



BOARD OF COMMISSIONERS AGENDA

Thursday, July 13, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, July 6, 2023 Board of Commissioners meeting.

Action: *APPROVE the minutes from July 6, 2023.*

V. PERSONNEL ITEMS

- A. Correctional Facility – Consider approval of the promotion/change in title for Michael Woods from Administrative Lieutenant, Correctional Facility, (p.c. #06, exempt), at SG-11P(16)–\$33.04/hour to Deputy Warden of Operations, Correctional Facility, (p.c. #01, exempt), at SG-17E(05)–\$34.84/hour, effective July 16, 2023, pay period 16. Salary budget savings for 2023 \$15,882, annualized salary savings for 2024 \$7,559 - Dept. 333.

Action: *APPROVE the promotion for Michael Woods.*

B. Emergency Communications 911

- i. Consider approval of the appointment for Malachi Q. Moyer, to full-time 911 Dispatcher/Public Safety Telecommunicator, (p.c. #11, non-exempt), at SG-08A(01)–\$21.45/hour, effective July 31, 2023, pay period 17. Salary budget savings for 2023 \$10,641, annualized salary savings for 2024 \$894 - Dept. 354.

- ii. Consider approval of the appointment for Cassidy R. Shull, to full-time 911 Dispatcher/Public Safety Telecommunicator, (p.c. #08, non-exempt), at SG-08A(01)--\$21.45/hour, effective July 31, 2023, pay period 17. Salary budget savings for 2023 \$511, annualized salary savings for 2024 \$3,685 - Dept. 354.
- iii. Consider approval of the funding and personnel requisition for full-time Emergency Communications Shift Supervisor, Emergency Communications 911, (p.c. #04, non-exempt), at SG-10A(01)--\$23.85/hour, effective July 13, 2023, pay period 15. Salary budget savings for 2023 \$2,402, annualized salary savings for 2024 \$6,246 - Dept. 354.

Action: *APPROVE the Emergency Communications items i-iii.*

C. Human Services

i. Children & Youth Services

1. Consider approval of the appointment for Gregory A. Reish, to full-time Caseworker 1, C&YS, (p.c. #13, non-exempt), at SG-07A(01)--\$20.27/hour, effective July 17, 2023, pay period 16. Salary budget savings for 2023 \$9,858, annualized salary savings for 2024 \$785 - Dept. 511.

Action: *APPROVE the appointment for Gregory Reish.*

ii. MH/ID/EI

1. Consider approval of the funding and personnel requisition for the position of full-time Assistant Administrator-Service & Supports Coordination, MH/ID/EI, (p.c. #59, exempt), at SG-15A(01)--\$29.80/hour, effective July 13, 2023, pay period 15. Salary budget savings for 2023 \$8,050, annualized salary savings for 2024 \$6,464 - Dept. 561.
2. Consider approval of the funding and personnel requisition for the position of full-time Casework Supervisor-MH/ID, MH/ID/EI, (p.c. #52, exempt), at SG-11A(01)--\$25.03/hour, effective July 13, 2023, pay period 15. Salary budget savings for 2023 \$12,061, annualized salary savings for 2024 \$14,785 - Dept. 561.

Action: *APPROVE the MH/ID/EI items 1-2.*

iii. MH/ID/EI-D&A

1. Consider approval for all D&A Case Management Specialist positions to transition from D&A Case Management Specialist Trainee to D&A Case Management Specialist once required job experience is completed - Dept. 562.
2. Consider approval of the revisions to the job description for the position of D&A Case Management Specialist Trainee, MH/ID/EI-D&A, SG-06, effective July 13, 2023, pay period 15 - Dept. 562.

Action: *APPROVE the MH/ID/EI-D&A items 1-2.*

VI. JUDICIAL PERSONNEL ITEMS

VII. ROW OFFICE PERSONNEL ITEMS

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VIII. NON-PERSONNEL ITEMS

- A. Commissioners – 2024 Holiday Schedule – Centre County Government Offices – Dept. 111.

Action: *ADOPT the 2024 Holiday Schedule – Centre County Government Offices.*

- B. Criminal Justice Planning – Consider approval to accept grant funds from the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Intermediate Punishment Funding in the amount of \$130,000. The funds will be utilized to support Centre County IP Treatment Programs, DUI Court and Drug Court. The grant total is \$130,000 for the period of July 1, 2023 to June 30, 2024 – Dept. 306.

Action: *APPROVE the acceptance of funds from the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Intermediate Punishment Funding Grant.*

IX. CONSENT AGENDA

X. DISCUSSION ITEMS – UPDATES

XI. EXECUTIVE SESSION REPORT

XII. QUESTIONS FROM THE PRESS

XIII. ADJOURNMENT