



SALARY BOARD AGENDA

Thursday, August 10, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. ACTION ON PERSONNEL ITEMS

- A. Coroner - Approve the promotion/change in title for John Kubalak from on-call/occasional Deputy Coroner, Coroner, (p.c. #03, non-exempt), at SG-06A(01)--\$19.06/hour to full-time Chief Deputy Coroner, Coroner, (p.c. #02, exempt), at SG-13I(09)--\$32.12/hour per policy for prior relevant experience, effective December 31, 2023, pay period 02. Salary budget impact for 2023 \$257, annualized salary budget impact for 2024 \$1,348 - Dept. 212.

Action: *APPROVE the promotion/change in title for John Kubalak.*

B. Courts

- i. Court Administration - Approve the rate for Hillary B. Twiford at SG-07A(01)--\$20.27/hour, effective August 14, 2023, pay period 18. President Judge Jonathan Grine is appointing them to full-time Judicial Secretary, Court Administration, (p.c. #10, non-exempt). Salary budget impact for 2023 \$14,594, annualized salary impact for 2024 \$42,162 - Dept. 271.

Action: *APPROVE the rate for Hillary Twiford.*

- C. District Attorney - Approve the rate for Hunter J. Fedora at SG-10A(01)--\$23.85/hour, effective August 28, 2023, pay period 19. District Attorney Bernie Cantorna is appointing them to full-time Law Clerk-District Attorney, District Attorney, (p.c. #17, non-exempt). Salary budget impact for 2023 \$15,264, annualized salary impact for 2024 \$49,608 - Dept. 221.

Action: *APPROVE the rate for Hunter Fedora.*

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- D. Prothonotary - Approve the rate for Addison R. Procak at SG-04A(01)--\$16.69/hour, effective August 21, 2023, pay period 18. Prothonotary Jeremy Breon is appointing them to full-time Prothonotary Clerk, Prothonotary, (p.c. #24, non-exempt). Salary budget savings for 2023 \$7,106, annualized salary savings for 2024 \$645 – Dept. 223.

Action: *APPROVE the rate for Addison Procak.*

- E. Treasurer - Approve the rate for Aaron D. Gayan at SG-04A(01)--\$16.69/hour, effective August 14, 2023, pay period 18. Treasurer Colleen Kennedy is appointing them to full-time Second Deputy Treasurer, Treasurer, (p.c. #04, non-exempt). Salary budget savings for 2023 \$3,523, annualized salary savings for 2024 \$4,825 – Dept. 124.

Action: *APPROVE the rate for Aaron Gayan.*

F. Human Services

- i. Transportation– Consider approval of the change in status to the position of on-call/occasional Vehicle Operator, Transportation, (p.c. #39, non-exempt), at SG-03A(01)--\$15.81/hour, to full-time Vehicle Operator 80%, Transportation, (p.c. #39, non-exempt), at SG-03A(01)--\$15.81/hour, effective August 10, 2023, pay period 17. Salary budget impact for 2023 \$8,537, annualized salary impact for 2024 \$24,664 – Dept. 531.

Action: *APPROVE the change in status to Vehicle Operator p.c. #39.*

V. ADJOURNMENT