



BOARD OF COMMISSIONERS' AGENDA

Thursday, August 1, 2019, 10:30 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, July 25, 2019 Board of Commissioners' meeting.

Action: APPROVE the Board of Commissioners' meeting minutes from July 25, 2019.

IV. ACTION ON PERSONNEL ITEMS

- A. DUI Court – Consider approval of the change in department/title for Kyrsten Murphy, from full-time Drug and Alcohol Case Management Specialist, Drug & Alcohol, (p.c. #11, non-exempt), to full-time TASC Coordinator/DUI Court, DUI Court, (p.c. #27, non-exempt, replacing T. Bowser), effective August 4, 2019, pay period 17. No change in pay rate. Salary budget savings for 2019 \$6,427, annualized salary savings for 2020 \$1,287 - Dept. 303.
- B. Aging – Consider approval of the request for Educational Program Support for Sheera Sprout, Aging Care Manager 3, Aging, (p.c. #09), to attend online courses through Edinboro University of Pennsylvania towards her Masters in Social Work. Estimated tuition for fall 2019 is \$6,080.40 with 50% reimbursement estimated at \$3,040.20, upon satisfactory completion of course work and confirmation of budgeted staff development funds – Dept. 521.
- C. Children and Youth Services – Consider approval of the personnel requisition for full-time Caseworker 2, CYS, (p.c. #24, non-exempt, replacing M. Buchy), at SG-N13, effective August 1, 2019, pay period 16 – Dept. 511.
- D. Correctional Facility – Consider approval of the leave of absence for Thomas Hook, Correctional Facility, (p.c. #84), effective retro from July 20, 2019, pay period 15 to September 20, 2019, pay period 20 – Dept. 333.

V. REPORT ON JUDICIAL PERSONNEL ITEMS

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VI. REPORT ON ROW OFFICE PERSONNEL ITEMS

VII. CHECK RUN

Check run in the amount of \$1,168,670.78 dated July 31, 2019.

Action: *APPROVE the check run dated July 31, 2019.*

VIII. DISCUSSION ITEMS

IX. EXECUTIVE SESSION

X. ADJOURNMENT