



BOARD OF COMMISSIONERS AGENDA

Tuesday, August 1, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on July 25, 2023 and the Work Session held on July 26, 2023.

Action: *APPROVE the minutes from the meetings held on July 25, 2023 and July 26, 2023.*

VI. RESOLUTION

Resolution 12 of 2023 – A Resolution to transfer a portion of land owned by Centre County to Benner Township as part of the improvements to Rishel Hill Road (T-532).

Action: *ADOPT Resolution 12 of 2023.*

VII. BIDS AND PROPOSALS

- A. Consider approval of a contract with Bowman Excavation / Paving / Concrete for the Willowbank Building Parking Lot Paving Project for \$297,232.00 – Dept 971.

Action: *APPROVE the contract with Bowman Excavation / Paving / Concrete for the Willowbank Parking Lot Paving IFB.*

VIII. CONTRACTS – AUTHORIZATION

- A. Elections – Consider approval to apply for the Election Integrity Program Grant established by Act 88. Centre County was granted \$540,987.73 in 2022 and it is expected that we will receive a similar grant amount in 2023 to be used for the period of September 1, 2023 to August 31, 2024 – Dept. 131.

Action: APPROVE the application for the Election Integrity Program Grant.

- B. Planning and Community Development – Memorandum of Understanding (MOU) for the “Final Plan – Paul K. & Lydia E. Fisher Subdivision of Tax Parcel 15-011-,96B into Lots 4, 5, 6.”; CCPCDO File No. 98-23. This proposal, located in Miles Township, represents a Final Plan submission showing the subdivision of three (3) lots with corresponding infrastructure consisting of 77.29 acres. This subdivision is located along the southern right-of-way of Brush Valley Road (State Route 0192), approximately ½ of a mile east of Rebersburg and is accessed by Beiler Drive (Private) – Dept 151.

Action: Add the Memorandum of Understanding the Final Plan – Paul K. & Lydia E. Fisher Subdivision of Tax Parcel 15-011-96B into Lots 4, 5, 6 to next week’s Consent Agenda.

- C. 9-1-1 Emergency Communications – Memorandum of Understanding (MOU) with Centre Helps to provide over the phone counseling to callers for the 988 Crisis and Suicide Prevention Lifeline. The 988 organization has requested Centre Helps to have an MOU with Centre County 9-1-1 since their call center is in Centre County. The document defines the responsibilities for Centre Help’s staff when a person calls in with a crisis. The document also defines the non-threatening circumstances which Centre County 9-1-1 dispatchers can transfer the call to Centre Helps and how 9-1-1 will deal with Wireless Exigent requests from Centre Helps. There is no cost to the County and unless the MOU is terminated by a 60 days’ notice of a mutual written agreement of the Parties, it shall not expire – Dept 354.

Action: Add the Memorandum of Understanding with Centre Helps to next week’s Consent Agenda.

- D. Conservation District – Consider approval of a letter of mutual consent, which updates Attachment F of the WIP/CAP Grant, which is related to the Federal requirements to include Minority Business Enterprise/Women Business Enterprise utilization and reporting requirements for Pennsylvania Department of Environmental Protection – Dept. 822.

Action: APPROVE the letter of mutual consent for Pennsylvania Department of Environmental Protection.

Human Services

- E. Transportation – Consider approval of the Medical Assistance Transportation Program Participation Grant Agreement for FY 23/24 to provide transportation for those individuals who qualify under the said program. This agreement will be for the trips provided from July 1, 2023 thru June 30, 2024. The projected grant amount is \$968,934 and this will be finalized upon the completion of the State Budget for the period of July 1, 2023 to June 30, 2024 – Dept 561.

Action: Add the Medical Assistance Transportation Program Participation Grant Agreement to next week’s Consent Agenda.

- F. MH/ID EI-D&A – Contract renewal with Steve Wicks, Esquire to provide services including legal consultation, attendance at mental health commitment hearings as needed, review of commitment hearing appeals and firearm appeals, and consultation for client requests to obtain records. The contract total is \$10,000 funded as follows: State \$9,539 and County Match \$461 for the period of July 1, 2023 to June 30, 2024 – Dept 561.

Action: *Add the contract with Steve Wicks, Esquire to next week’s Consent Agenda.*

IX. CONSENT AGENDA

Action: *APPROVE this week’s Consent Agenda.*

Human Services

- A. Adult Services – Consider approval of a Contract Addendum #1 with Central PA Community Action to cover additional funds received from the Department of Agriculture (5th payment) for food purchases and administrative costs. The contract will be increased by \$2,512.03; from \$96,440.73 to \$98,952.76. The contract total is \$98,952.76 funded as follows: State \$98,952.76 for the period of July 1, 2022 to June 30, 2023 – Dept 501.
- B. Children and Youth Services
 - i. Consider approval of a contract with Barbara Topinka/Topinka Law to provide legal services. The contract total is \$5,000 funded as follows: State \$4,000 and County \$1,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
 - ii. Consider approval of a contract with Alix Crosswell to provide consultant/translation services for the County’s Office of Children and Youth Services. The contract total is \$1,000 funded as follows: State \$800 and County \$200 for the period of June 7, 2023 to June 30, 2023 – Dept 511.
 - iii. Contract renewal with Alix Crosswell to provide consultant/translation services for the County’s office of Children and Youth Services. The contract total is \$5,000 funded as follows: State \$4,000 and County \$1,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.

-----END OF CONSENT-----

X. AUTHORITIES BOARDS AND COMMISSIONS

BOARD	NAME	ACTION
Local Emergency Planning Committee	Robert Nese	Appointment
Local Emergency Planning Committee	Robert Moore Jr.	Appointment
Local Emergency Planning Committee	Domer Smeltzer	Appointment

Action: *APPROVE the ABC term appointments.*

XI. CHECK RUN

Check run in the amount of \$1,359,082.00 dated July 28, 2023.

Action: *APPROVE the check run dated July 28, 2023.*

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XII. ADMINISTRATOR'S REPORT

XIII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

i. The Board of Commissioners meeting on Tuesday, August 8, 2023 has been CANCELLED.

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Tuesday, August 1, 2023

Work Session – 11 AM – Willowbank 146

Board of Election – 3 PM – Willowbank 146

Thursday, August 10, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, August 15, 2023

Board of Commissioners – 10 AM – Willowbank 146

Work Session – 11 AM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT