



## BOARD OF ELECTIONS AGENDA

Thursday, September 22, 2022 2:00 P.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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### I. CALL TO ORDER

### II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Elections. For items not on the agenda, the Board of Elections will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

### III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is de minimus in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

### IV. MINUTES

The Board will consider approving the minutes from September 15, 2022 Board of Election meeting.

**Action:** *APPROVE the minutes from September 15, 2022.*

### V. GENERAL ELECTION

#### A. Vote-by-Mail Envelope package submitted by Phoenix Graphics

**Action:** *APPROVE the Vote-by-Mail Envelope package submitted by Phoenix Graphics.*

#### B. Election Day Ballot Layout

**Action:** *APPROVE the Election Day ballot layout.*

#### C. Elections - Function Agreement with The Penn Stater Hotel and Conference Center for the Vote by Mail Processing Room. The space will be provided as a Penn State In-Kind Service for the period of November 3, 2022 through November 10, 2022.

**Action:** *APPROVE the function agreement with The Penn Stater Hotel and Conference Center.*

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VI. NEW BUSINESS

VII. OLD BUSINESS

Agreement with Tritex Technologies for a ballot scanning/sorting machine. The total machine cost is \$184,095, there will be an annual maintenance agreement fee after year 3. The total purchase price will be \$243,747.93 funded as follows: County \$154,336.16 and \$89,411.77 paid through HAVA grant funds for the period of October 3, 2022 to October 3, 2025.

**Action:** *Consider rental options with Tritex Technologies.*

VIII. ELECTION ANNOUNCEMENTS

Poll Worker Training to be held on October 25, 26 and 27 at The Penn Stater Hotel and Conference Center.

IX. EXECUTIVE SESSION REPORT

X. QUESTIONS FROM THE PRESS

XI. ADJOURN