



BOARD OF COMMISSIONERS AGENDA

Thursday, July 15, 2021, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, July 1, 2021 Board of Commissioners Meeting.

Action: *APPROVE the minutes from July 1, 2021.*

IV. PERSONNEL ITEMS

A. Correctional Facility

- i. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #69, non-exempt, replacing J. Dawes), at SG-N10A(01), effective retro to July 7, 2021, pay period 15 – Dept. 333.
- ii. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #111, non-exempt, replacing A. Kline), at SG-N10A(01), effective retro to July 13, 2021, pay period 15 – Dept. 333.
- iii. Consider approval of the appointment for Sara D. Hudson, full-time Corrections Officer, Correctional Facility, (p.c. #69, non-exempt, replacing J. Dawes), at SG-N10A(01)--\$15.00/hour, effective July 19, 2021, pay period 16. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$18,082, annualized salary savings for 2022 \$3,682 - Dept. 333.

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- iv. Consider approval of the appointment for Winter Gresh, full-time Corrections Officer, Correctional Facility, (p.c. #114, non-exempt, new), at SG-N10A(01)--\$15.00/hour, effective August 2, 2021, pay period 17. Conditional upon satisfactory completion of pre-employment requirements. Salary budget impact for 2021 \$12,000, annualized salary impact for 2022 \$31,200 - Dept. 333.
- v. Consider approval of the appointment for Brayden Powell, temporary full-time Corrections Officer, Correctional Facility, (p.c. #59, non-exempt, replacing W. Garver), at SG-N10A(01)--\$15.00/hour, effective July 19, 2021, pay period 16. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$21,682, annualized salary savings for 2022 \$3,682 - Dept. 333.
- vi. Consider approval of the appointment for Stive Padilla, temporary full-time Corrections Officer, Correctional Facility, (p.c. #113, non-exempt, new), at SG-N10A(01)--\$15.00/hour, effective July 19, 2021, pay period 16. Conditional upon satisfactory completion of pre-employment requirements. Salary budget impact for 2021 \$13,200, annualized salary impact for 2022 \$31,200 - Dept. 333.
- vii. Consider approval of the leave of absence for Danielle Harvey, Corrections Officer, Correctional Facility, (p.c. #49), effective retro to June 14, 2021, pay period 13 to (estimated) July 20, 2021, pay period 16-- Dept. 333.

Action: *APPROVE Correctional Facility items i-vii.*

B. Human Services

Children & Youth Services - Consider approval of the appointment for Colt T. Smith, full-time Caseworker I, Children & Youth Services, (p.c. #51, non-exempt, replacing E. Diaz), at SG-N11A(01)--\$15.90 hour, effective July 26, 2021, pay period 16. Salary budget impact for 2021 \$244, annualized salary impact for 2022 \$605 - Dept. 511.

Action: *APPROVE the appointment for Colt T. Smith.*

V. REPORT ON JUDICIAL PERSONNEL ITEMS

VI. REPORT ON ROW OFFICE PERSONNEL ITEMS

- A. Sheriff - Sheriff Sampsel has approved the promotion of Jacob Phillips, part-time Security Officer, Sheriff (p.c. #15, non-exempt) to full-time Security Officer, Sheriff, (p.c. #40, non-exempt, replacing L. Spayd), at SG-N08, effective retro to July 5, 2021, pay period 15 - Dept. 211.

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VII. NON-PERSONNEL ITEMS

- A. Capital projects – Change Order with Watkins Security LLC for the Centre County Camera Project. This change order provides an increase of \$7,377.25 for additional equipment at five of Centre County’s Magisterial District Court Offices. This increases the contract total from \$480,576.10 to \$487,953.35 – Dept. 971.

Action: *APPROVE the Change Order for the Centre County Camera Project.*

- B. Housing - Satisfaction Piece for Jordan and Erin Robinson for the premises located at 731 West Lamb Street, Bellefonte – Dept. 815.

Action: *APPROVE the satisfaction piece for Jordan and Erin Robinson.*

VIII. DISCUSSION ITEMS

Employee referral incentive program

IX. C-NET REQUESTS

X. EXECUTIVE SESSION REPORT

XI. QUESTIONS FROM THE PRESS

XII. ADJOURNMENT