



## BOARD OF COMMISSIONERS AGENDA

Thursday, July 27, 2023, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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### I. CALL TO ORDER

### II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

### III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

### IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, July 13, 2023 Board of Commissioners meeting.

Action: *APPROVE the minutes from July 13, 2023.*

### V. PERSONNEL ITEMS

- A. Correctional Facility – Consider approval of the funding and personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #86, non-exempt), at SG-N10X(01)–\$21.25/hour, effective July 27, 2023, pay period 16. Salary budget savings for 2023 \$27,809, annualized salary savings for 2024 \$2,309 - Dept. 333.

Action: *APPROVE funding and personnel requisition for Corrections Officer p.c. #86.*

#### B. Emergency Communications 911

- i. Consider approval of the promotion/change in title for Trevor Harris from full-time 911 Dispatcher/Public Safety Telecommunicator, Emergency Communications 911, (p.c. #27, non-exempt), at SG-08F(06)–\$23.68/hour to Emergency Communications Shift Supervisor, Emergency Communications 911, (p.c. #04, non-exempt), at SG-10C(03)–

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\$24.81/hour, effective August 13, 2023, pay period 18. Salary budget impact for 2023 \$2,115, annualized salary savings for 2024 \$4,249 - Dept. 354.

- ii. Consider approval of the funding and personnel requisition for full-time 911 Dispatcher/Public Safety Telecommunicator, Emergency Communications 911, (p.c. #27, non-exempt), at SG-08A(01)--\$21.45/hour, effective July 27, 2023, pay period 16. Salary budget impact for 2023 \$6,088, annualized salary savings for 2024 \$5,633 - Dept. 354.

Action: *APPROVE the Emergency Communications items i-ii.*

- C. Human Resources - Consider approval of the appointment for Georgiana Johnson, to on-call/occasional Office Floater, Human Resources, (p.c. #16, non-exempt), at SG-02A(01)--\$15.30/hour, effective August 7, 2023, pay period 17. Salary budget savings for 2023 \$7,358, annualized salary savings for 2024 \$275 - Dept. 114.

Action: *APPROVE the appointment for Georgiana Johnson.*

D. Human Services

- i. Children & Youth Services - Consider approval of the funding and personnel requisition for full-time Caseworker 2, C&YS, (p.c. #56, non-exempt), at SG-08A(01)--\$21.45/hour, effective July 27, 2023, pay period 16. Salary budget savings for 2023 \$18,942 - Dept. 511.

Action: *APPROVE the funding and personnel requisition for Caseworker 2 p.c. #56.*

VI. JUDICIAL PERSONNEL ITEMS

VII. ROW OFFICE PERSONNEL ITEMS

A. Sheriff

- i. Consider approval of the funding and personnel requisition for the position of full-time Deputy Sheriff/Security, Sheriff, (p.c. #30, non-exempt), at SG-05A(01)--\$17.88/hour, effective July 27, 2023, pay period 16. Salary budget savings for 2023 \$567, annualized salary savings for 2024 \$745 - Dept. 211.
- ii. Consider approval of the funding and personnel requisition for the position of part-time Deputy Sheriff/Security 60%, Sheriff, (p.c. #22, non-exempt), at SG-05A(01)--\$17.88/hour, effective July 27, 2023, pay period 16. Salary budget impact for 2023 \$8,899, annualized salary savings for 2024 \$1,836 - Dept. 211.

Action: *APPROVE the Sheriff items i-ii.*

VIII. NON-PERSONNEL ITEMS

IX. CONSENT AGENDA

X. EXECUTIVE SESSION REPORT

XI. QUESTIONS FROM THE PRESS

XII. ADJOURNMENT