



SALARY BOARD AGENDA

Thursday, August 24, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, July 27, 2023 and August 10, 2023 Salary Board Meetings.

Action: *APPROVE the Salary Board meeting minutes from July 27 and August 10, 2023.*

V. ACTION ON PERSONNEL ITEMS

A. Controller

- i. Consider approval of the change in hours/title to the position of full-time Deputy Controller, Controller, (p.c. #02, exempt, 75 hours), at SG-13 to First Deputy Controller, Controller, (p.c. #02, exempt, 80 hours), at SG-13, effective August 27, 2023, pay period 19. Salary budget impact for 2023 \$980, annualized salary impact for 2024 \$4,088 – Dept. 125.
- ii. Consider approval of the upgrade/reclassification/change in title/hours/status to the position of full-time Auditor/Accountant, Controller, (p.c. #07, non-exempt, 75 hours), at SG-10 to Second Deputy Controller, Controller, (p.c. #07, exempt, 80 hours), at SG-11, effective August 27, 2023, pay period 19. Salary budget impact for 2023 \$41, annualized salary savings for 2024 \$4,845 – Dept. 125.

Action: *APPROVE the Controllers items i-ii.*

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B. Courts

- i. MDJ State College 49-1-01 – Approve the rate for Idriss F. Tchuinou at SG-05A(01)– \$17.88/hour, effective August 28, 2023, pay period 19. President Judge Jonathan Grine is appointing them to full-time Magisterial District Court Secretary, MDJ-Hahn, (p.c. #07, non-exempt). Salary budget savings for 2023 \$4,077, annualized salary savings for 2024 \$699 – Dept. 251.

Action: *APPROVE the rate for Idriss Tchuinou.*

- ii. Probation – Approve the rate for Abigail M. Miller at SG-08A(01)–\$21.45/hour, effective August 28, 2023, pay period 19. President Judge Jonathan Grine is appointing them to full-time Probation Officer 1, Probation, (p.c. #09, non-exempt). Salary budget impact for 2023 \$20,109, annualized salary impact for 2024 \$41,828 – Dept. 301.

Action: *APPROVE the rate for Abigail Miller.*

VI. ADJOURNMENT