



SALARY BOARD AGENDA

Thursday, October 5, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, September 21, 2023 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, September 21, 2023.*

V. ACTION ON PERSONNEL ITEMS

A. Recorder of Deeds - Approve the rate for Haley E. Rogers at SG-04A(01)--\$16.69/hour, effective October 9, 2023, pay period 22. Recorder of Deeds Joe Davidson is appointing them to full-time Recorder of Deeds Clerk, Recorder of Deeds, (p.c. #04, non-exempt). Salary budget savings for 2023 \$17,234, annualized salary impact for 2024 \$1,099 - Dept. 133.

Action: *APPROVE the rate for Haley Rogers.*

B. Correctional Facility

i. Consider approval of the upgrade/reclassification/change in title to the position of full-time Administrative Lieutenant, Correctional Facility, (p.c. #06, exempt), at SG-11 to full-time Captain, Correctional Facility, (p.c. #06, exempt), at SG-12, effective October 5, 2023, pay period 21. Salary budget savings for 2023 \$19,053, annualized salary savings for 2024 \$14,452 - Dept. 333.

SALARY BOARD AGENDA
THURSDAY, OCTOBER 5, 2023
PAGE 2

- ii. Consider approval of the upgrade/reclassification/change in title to the position of full-time Re-Entry Specialist, Correctional Facility, (p.c. #76, non-exempt), at SG-08 to full-time Re-Entry Counselor, Correctional Facility, (p.c. #76, non-exempt), at SG-09, effective October 8, 2023, pay period 22. Salary budget savings for 2023 \$2,146, annualized salary impact for 2024 \$1,582 – Dept. 333.

Action: *APPROVE the Correctional Facility items i-ii.*

VI. ADJOURNMENT