



BOARD OF COMMISSIONERS' AGENDA

Thursday, October 8, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, October 1, 2020 Board of Commissioners' Meeting.

Action: *APPROVE the minutes October 1, 2020.*

IV. COVID-19 PLANNING AND RESPONSE

A. County Relief Block Grant

i. PPE Update

ii. County Allocation Update

iii. Recipient Agreements

1. Recipient Agreements executed by Municipalities acknowledging guidance from the US Treasury and PA Department of Community and Economic Development (DCED) regarding the expenditure of CARES Act funding as allocated by Centre County through the County Relief Block Grant (CRBG) – Dept.

Action: *Approve the Recipient Agreements from municipalities.*

2. Recipient Agreements executed by educational entities acknowledging guidance from the US Treasury and PA Department of Community and Economic Development (DCED) regarding the expenditure of CARES Act funding as allocated by Centre County through the County Relief Block Grant (CRBG) – Dept.

Action: *Approve the Recipient Agreements from educational entities. .*

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V. PERSONNEL ITEMS

A. Elections

- i. Consider approval of the amended appointment for Jessica L. Lawson, temporary Elections & Voter Registration Office Intern, Elections, (p.c. #24, non-exempt, new), at SG-N02A(01)--\$10.18/hour, effective retro to October 5, 2020, pay period 21. Salary budget impact for 2020 \$1,629 - Dept. 131.
- ii. Consider approval of the appointment for Catherine E. Foreman, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #16, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 7, 2020, pay period 21. Salary budget impact for 2020 \$1,269 - Dept. 131.
- iii. Consider approval of the appointment for Timothy A. Robinson, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #17, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 7, 2020, pay period 21. Salary budget impact for 2020 \$1,269 - Dept. 131.
- iv. Consider approval of the appointment for Cristene A. Norris, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #18, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 7, 2020, pay period 21. Salary budget impact for 2020 \$1,269 - Dept. 131.
- v. Consider approval of the appointment for Patricia H. Slagle, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #19, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 7, 2020, pay period 21. Salary budget impact for 2020 \$1,269 - Dept. 131.
- vi. Consider approval of the appointment for Victoria Fong, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #20, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 7, 2020, pay period 21. Salary budget impact for 2020 \$1,269 - Dept. 131.
- vii. Consider approval of the appointment for Kelly M. Garthwaite, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #21, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 7, 2020, pay period 21. Salary budget impact for 2020 \$1,269 - Dept. 131.
- viii. Consider approval of the appointment for Margaret M. Swoboda, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #22, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 7, 2020, pay period 21. Salary budget impact for 2020 \$1,269 - Dept. 131.
- ix. Consider approval of the appointment for Laura S. Brown, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #23, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 7, 2020, pay period 21. Salary budget impact for 2020 \$1,269 - Dept. 131.

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- x. Consider approval of the personnel requisitions for Temporary Satellite Voting Center Worker, Elections, (p.c. #25 & 26, non-exempt, new), at SG-N02U(21), effective retro to October 5, 2020, pay period 21– Dept. 131.
- xi. Consider approval of the appointment for Alexandra Pershanina, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #25, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 7, 2020, pay period 21. Salary budget impact for 2020 \$1,269 - Dept. 131.
- xii. Consider approval of the appointment for Kimberly A. Swistock, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #26, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective October 14, 2020, pay period 22. Salary budget impact for 2020 \$1,269 - Dept. 131.

- B. Emergency Communications 911 -- Consider approval of the appointment for Rachel L. Lyons, full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #10, non-exempt, replacing C. Wakefield), at SG-N09E(05)--\$15.35/hour, effective October 19, 2020, pay period 22. Salary budget savings for 2020 \$29,730, annualized salary savings for 2021 \$3,328 - Dept. 354.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

Sheriff – Sheriff Bryan Sampsel has approved the personnel requisition for full-time Deputy Sheriff 2, Sheriff, (p.c. #05, non-exempt, replacing K. Baker), at SG-N12, effective October 5, 2020, pay period 21 – Dept. 211.

VIII. NON-PERSONNEL ITEMS

- A. Information Technology Services – Proposal from JP Lilley Inc. to install a sound system in Courtroom One. The total cost is \$36,463 – Dept. 142.

Action: *APPROVE the proposal from JP Lilley Inc.*

- B. Elections

- i. Event Agreement with the Nittany Mall for use of Space 318 from November 1, 2020 through November 4, 2020 as Precinct #41 College North. The total cost is \$250 – Dept. 131.
- ii. Quotation from Johnson Controls Security Solutions LLC to supply and install electronic video surveillance equipment for the ballot drop box at the HUB Robeson Center at Penn State University. The total quotation is \$4,149 – Dept. 131.

Action: *APPROVE the event agreement with the Nittany Mall and the quotation from Johnson Controls Security Solutions LLC.*

IX. POLICIES

X. DISCUSSION ITEMS

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- XI. EXECUTIVE SESSION REPORT
- XII. QUESTIONS FROM THE PRESS
- XIII. ADJOURNMENT