



BOARD OF COMMISSIONERS AGENDA

Tuesday, August 22, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners and Work Session held on August 15, 2023.

Action: *APPROVE the minutes from the meetings held on August 15, 2023.*

VI. CONTRACTS – AUTHORIZATION

A. Capital Projects

- i. Consider approval of a contract with Watkins Security, LLC to install additional Avigilon cameras at the Magisterial District 49-3-02. The contract total is estimated at \$10,575 – Dept. 971.
- ii. Consider approval of a contract with Watkins Security, LLC to install additional access control to the Courthouse basement fire door. The contract total is estimated at \$3,439 – Dept. 971.

Action: *APPROVE the Capital Projects items i-ii.*

- B. Coroner – Collaboration with the Pennsylvania Department of Health (DOH), Pennsylvania Violent Death Reporting System (PAVDRS) to provide coroner/medical examiner reports, toxicology reports and autopsy reports for violent deaths in Centre County for Death Cases identified from January 1, 2022 to December 31, 2022. Participation in this program will provide \$8,000 in revenue - Dept. 212.

Action: Add the grant agreement with the Pennsylvania Violent Death Reporting System to next week's Consent Agenda.

- C. Commissioners – Consider approval of an American Rescue Plan Grant Agreement with Philipsburg Revitalization Corporation (PRC) to be used towards the renovation of two blighted buildings located at 104 and 110 North Front Street owned by PRC in historic downtown Philipsburg in the amount of \$100,000 for the time period of August 22, 2023 to December 31, 2024 - Dept. 120.

Action: APPROVE the American Rescue Plan Grant Agreement with Philipsburg Revitalization Corporation.

- D. Centre County Recycling and Refuse Authority – Consider approval of the execution of the Limited Assignment Agreement which will allow payment of the Section 901 and Section 903 Act 101 grants directly to the Centre County Recycling and Refuse Authority. The County and Authority have had a Delegation Agreement for PA Act 101 responsibilities since 1988 – Dept 444.

Action: APPROVE the Limited Assignment Agreement for the grants.

Human Services

- E. MH/ID EI- D&A – Consider approval of a Memorandum of Understanding with Cen-Clear Child Services, Inc. This MOU will outline procedures for screening and referrals, evaluations, Individualized Family Services Plans, and transition plans. There is no cost for the agreement for the period of July 1, 2023 to June 30, 2024 – Dept. 561.

Action: Add the Memorandum of Understanding with Cen-Clear Child Services, Inc next week's Consent Agenda.

F. Planning and Community Development

- i. Consider approval of the Memorandum of Understanding for the “Final Land Development Plan for LandPro Equipment”; CCPCDO File No. 62-23. This proposal constitutes a Final Plan submission showing the development of a 19,443 square foot commercial sales and equipment repair building (specializing in agriculture, lawn & garden and light industrial equipment), a 7,500 square foot accessory pole building for the storage of equipment along with corresponding infrastructure (i.e., stormwater management, access roads, parking, etc.) located along the southern right-of-way of State Route 0322 at its intersection with Summer Lane (T-599) in Potter Township - Dept 151.

Action: Add the Memorandum of Understanding for the “Final Land Development Plan for LandPro Equipment.” to next week's Consent Agenda.

- ii. Consider approval of a twelve-month extension with Larson Design Group to allow adequate time to complete Part 3 of the Bridge Replacement Projects. There would be no additional cost to the agreement and would extend the completion date from October 5, 2023 to October 5, 2024 – Dept. 151.

Action: APPROVE the contract extension with Larson Design Group.

VII. LIQUID FUELS – FEE FOR LOCAL USE

- i. Letters of Solicitation to Municipalities for 2024 Liquid Fuels and Fee for Local Use Program Applications – Dept. 411.

Action: APPROVE the Letters of Solicitation to Municipalities.

- ii. Mid-year update on Fee for Local Use Program – Dept. 412.
- iii. Consider approval of a liquid fuels application for Taylor Township in the amount of \$25,000 for Mulhollan and McMonigal Road Project. The shoulders of the roadways will be widened and reinforced with larger stone to aid in erosion – Dept. 411.

Action: APPROVE the liquid fuels application for Taylor Township.

VIII. CONSENT AGENDA

Action: APPROVE this week's Consent Agenda.

A. Human Resources

- i. Contract renewal with Power Digital Management Software Inc. by NeoGov (Power DMS Inc.) to provide policy and compliance management software services. The contract total is \$15,014.51 for the period of September 4, 2023 to September 3, 2024 – Dept. 114.

Human Services

B. Transportation

- i. Consider approval of the submission of the fourth quarter report for fiscal year 2022-2023 for the Medical Assistance Transportation Program (MATP). This is for the services provided to those individuals that qualified under the MATP guidelines. The grant total for the fourth quarter is \$220,485 for the period of April 1, 2023 to June 30, 2023 – Dept. 531.
- ii. Contract renewal with Susquehanna Regional Transportation Authority to provide contracted services upon request for shared ride trips for the period of September 1, 2023 to August 31, 2025 – Dept 531.
- iii. Contract renewal with Jeff and Trudy Reese for a lease agreement for the Transportation Office and garage space. The contract is \$46,818 annually with a possible 2% increase for years two and three for the period of September 1, 2023 to August 31, 2026 – Dept 531.

C. Children and Youth Services

- i. Contract renewal with Lifespan Family Services to provide foster care/residential services for dependent and delinquent youth. The contract total is \$25,000 funded as follows: State \$20,000 and County \$5,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ii. Contract renewal with Keystone Adolescent Center, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$145,000 funded as follows: State \$116,000 and County \$29,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.

-----END OF CONSENT-----

IX. AUTHORITIES, BOARDS, AND COMMISSIONS

BOARD	NAME	ACTION	TERM
RSVP Advisory Council	Donald Albertson	Appointment	August 22, 2023 – August 21, 2025
RSVP Advisory Council	Kenneth Johnson	Appointment	August 22, 2023 – August 21, 2025

Action: *APPROVE the ABC Appointments.*

X. CHECK RUN

Check run in the amount of \$1,234,382.45 dated August 18, 2023.

Action: *APPROVE the check run dated August 18, 2023.*

XI. ADMINISTRATOR’S REPORT

XII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

- i. Centre County Government Offices will be closed on Monday, September 4, 2023 in observance of Labor Day.

XIII. EXECUTIVE SESSION REPORT

XIV. PUBLIC MEETING SCHEDULE

Thursday, August 24, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, August 29, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11 AM – Willowbank 146

Thursday, August 31, 2023

Finance Committee – 9 AM – Willowbank 146

XV. QUESTIONS FROM THE PRESS

XVI. ADJOURNMENT