



CENTRE COUNTY
SALARY BOARD AGENDA

Thursday, September 23, 2021, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is de minimus in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, September 9, 2021 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday September 9, 2021.*

V. ACTION ON PERSONNEL ITEMS

- A. Sheriff – Approve the promotion/change in title for Joseph S. Carles from part-time Security Officer, Sheriff, (p.c. #20, non-exempt), at SG-N08A(01)–\$13.79/hour to full-time Deputy Sheriff/Airport Security 2, Sheriff, (p.c. #34, non-exempt, replacing A. Lucas), at SG-N11A(01)–\$15.90/hour, effective retro to September 12, 2021, pay period 20. Salary budget savings for 2021 \$2,925, annualized salary impact for 2022 \$605 – Dept. 211.

Action: *APPROVE the promotion/change in title for Joseph S. Carles.*

SALARY BOARD AGENDA
THURSDAY, SEPTEMBER 23, 2021
PAGE 2

A. Probation

- i. Approve the rate for Matthew D. Heydrich at SG-N13A(01)--\$17.49/hour, effective October 4, 2021, pay period 21. President Judge Pamela A. Ruest is appointing Mr. Heydrich to full-time Probation Officer 1, Probation, (p.c. #05, non-exempt, replacing M. Brooks). President Judge Ruest is requesting that Mr. Heydrich be approved at SG-N13B(02)--\$17.84/hour. Salary budget savings for 2021 \$15,597, annualized salary impact for 2022 \$0 – Dept. 301.
- ii. Approve the rate for Helen Hile at SG-N13A(01)--\$17.49/hour, effective October 4, 2021, pay period 21. President Judge Pamela A. Ruest is appointing Ms. Hile to full-time Community/Corrections Specialist-PO1, Probation, (p.c. #23, non-exempt, replacing R. Day). President Judge Ruest is requesting that Ms. Hile be approved at SG-N13B(02)--\$17.84/hour. Salary budget impact for 2021 \$507, annualized salary impact for 2022 \$0 – Dept. 301.

Action: *APPROVE Probation items i-ii.*

B. Domestic Relations

- i. Approve the elimination of the position of Department Clerk 3 (75) DRS, Domestic Relations, (p.c. #17, non-exempt), at SG-N08A, effective September 27, 2021, pay period 21 – Dept. 281. Salary budget savings for 2021 \$26,891 – Dept. 281.
- ii. Approve the upgrade/change in title to the position of part-time Delinquency Officer/Clerk (PT), Domestic Relations, (p.c. #13, non-exempt, 38 hours) to full-time Delinquency Officer/Clerk, Domestic Relations, (p.c. #13, non-exempt, 75 hours), effective September 27, 2021, pay period 21. (No change in pay rate) (Currently occupied by K. Ripka) Salary budget impact for 2021 \$4,322, annualized salary impact for 2022 \$18,728 – Dept. 281.
- iii. Approve the rate for Gavin M. Danneker at SG-N12A(01)--\$16.69/hour, effective retro to September 13, 2021, pay period 20. President Judge Pamela A. Ruest is appointing Mr. Danneker to full-time Enforcement Officer, Domestic Relations, (p.c. #15, non-exempt, replacing T. Weight). Salary budget savings for 2021 \$23,458, annualized salary savings for 2022 \$19,812 – Dept. 281.

Action: *APPROVE Domestic Relations items i-ii.*

- C. Elections and Voter Registration – Approve the revised rate in pay for Beth A. Lechman, full-time Director of Elections and Voter Registration, Elections and Voter Registration, (p.c. #01, exempt) from SG-S58V(22)--\$85,000.50/annum to SG-S58S(19)--\$85,446.40/annum, effective retro to September 13, 2021, pay period 20. Salary budget savings for 2021 \$40,969, annualized salary impact for 2022 \$21,154 – Dept. 123.

Action: *APPROVE the revised rate for Beth A. Lechman.*

VI. ADJOURNMENT