



CENTRE COUNTY
SALARY BOARD

Thursday, September 3, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, August 27, 2020 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, August 27, 2020.*

IV. ACTION ON PERSONNEL ITEMS

- A. MDJ State College II 49-3-05 – Approve the promotion/change in title for Courtney Evans from full time Magisterial District Court Secretary, MDJ-Lachman, (p.c. #08, non - exempt), at SG-N08C(03)--\$14.09/hour to full time Office Supervisor 2, MDJ-Lachman, (p.c. #18, non-exempt), at SG-S45A(01) - \$15.13/hour, effective September 8, 2020, pay period 19. President Judge Ruest is requesting that Ms. Evans be approved at SG-S45B(02) - \$15.45/hour. Salary budget savings for 2020 \$990, annualized salary savings for 2021 \$5,831 – Dept. 223
- B. Prothonotary – Approve the rate for Sarah L. Walizer at SG-N06A(01)--\$12.30/hour, effective September 8, 2020, pay period 19. Prothonotary Jeremy Breon is appointing Ms. Walizer to full-time Department Clerk 2 (75), Prothonotary, (p.c. #11, non-exempt, replacing M. Hodge). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2020 \$20,557, annualized salary savings for 2021 \$8,892 – Dept. 223.
- C. Public Defender – Consider approval of the appointment for Justin L. Carpenter, full-time Assistant Public Defender, Public Defender, (p.c. #04, exempt, replacing L. Rupert), at SG-S54A(01)--\$48,443.20/annum, effective September 21, 2020, pay period 20. Conditional upon satisfactory completion of pre-employment requirements. Chief Public Defender David Crowley is requesting that Mr. Carpenter be approved at SG-S54B(02)--\$49,400.00/annum. Salary budget savings for 2020 \$6,566, annualized salary savings for 2021 \$5,773 - Dept. 132.

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D. Elections

- i. Consider approval of the creation of an temporary on-call/occasional Senior Advisor, Elections, (p.c. #07, non-exempt), at SG-S54X(26)--\$38.19/hour, effective September 4, 2020, pay period 19 through December 31, 2020, pay period 1.- Dept. 131.
- ii. Consider approval of the change in title/status for Joyce McKinley from full-time Director of Tax Claim/Collections/Elections, Elections, (p.c. #06, exempt), at SG-S54X(26)--\$38.19/hour to on-call/occasional Senior Advisor, Elections, (p.c. #07, non-exempt, new), at SG-S54X(26)--\$38.19/hour, effective September 4, 2020, pay period 19 through December 31, 2020, pay period 1. Salary budget impact for 2020 \$13,748 - Dept. 131

V. ADJOURNMENT