



## BOARD OF COMMISSIONERS AGENDA

Tuesday, September 5, 2023 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting and Work Session held on August 29, 2023.

Action: *APPROVE the minutes from the meetings held on August 29, 2023.*

VI. PROCLAMATION

Proclamation 37 of 2023 – Proclaiming September 2023 as “Suicide Awareness and Prevention Month” and September 10, 2023 as “Suicide Awareness and Prevention Day” in Centre County.

Action: *ADOPT Proclamation 37 of 2023 proclaiming September 2023 as “Suicide Awareness and Prevention Month” and September 10, 2023 as “Suicide Awareness and Prevention Day” in Centre County.*

VII. RESOLUTION

Resolution 18 of 2023 – A Resolution that amends Resolution 10 of 2019, Resolution 5 of 2021, and Resolution 16 of 2021 to adjust the source of local match for the Pennsylvania Department of Transportation Multimodal Transportation Fund grant funding.

Action: *ADOPT Resolution 18 of 2023.*

Resolution 19 of 2023 – A Resolution that amends Resolution 15 of 2021 which authorizes the submission of an application for funding from the Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) Grant of \$3,000,000 for the Centre Volunteers in Medicine Clinic Construction in Centre County.

Action: *ADOPT Resolution 19 of 2023.*

VIII. BIDS AND PROPOSALS

2019 Multimodal Bridge Replacement Bundle Project IFB – Contract award to Glenn O. Hawbaker, Inc. to provide the design and construction of the bridge replacement in Bellefonte Borough and the bridge replacement in Howard Borough in the amount of \$3,854,000 – Dept. 151.

Action: *APPROVE the contract with Glenn O. Hawbaker, Inc.*

IX. CONTRACTS – AUTHORIZATION

A. Planning and Community Development

- i. Consider approval of the grant award for the Appalachian Regional Commission (ARC) for a new 9,350 sq. ft. ambulance and training headquarters in Rush Township by the Moshannon Valley EMS (MVEMS). The grant award total from ARC is \$300,000. The project total for the MVEMS ambulance and training headquarters is \$2,085,111 funded as follows: ARC \$300,000, State (RACP and LSA): \$1,200,000, and Local Financing: \$585,111. The drug free workplace and lobbying restriction certifications will need signed to accompany the grant award – Dept. 151.
- ii. Consider approval of the authorization of the Commissioner Chair to sign the RDA Forms 300 and 301 for the Commonwealth of Pennsylvania Redevelopment Assistance Capital Project Source and Uses of Funds for the Centre Volunteers in Medicine Clinic Construction. The total project amount is \$6,078,922 with a RACP reimbursement of \$3,000,000 with matching funds from CVIM in the amount of \$3,078,922 – Dept. 151.

Action: *APPROVE the planning items i-ii.*

B. Centre County Correctional Facility

- i. Contract Addendum with PrimeCare Medical, Inc. to provide administration of a formal Medication Assisted Treatment (MAT) Program. The program will include an additional 16 hrs/wk or \$3,206.67 for Licensed Mental Health Professional to support the MAT Program. There will be a daily charge of \$12/per patient per day who are actively participating. Costs associated with medication prescribed for individuals enrolled in the MAT Program, to include the respective costs for laboratory testing and urine drug screens shall be paid by PrimeCare and invoiced back to the County for reimbursement. The contract total is \$38,480 plus the patient per diem rate of \$12.00 per patient per day for the period of September 12, 2023 to September 30, 2024 – Dept 333.

- ii. Contract renewal with Appellation Construction Services, LLC to provide service and repairs to the Rockwell Automation Door Secure System. The contract total is \$16,719.11 for the period of January 1, 2024 to December 31, 2024 – Dept 333.

*Action: Add the Centre County Correctional Facility items i-ii to next week's Consent Agenda.*

- C. Capital Projects – Consider approval of a proposal with MG Architects, Ltd to utilize PENOCO Inc. as a consultant for additional design services related to the Centre Crest Facility. A hazardous material survey will be performed of the entire facility including the collection and testing of 60 samples. The contract total is \$10,955 – Dept. 971.

*Action: APPROVE the proposal with MG Architects, Ltd to utilize PENOCO Inc. as a consultant for additional design services related to the Centre Crest Facility.*

Human Services

- D. Transportation – Consider approval of the PwD Co-pay fare increase which is required by PennDOT in order to match CATA's ADA Co-pay increase. The Co-pay increase would go into effect on October 1, 2023 – Dept 531.

Miles	PwD Co-Pay
0-5.9	\$4.25
6-11.9	\$4.25
12-21.9	\$4.25
22-31.9	\$4.35
32-49.9	\$5.10
50-69.9	\$7.50
70+	\$11.25

*Action: Add the PwD Co-pay fare increase to next week's Consent Agenda.*

- E. MH/ID EI- D&A

- i. Letter of Agreement with Community Services Group, Inc. to provide the final payment of invoicing for the costs of purchasing operational supplies/equipment. The contract total is \$26,277.85 funded as follows: State \$6,809.15 and Federal \$19,468.70 for the period of July 1, 2022 to November 30, 2022 – Dept. 561.
- ii. Contract renewal with White Deer Run, Inc. to provide drug and alcohol services including medically managed inpatient withdrawal, high intensity residential, partial hospitalization and case management. The contract total is \$70,000 funded as follows: State \$70,000 for the period of July 1, 2023 to June 30, 2024 – Dept 562.

*Action: Add the MH/ID EI- D&A contracts i-ii to next week's Consent Agenda.*

- F. Aging – Consider approval of a contract with Hollyce Winters to provide Protective Service Solicitation services as needed when Bobbie Rabuck is unavailable, or a conflict of interest arises. The hourly rate is \$105/hr and will be used on an as needed basis for the time period of August 21, 2023 to August 21, 2026 – Dept. 521.

*Action: Add the contract with Hollyce Winters to next week's Consent Agenda.*

X. LIQUID FUELS – FEE FOR LOCAL USE

- i. Consider approval of a Liquid Fuels application for Rush Township in the amount of \$13,437.50 for the paving of Shemrow & E Street – Dept. 411.
- ii. Consider approval of the Fee for Local Use check for Half Moon Township in the amount of \$60,000 for Shanelly Drive & Lutz Lane project – Dept. 412.
- iii. Consider approval of a Liquid Fuels check to Worth Township in the amount of \$52,862 for the Shady Dell Road T-312 tar and chip project – Dept. 411.

Action: *APPROVE the Liquid Fuels and Fee for Local Use items i-iii.*

XI. CONSENT AGENDA

Action: *APPROVE this week’s Consent Agenda.*

- A. Elections – Contract renewal with Phoenix Graphics, Inc. to provide Vote-By Mail Packet services for the 2023-2027 Elections. Below is the pricing chart which will vary depending on the number of mail-in ballots that are requested for each Election for the period of July 18, 2023 to December 31, 2027 - Dept. 131.

Item	Price per Package	
	Ballot Print: Black Only	Ballot Print: Color
Minimum Charge Per Order	\$585	\$600
300-500 Packages Per Day	\$1.95	\$2.00
More Than 500 Ballots Per Day	\$1.52	\$1.55
Additional Two-sided Insert	\$0.10	\$0.10
Posta IMB Tracking From the Voter	\$0.10	\$0.10

Action: *Add the contract with Phoenix Graphics, Inc. to next week’s Consent Agenda.*

Human Services

- B. MH/ID EI- D&A - Letter of Agreement with Cen-Clear Child Services, Inc. to provide early intervention services including occupational therapy, physical therapy, special instruction, speech pathology, and IFSP training. The contract total is \$125,000 funded as follows: State \$112,500 and County Match \$12,500 for the period of July 1, 2023 to June 30, 2024 – Dept. 561.

C. Children and Youth Services

- i. Consider approval of a Memorandum of Understanding with the Statewide Adoption Network (SWAN) to provide Older Child Matching Initiatives (OCMI) through the SWAN grant that is included in the Needs Based Plan and Budget. We are requested to sign a new MOU for these services each fiscal year. There is no cost to the County for the period of July 1, 2023 to June 30, 2024 – Dept 511.

- ii. Consider approval of the certification statement for the Needs Based Plan and Budget Amendment for FY 22-23. This amendment is required to be submitted as our actual costs for FY 22-23 were over our approved budget amount in the category of Institution Placement, requiring the approved budget to be amended and allow for funds to be redistributed from Administration to Institution Placement – Dept. 511.
- iii. Consider approval of the Act 148 Fourth Quarter Fiscal Year 2022/2023 Report for the period of April 1, 2023 to June 30, 2023 – Dept 511.
- iv. Contract renewal with Children’s Advocacy Center to provide Forensic Interview Services. The contract total is \$24,000 funded as follows: State \$19,200 and County \$4,800 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.
- v. Contract renewal with The Bair Foundation to provide foster care services for dependent/delinquent youth. The contract total is \$30,000 funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.
- vi. Contract renewal with Aimee Senott to provide counseling services. The contract total is \$20,000 funded as follows: State \$16,000 and County \$4,000 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.
- vii. Contract renewal with Community Specialist Corporation to provide foster care/residential services for dependent/delinquent youth. The contract total is \$115,000 funded as follows: State \$92,000 and County \$23,000 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.
- viii. Contract renewal with Summit School, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$97,000 funded as follows: State \$77,600 and County \$19,400 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.

-----END OF CONSENT-----

XII. AUTHORITIES, BOARDS, AND COMMISSIONS

BOARD	NAME	ACTION	TERM
MH/ID/EI Advisory Board	Garrett Rickelman	Appointment	September 5, 2023 – September 4, 2025
MH/ID/EI Advisory Board	Zacheray Womer	Appointment	September 5, 2023 – September 4, 2025
MH/ID/EI Advisory Board	Elizabeth Prosek	Appointment	September 5, 2023 – September 4, 2025
MH/ID/EI Advisory Board	Jeanne Knouse	Appointment	September 5, 2023 – September 4, 2025

Action: *APPROVE the ABC Appointments.*

XIII. CHECK RUN

Check run in the amount of \$1,013,386.01 dated September 1, 2023.

Action: *APPROVE the check run dated September 1, 2023.*

XIV. ADMINISTRATOR’S REPORT

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XV. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVI. EXECUTIVE SESSION REPORT

XVII. PUBLIC MEETING SCHEDULE

Thursday, September 7, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, September 12, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11 AM – Willowbank 146

Thursday, September 14, 2023

Progress Review Committee Meeting with State College Borough – 12:00 PM – Virtual

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT