



CENTRE COUNTY
SALARY BOARD

Thursday, September 24, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, September 17, 2020 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, September 17, 2020.*

IV. ACTION ON PERSONNEL ITEMS

A. Controllers – Overtime request for any staff necessary for up to 25 hours per week combined in total for a one month period from September 27, 2020, pay period 21 to October 24, 2020, pay period 22. Salary budget impact for 2020 \$3,000 – Dept. 125.

B. Correctional Facility

- i. Approve the demotion/change in title for Kelly Allen from full-time Corrections Officer, Correctional Facility, (p.c. #26, non-exempt, 80 Hour), at SG-N10H(08)--\$18.53/hour to full-time Records Specialist, Correctional Facility, (p.c. #137, non-exempt, 75 Hour, replacing C. Woodring-Shearer), at SG-N09N(14)--\$18.34/hour, effective September 27, 2020, pay period 21. Warden Christopher Schell is requesting that Ms. Allen be approved at SG-N090(15)--\$18.72/hour. Salary budget impact for 2020 \$17,243, annualized salary impact for 2021 \$8,853 – Dept. 333.
- ii. Consider approval of the extension to the temporary position of on-call/occasional Senior Advisor, Correctional Facility, (p.c. #138, non-exempt), at SG-N09Z(26)--\$23.26/hour, effective September 30, 2020, pay period 21 through October 21, 2020, pay period 22. (Currently occupied by C. Woodring-Shearer) Not to exceed 16 hours/week. Salary budget impact for 2020 \$1,116 - Dept. 333.

SALARY BOARD AGENDA
THURSDAY, SEPTEMBER 24, 2020
PAGE 2

- C. Probation– Approve the promotion/change in title for Diane Bierly from full-time DUI Coordinator-PO2, Probation, (p.c. #04, non-exempt, 75 Hour), at SG-N15P(16)-- \$25.40/hour (\$49,530/annum) to full-time Office Coordinator-Probation, Probation, (p.c. #26, exempt, 80 Hour, new), at SG-S52L(12)--\$54,683.20/annum, effective October 25, 2020, pay period 23. Salary budget impact for 2020 \$8,413, annualized salary impact for 2021 \$54,683 – Dept. 301.

V. ADJOURNMENT