” in Centre County.

Action: *ADOPT Proclamation 22 of 2021.*

- VI. CONTRACTS/AUTHORIZATIONS

- A. Correctional Facility

- i. Proposal from Penn State Psychology Department to provide Psychological Consultation Services to staff and incarcerated individuals in the Centre County Correctional Facility. The proposal total is \$16,875 which will be funded by In-Kind services funds for the period of July 1, 2021 to June 30, 2022 – Dept. 333.

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- ii. Contract with Appellation Construction Services, LLC to service and repair the Rockwell Automation Door Secure system. The contract total is \$36,578.06 for the period of August 1, 2021 to December 31, 2023 - Dept. 333.

Action: *Add Correctional Facility items i-ii to next week's Consent Agenda.*

B. Human Services

- i. Aging – Contract addendum with The Nutrition Group to allow for a six-month extension to provide a meals program at \$4.38 per meal. The contract total is \$185,000 which is funded as follows: State \$92,500, and Federal \$92,500 for the period of July 1, 2021 to December 31, 2021 – Dept. 521.

Action: *Add the contract addendum with The Nutrition Group to next week's Consent Agenda.*

VII. GRANTS

- A. Planning & Community Development – Keystone Communities Program grant close out report for submission to the PA Department of Community and Economic Development (DCED) – Dept. 151.

Action: *Add the submission of the grant close out report to DCED to next week's Consent Agenda.*

VIII. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

A. CONTRACTS/AUTHORIZATIONS

i. Human Services

MH/ID/EI - Infants, Toddlers, and Families (ITF) Medicaid Waiver Operating Agreement to serve as the business agreement between the Department of Public Welfare, Office of Child Development and Early Learning, and County MH/ID/EI Programs for the implementation of the ITF Medicaid Waiver. There is no cost for this agreement for the period beginning July 1, 2021 – Dept. 561.

- ii. Criminal Justice Planning – Contract renewal with Tracy Small as an independent contractor in the capacity of the Crisis intervention Team (CIT) Coordinator. The contract total is \$34,324 which is funded as follows: Human Services Block Grant (HSBG) \$13,940, and Six area municipal police departments \$20,384, for the period of July 1, 2021 to June 30, 2022 – Dept. 306.

- iii. Emergency Communications 911 – Contract renewal with Breon's Incorporated to provide generator maintenance for all 911 Towers sites and the Willowbank Tower. The contract total is \$13,473.76 which is eligible for PEMA funding for the period of June 9, 2021 to June 8, 2022 – Dept. 354.

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- iv. Records Management – Quote from O’Neil Software to document Centre County’s records storage. The quote total is \$2,218.54, which includes the one-time expansion cost of \$1,833.50, and a reoccurring increase to the annual license agreement of \$385.04, for the period of July 16, 2021 to October 11, 2021 – Dept. 142.

IX. AUTHORITIES, BOARDS AND COMMISSIONS

X. LETTER OF SUPPORT

XI. LIQUID FUELS – FEE FOR LOCAL USE

A. Mid-Year Programs Update

B. Letters of Support for 2019 allocations to be used to submit applications for Multimodal Grant programs for the following municipalities:

- i. Port Matilda Borough’s application to PennDOT for Multimodal funding for improvements to State Route 3017 (High Street). The 2019 Fee for Local Use allocation to Port Matilda Borough was \$ 65,000. The Borough is requesting \$55,000 be used for the application – Dept. 151.
- ii. Milesburg Borough’s application to PennDOT for Multimodal funding for improvements to the Railroad Street Bridge. The 2019 Fee for Local Use allocation to Milesburg Borough was \$50,000 – Dept. 151.
- iii. Gregg Township’s application to DCED for the Multimodal Transportation Fund for improvements to Bitner Hollow Road Bridge and Reconstruction project. The 2019 Fee for Local Use allocation to Gregg Township was \$100,000 – Dept. 151.
- iv. Ferguson Township’s application to PennDOT for Multimodal funding for improvements to the Pine Grove Mills Streetscape. The 2019 Liquid Fuels allocation to Ferguson Township was \$50,000 – Dept. 151

Action: *Add the letters of support for the four municipalities to next week’s Consent Agenda.*

XII. ADMINISTRATOR’S REPORT

Resolution 1 of 2021 – Second Quarter Report

XIII. DISCUSSION ITEMS

XIV. CHECK RUN

Check run in the amount of \$517,795.65 dated July 9, 2021.

Action: *APPROVE the check run dated July 9, 2021.*

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

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XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, July 13, 2021

Board of Commissioners – 10 AM – Willowbank 146

Thursday, July 15, 2021

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

Retirement Board – 11 AM – Willowbank 146

Tuesday, July 20, 2021

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – American Rescue Plan – 11 AM– Willowbank 146

XIX. ELECTION ANNOUNCEMENTS

Monday, August 2, 2021

Last day to circulate and file nomination papers

Monday, August 9, 2021

Last day to file objections to nomination papers

Last day for withdrawal by candidates nominated by nomination papers

Last day for withdrawal by candidates nominated at the primary

XX. QUESTIONS FROM THE PRESS

XXI. ADJOURNMENT