



BOARD OF COMMISSIONERS' AGENDA

Thursday, October 3, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, September 19, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from Thursday, September 19, 2019.*

IV. ACTION ON NON-PERSONNEL ITEMS

- A. Housing – Mortgage satisfaction piece for Clay A. Barkley and Barbara L. Duncan for the premises located at 623 Halfmoon Street, Bellefonte – Dept. 815.

Action: *APPROVE the mortgage satisfaction piece for Clay A. Barkley and Barbara L. Duncan.*

- B. Risk Management – Additional insurance coverage through Travelers Insurance effective through 7/26/2020 in the amount of \$8,523 – Dept. 112.

Action: *APPROVE insurance coverage with Travelers Insurance effective through 7/26/2020 in the amount of \$8,523.*

V. ACTION ON PERSONNEL ITEM(S)

- A. Human Resources – Side Letter of Agreement to Article 18- Insurance benefits for the collective bargaining agreement with SEIU P.S.S.U. Local 668, effective October 3, 2019 – Dept. 114.

Action: *APPROVE the Side Letter of Agreement to Article 18- Insurance benefits for the collective bargaining agreement with SEIU P.S.S.U. Local 668.*

B. Transportation

- i. Consider approval of the appointment for Farrah N. Kerschner, part-time Department Clerk 1 (75) 60%, Transportation, (p.c. #29, non-exempt, replacing K. Shope), at SG-N04A(01)--\$11.20/hour, effective October 21, 2019, pay period 22. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$2,606, annualized salary savings for 2020 \$491 – Dept. 531.

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- ii. Consider approval of the personnel requisition for full-time Transportation Scheduler/Dispatcher, Transportation, (p.c. #37, non-exempt, replacing M. Jones), at SG-N05A(01), effective October 3, 2019, pay period 21 – Dept. 531.
- iii. Consider approval of the personnel requisition for on-call/occasional Vehicle Operator, Transportation, (p.c. #39, non-exempt, replacing J. Gordon), at SG-N04A(01), effective retro to September 19, 2019, pay period 20 – Dept. 531.

C. Human Services

i. C&YS

- 1. Consider approval of the promotion/change in title for Nicole Williams from full-time Caseworker 2, C&YS, (p.c. #23, non-exempt), at SG-N13G(07)--\$19.32/hour to full-time Casework Supervisor-C&YS, C&YS, (p.c. #04, exempt, replacing D. Allar), at SG-S54A(01)--\$48,443.20/annum (\$23.29/hour), effective October 13, 2019, pay period 22. Salary budget savings for 2019 \$39,127, annualized salary savings for 2020 \$0 – Dept. 511.
- 2. Consider approval of the personnel requisition for full-time Caseworker 2-C&YS, C&YS, (p.c. #23, non-exempt, replacing N. Williams), at SG-N13, effective October 3, 2019, pay period 21– Dept. 511.
- 3. Consider approval of the personnel requisition for full-time Caseworker 2-C&YS, C&YS, (p.c. #31, non-exempt, replacing K. Palmer), at SG-N13, effective October 3, 2019, pay period 21– Dept. 511.

- ii. MH/ID – Consider approval of the appointment for Eliza A. Shaw, full-time Drug & Alcohol Case Management Specialist, Drug & Alcohol, (p.c. #11, non-exempt, replacing K. Murphy), at SG-N12A(01)--\$16.36/hour, effective October 21, 2019, pay period 22. Conditional upon satisfactory completion of pre-employment requirements. Salary budget increase for 2019 \$13,865, annualized salary increase for 2020 \$31,902 – Dept. 562.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

VIII. DISCUSSION ITEMS

IX. EXECUTIVE SESSION REPORT

X. ADJOURNMENT