



BOARD OF COMMISSIONERS AGENDA

Tuesday, October 12, 2021, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

- IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is de minimus in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

- V. MEETING MINUTES

The Board will consider approving the minutes of the Board of Commissioners meeting and work session held on Tuesday, October 5, 2021.

Action: *APPROVE the minutes from the October 5, 2021 Board of Commissioners meeting and work session.*

- VI. PROCLAMATION

Proclamation 33 of 2021 – Proclaiming October 2021 as “Cyber Security Awareness Month” in Centre County.

Action: *ADOPT Proclamation 33 of 2021.*

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VII. REQUESTS FOR PROPOSALS

Information Technology Services – Opening of responses for the RFP – Information Technology Managed Services – Dept. 142.

Action: *Table the RFP – Information Technology Managed Services until Tuesday, November 30, 2021.*

VIII. AMERICAN RESCUE PLAN ACT (ARPA)

IX. CONTRACTS – AUTHORIZATIONS

A. Emergency Communications 911

- i. Contract with Centre Communications to provide microwave battery maintenance at ten tower sites to include battery capacity upgrades at two sites, and a backup battery charger and rectifier at one site. The contract total is \$90,158 for the period of October 19, 2021 to February 28, 2022 – Dept. 354.
- ii. Quotation from Centre Communications for decommissioning and removal of the tower at the Centre Hall site. Centre Communications will decommission and dismantle the tower and remove all steel from the site. The County will be responsible for removing concrete foundations, piers, anchors and other items below ground level. The total quote is \$9,360 – Dept. 354.

Action: *Add the contract and quotation from Centre Communications to next week's Consent Agenda.*

B. Human Services

i. Children & Youth Services

1. Contract with Helen Stolinas, Esquire of Mazza Law Group PC to provide legal services. The contract total is \$7,500, which is funded as follows: State \$6,000 and County \$1,500 for the period of July 1, 2021 to June 30, 2022 – Dept. 511.
2. Contract renewal with Pathways Adolescent Center to provide residential/transitional living services for dependent/delinquent youth. The contract total is \$250,000, which is funded as follows: State \$200,000 and County \$50,000 for the period of July 1, 2021 to June 30, 2022 – Dept. 511.
3. Contract renewal with Pressley Ridge to provide residential services for dependent/delinquent youth. The contract total is \$37,500, which is funded as follows: State \$30,000 and County \$7,500 for the period of July 1, 2021 to June 30, 2022 – Dept. 511.
4. Contract renewal with Adelphoi Village, Inc. to provide foster/residential services. The contract total is \$295,000, which is funded as follows: State \$236,000 and County \$59,000 for the period of July 1, 2021 to June 30, 2022 – Dept. 511.

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5. Contract renewal with Centre County Youth Service Bureau to provide residential services for dependent/delinquent youth. The contract total is \$1,702,000, which is funded as follows: State \$1,361,600 and County \$340,400 for the period of July 1, 2021 to June 30, 2022 – Dept. 511.

Action: *Add Children & Youth Services items 1 – 5 to next week's Consent Agenda.*

- C. Risk Management/Workplace Operations – Fourth amendment to the lease agreement with Fred R. Wood and Denise M. Wood d.b.a Together Investments for the premises located at 1524 West College Avenue, State College for the Centre Region MDJ Office. The contract total is \$284,418.60 for the period of January 1, 2022 through December 31, 2027 – Dept. 112/252.

Action: *Add the lease agreement with Fred R. Wood and Denise M. Wood d.b.a. Together Investments to next week's Consent Agenda.*

X. GRANTS

XI. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

- A. Correctional Facility – Amendment one to the Master Services Agreement with Global Tel*Link to comply with current Federal Communication Commission order, which mandates rate caps on certain returning citizen telephone and ancillary services. The contract is for the period of October 26, 2021 to September 20, 2025 – Dept. 333.

B. Human Services

i. Adult Services

1. Contract with Service Access & Management, Inc. to provide administrative assistance services for the Rental & Mortgage Assistance Program. The contract total is \$126,900, which is State funded for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
2. Contract addendum one with Service Access & Management, Inc. to allow for a one-year extension and additional funds in the amount of \$16,000 to provide administrative oversight for PHARE grant funds. This increases the contract total from \$52,000 to \$68,000, which is funded as follows: State \$34,000 and County Match \$34,000, for the period of January 1, 2021 to December 31, 2022 – Dept. 501.
3. Contract addendum two with Service Access & Management, Inc. to allow for a six-month extension to provide administrative oversight for PHARE grant funds. The contract total is \$52,000, which is funded as follows: State \$22,000 and County Match \$30,000, for the period of January 1, 2021 to December 31, 2021 – Dept. 501.
4. Contract renewal with Centre Volunteers in Medicine (CVIM) to provide basic needs medical case management services. The

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contract total is \$11,665, which is State funded for the period of July 1, 2021 to June 30, 2022 – Dept. 501.

5. Contract renewal with Housing Transitions, Inc. to provide HUD funded rapid re-housing services. The contract total is \$212,512, which is Federally funded for the period of October 1, 2021 to September 30, 2022 – Dept. 501.
6. Contract renewal with Housing Transitions, Inc. to provide homemaker case management services. The contract total is \$19,529, which is State funded for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
7. Contract renewal with Housing Transitions, Inc. for a walk-in center to provide additional services to homeless individuals and families in Centre County. The contract total is \$61,059, which is State funded for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
8. Contract renewal with Housing Transitions, Inc. to provide bridge (transitional) housing services. The contract total is \$59,924, which is State funded for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
9. Contract renewal with Centre Safe to provide bridge (transitional) housing services. The contract total is \$73,545, which is State funded for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
10. Contract renewal with Interfaith Human Services, Inc. to provide financial care case management services. The contract total is \$12,340, which is State funded for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
11. Agreement with the Department of Agriculture for The Emergency Food Assistance Program (TEFAP). The agreement total is estimated at \$100,000, which is Federally funded for the period of October 1, 2021 to September 30, 2026 – Dept. 501.
12. Contract renewal with Central PA Community Action to serve as the County's Local Lead Agency for the State Food Purchase Program (SFPP) and The Emergency Food Assistance Program (TEFAP). The contract total is \$95,221.98, which is State funded for the period of July 1, 2020 through June 30, 2022 – Dept. 501.

XII. LETTERS OF SUPPORT

XIII. ADMINISTRATOR'S REPORT

XIV. DISCUSSION ITEMS – UPDATES

XV. CHECK RUN

Check run in the amount of \$370,201.72 dated October 8, 2021.

Action: *APPROVE the check run dated October 8, 2021.*

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XVI. C-NET REQUESTS

Sponsorship for the livestream of the 2021 Municipal Election Vote-By-Mail Processing Room at The Penn Stater Hotel and Conference Center to be held on Tuesday, November 2, 2021 from 8:00 AM to 6:00 PM, and Wednesday, November 3, 2021 from 8:00 AM to 2:00 PM.

***Action:** APPROVE the sponsorship of the livestream of the 2021 Municipal Election Vote-By-Mail Processing Room.*

XVII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

Tuesday, October 12, 2021

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – ARPA – 11 AM – Willowbank 146

Board of Commissioners Work Session – 2022 Budget – 1:30 PM – Willowbank 146

Thursday, October 14, 2021

Prison Board of Inspectors – 8:00 AM – [Virtual](#)

Board of Elections – 10 AM – Willowbank 146

Retirement Board – 11 AM – Willowbank 146

Tuesday, October 19, 2021

Board of Commissioners – 10 AM – Willowbank 146

Employee Benefits Trust – 11 AM – Willowbank 146

Board of Assessment Appeals – 12:30 PM – Willowbank 146

Records Improvement Committee – 2 PM – Willowbank 144

Wednesday, October 20, 2021

Board of Commissioners Work Session – 2022 Budget – 9 AM – Willowbank 146

Board of Commissioners Work Session – 2022 Budget – 2 PM – Willowbank 146

Thursday, October 21, 2021

Board of Elections – 9 AM – Willowbank 146

Salary Board/Board of Commissioners – 10 AM – Willowbank 146

Retirement Board – 11 AM – Willowbank 146

Board of Assessment Appeals – 12 PM – Willowbank 146

Board of Commissioners Work Session – 2022 Budget – 1:30 PM – Willowbank 144

XX. BID/PROPOSAL SCHEDULE

Tuesday, October 12, 2021

RFP – IT Managed Services – Proposal Opening – 10 AM – Board of Commissioners Meeting

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Friday, October 22, 2021

IFB – Centre County Roof Replacement – Mandatory Pre-Bid Meeting – 10 AM – Willowbank

Friday, November 12, 2021

IFB – Centre County Roof Replacement – Bids Due– 4 PM – Controller’s Office

Tuesday, November 19, 2021

IFB – Centre County Roof Replacement – Bid Opening– 10 AM – Board of Commissioners Meeting

Tuesday, November 30, 2021

IFB – Centre County Roof Replacement – Bid Award – 10 AM – Board of Commissioners Meeting

Tuesday, December 7, 2021

RFP – IT Managed Services – Contract Award – 10 AM – Board of Commissioners Meeting

XXI. ELECTION SCHEDULE

Monday, October 18, 2021

Last day to REGISTER before the November Election

Tuesday, October 26, 2021

Last day to apply for a mail-in or civilian absentee ballot

Tuesday, November 2, 2021

Last day for County Boards of Elections to receive voted mail-in and civilian absentee ballots (must be received by 8 PM)

MUNICIPAL ELECTION

Wednesday November 3, 2021

First day to REGISTER after November election

Tuesday November 9, 2021

Last day for County Board of Elections to receive voted military and overseas absentee ballots (submitted for delivery no later than 11:59 PM on November 1)

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT