

SALARY BOARD

Thursday, October 1, 2020, 10:00 A.M.

Willowbank Office Building 420 Holmes Street, Room 146 Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, September 24, 2020 Salary Board meeting.

Action: APPROVE the Salary Board meeting minutes from Thursday, September 24, 2020.

IV. ACTION ON PERSONNEL ITEMS

A. <u>Correctional Facility</u> -- Consider approval of the creation of two (2) temporary full-time Corrections Officer, Correctional Facility, (p.c. #113 & 114, non-exempt), at SG-N10X(01)--\$15.00/hour, effective October 1, 2020, pay period 21, due to increases in duties/safety protocols. These positions expire once determined they are no longer needed - Dept. 333.

B. Elections

- Approve the creation of Eight (8) temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #16-23, non-exempt), at SG-N02U(21)— \$15.11/hour, effective October 1, 2020, pay period 21. These positions will be funded through the CARES Act – Dept. 131.
- ii. Approve the creation of a temporary part-time Temporary Elections & Voter Registration Office Intern, Elections, (p.c. #24, non-exempt), at SG-N02A(01)--\$10.18/hour, effective October 1, 2020, pay period 21. The position will be funded through the CARES Act Dept. 131.

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C. Facilities Management -- Consider approval of the appointment and rate for Joey J. Spayd, full-time Custodial Worker 1, Facilities Management, (p.c. #17, non-exempt, replacing P. Stania Jr.), at SG-N02A(01)--\$10.18/hour, effective October 12, 2020, pay period 22. Conditional upon satisfactory completion of pre-employment requirements. Director of Facilities Management Lee Sheaffer is requesting Mr. Spayd be approved at SG-N02E(05)--\$11.01/hour. Salary budget savings for 2020 \$6,124, annualized salary savings for 2021 \$14,539 - Dept. 161.

V. ADJOURNMENT