



## BOARD OF COMMISSIONERS AGENDA

Tuesday, October 3, 2023 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting and Work Session held on September 26, 2023.

Action: *APPROVE the minutes from the meetings held on September 26, 2023.*

VI. PROCLAMATION

Proclamation 42 of 2023 – Proclaiming October 2023 as “Cybersecurity Awareness Month in Centre County.

Action: *ADOPT Proclamation 42 of 2023 proclaiming October 2023 as “Cybersecurity Awareness Month in Centre County.*

Proclamation 43 of 2023 – Proclaiming October 2023 as Down Syndrome Awareness Month in Centre County.

Action: *ADOPT Proclamation 43 of 2023 proclaiming October 2023 as Down Syndrome Awareness Month in Centre County.*

VII. CONTRACTS – AUTHORIZATION

- A. Public Defenders – Contract Addendum with Thomson Reuters to upgrade the current internet platform Westlaw Edge to its newest platform Westlaw Precision and reduce the monthly bill by \$16.73. The new contract total is \$2,521.19 per month with a 3% annual increase for the period of October 3, 2023 to March 31, 2025 – Dept 132.

Action: *APPROVE the contract addendum with Thomson Reuters.*

- B. Criminal Justice Planning – Contract with Undine Fire Company No. 2 to provide the venue at Lambert Hall to hold the Reentry Simulation event scheduled for October 24, 2023. The contract total is \$300 – Dept 306.

Action: *APPROVE the contract with Undine Fire Company No. 2.*

- C. Planning and Community Development – Consider approval of the Redevelopment Assistance Capital Program (RACP) Payment Request Submission #1 for the Centre Volunteers in Medicine Clinic construction as the grantee’s authorized representative. The work includes construction, architectural/engineering and permitting. The payment request total is \$3,572,114.03 – Dept 151.

Action: *APPROVE the Redevelopment Assistance Capital Program (RACP) Payment Request Submission #1 for the Centre Volunteers in Medicine Clinic construction.*

VIII. LIQUID FUELS – FEE FOR LOCAL USE

- i. Consider approval of a fee for local use funds check in the amount of \$15,000 to Centre Hall Borough for paving and sealing of the Borough streets Hoffer Ave, Grandview Road, Logan Alley, Cherry Alley and Miles Alley – Dept. 412.

Action: *APPROVE the fee for local use funds check in the amount of \$15,000 to Centre Hall Borough.*

IX. CONSENT AGENDA

Action: *APPROVE this week’s Consent Agenda.*

Human Services

A. Adult Services

- i. Contract Addendum with Builders Association of Central PA for the workforce development programming and services through the Whole Home Repair Program. There was a recalculation in the allocation to include \$7,157.62 in administrative costs; increasing the contract from \$178,940.46 to \$186,098.08. The contract total is \$186,098.08 funded as follows: Federal \$186,098.08 for the period of July 1, 2023 to June 30, 2024 – Dept 501.

B. Children & Youth Services

- i. Consider approval of a contract with SUMMIT for Early Learning, Inc. to provide childcare services. The contract total is \$5,000 funded as follows: State \$4,000 and County \$1,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ii. Consider approval of a contract with Bennett Family Center at Penn State to provide childcare services. The contract total is \$10,000 funded as follows: State \$8,000 and County \$2,000 for the period of September 11, 2023 to June 30, 2024 – Dept 511.

C. MH/ID EI- D&A

- i. Consider approval of the Fiscal Year 2022/2023 Fourth Quarter Drug and Alcohol Fiscal Report for the period of July 1, 2022 to June 30, 2023 – Dept. 562.
- ii. Contract renewal with Cen-Clear Child Services, Inc. to provide drug and alcohol services including case management, outpatient, intensive outpatient, individual and group intervention, and medication assisted treatment. The contract total is \$40,000 funded as follows: State \$38,156 and County Match \$1,844 for the period of July 1, 2023 to June 30, 2024 – Dept 562.
- iii. Consider approval of the Commonwealth of Pennsylvania Department of Human Services Bureau of Financial Operations Early Intervention County Report for Fiscal Year 2021/2022 – Dept 561.
- iv. Contract renewal with Cen-Clear Child Services, Inc. to provide mental health services including psychiatric evaluation and medication visits, group and individual psychotherapy, psychology testing and neuro-psych testing. The contract total is \$32,500 funded as follows: State \$31,002 and County Match \$1,498 for the period of July 1, 2023 to June 30, 2024 – Dept. 561.
- v. Contract renewal with Penn State Psychological Clinic to provide mental health services including outpatient, peer support and family-based services. The contract total is \$10,000 funded as follows: State \$9,539 and County Match \$461 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- vi. Contract Addendum No.1 with Eagle Valley Personal Care Home to provide additional housing support services in the amount of \$132,385. The service provider's contract maximum will increase from \$600,000 to \$732,385 funded as follows: Federal \$351,187 State \$363,625 and County match \$17,573 for the period of July 1, 2022 to June 30, 2023 – Dept 561.
- vii. Contract Addendum No.1 with Eagle View Personal Care Home, LLC to provide additional funds for mental health community residential services in the amount of \$82,511. The service provider's contract maximum will increase from \$450,000 to \$532,511. The contact total is \$532,511 funded as follows: State \$507,962 and County Match \$ 24,549 for the period of July 1, 2022 to June 30, 2023 – Dept 561.
- viii. Contract Addendum No. 1 with Strawberry Fields, Inc. to allow additional funds to provide mental health community residential services in the amount of \$90,000. The service provider's contract maximum will increase from \$1,323,319 to \$1,413,319. The contract total is \$1,413,319 funded as follows: Federal \$112,742 State \$1,240,620 and County match \$59,957 for the period of July 1, 2022 to June 30, 2023 – Dept 561.
- ix. Letter of Agreement with Sunny Days Adult Daily Living to provide services including community participation services and transportation. The contract total is \$18,000 funded as follows: \$17,170 and County Match \$830 for the period of July 1, 2023 to June 30, 2024 – Dept 561

-----END OF CONSENT-----

X. AUTHORITIES, BOARDS AND COMMISSIONS

BOARD	NAME	ACTION	TERM
Children and Youth Services Advisory Board	Darion Shawley	Resignation	January 1, 2023 – October 3, 2023
Children and Youth Services Advisory Board	Corie McCall	Appointment	October 3, 2023 – October 2, 2024

Action: *APPROVE the ABC term resignation and appointment.*

XI. CHECK RUN

Check run in the amount of \$400,186.18 dated September 29, 2023.

Action: *APPROVE the check run dated September 29, 2023.*

XII. ADMINISTRATOR’S REPORT

XIII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Tuesday, October 3, 2023

Board of Commissioners Budget Work Session – 11:00 AM – Willowbank 144

Thursday, October 5, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Board of Elections – 1:00 PM – Willowbank 146

Monday, October 9, 2023

Board of Commissioners Budget Work Session – 1:30 PM & 2:00 PM– Willowbank 144

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT