



BOARD OF ELECTIONS AGENDA

Thursday, October 5, 2023 at 1:00 P.M.

Willowbank Office Building

420 Holmes Street, Room 146

Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Elections. For items not on the agenda, the Board of Elections will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is de minimus in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MINUTES

The Board will consider approving the minutes from the September 21, 2023 Board of Elections meeting.

Action: *APPROVE the minutes from September 21, 2023 meeting.*

VI. NEW BUSINESS

A. Polling Location: Change of Polling Location for the November 7, 2023 Municipal Election

i. Precinct 91 Ferguson North Central from the Centre Dance Studio to Stepping Stone Community Church, located at 848 Science Park Rd, State College.

Action: *APPROVE the change in polling location for Precinct 91 for the November 7, 2023 Municipal Election.*

B. Consider approval of the location for a function agreement with The Penn Stater Hotel and Conference Center for the Poll Worker Training. The estimated cost is \$5,380.00 which was budgeted for the period of October 23, 2023 to October 27, 2023.

Action: *APPROVE the location of the function agreement with The Penn Stater Hotel and Conference Center for Poll Worker Training.*

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C. Consider approval of the location of a function agreement with The Penn Stater Hotel and Conference Center for the Vote by Mail Processing Room. The estimated cost is \$14,925.00 which was budgeted for the period of November 3, 2023 to November 9, 2023.

Action: *APPROVE the location of a function agreement with The Penn Stater Hotel and Conference Center for Vote-By-Mail processing.*

D. The Centre County Board of Elections Ballot Return and Collection Plan for the 2023 Municipal Election

Action: *APPROVE the Ballot Return and Collection Plan for the 2023 Municipal Election.*

VII. OLD BUSINESS

VIII. ELECTION ANNOUNCEMENTS

- The next scheduled Board of Elections meeting is Thursday, October 19, 2023, at 2:00 PM at the Willowbank Building Room 146.

IX. EXECUTIVE SESSION REPORT

X. QUESTIONS FROM THE PRESS

XI. ADJOURN