



BOARD OF COMMISSIONERS' AGENDA

Tuesday, October 15, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

- IV. MEETING MINUTES

Minutes from the Tuesday, October 1, 2019 and Tuesday, October 8, 2019 Board of Commissioners' meetings.

Action: APPROVE the meeting minutes from Tuesday, October 1 and Tuesday, October 8, 2019.

- V. PROCLAMATION

- A. Proclamation No. 31 of 2019 – Recognizing the Centre County Swift Water Rescue Task Force.

Action: ADOPT Proclamation No. 31 of 2019.

- B. Proclamation No. 32 of 2019 – Proclaiming October 2019 as Cybersecurity Awareness Month in Centre County.

Action: ADOPT Proclamation No. 32 of 2019.

- VI. RECOGNITION

National 4-H Hall of Fame – Edward Horning

- VII. INVITATION FOR BIDS

Capital Projects – Opening of Bids for the IFB – Centre County Courthouse Renovations and Addition (General Trades, Plumbing and Fire Protection, Electrical_ - Dept. 971.

Action: Table IFB – Centre County Courthouse Renovations and Addition until October 22 for review.

VIII. CONTRACTS

- A. Capital Projects – Contract with Eby Paving and Construction Inc. for the paving of the High and Penn Streets gravel parking lots. The contract total is \$61,020 with an estimated completion date of November 22, 2019 – Dept. 971.

Action: *APPROVE the contract with Eby Paving and Construction Inc.*

B. Human Services

i. Transportation

1. Purchase of a 2020 Ford F-350 4x4 Crew Cab truck from Tri-Star Ford of Tyrone, Inc. through the COSTARS program. The truck will be replace the EMA Hazmat response vehicle. The vehicle will be purchased utilizing PEMA grant funds with a total cost of \$45,730 – Dept. 531.

Action: *Add the purchase from Tri-Star Ford of Tyrone, Inc. to next week's Consent Agenda.*

2. Lease agreement with Jeff and Trudy Reese for the garage space located at 488 Old Curtin Road, Milesburg. The term of the lease is for ten months, commencing on November 1, 2019 through August 31, 2020 with monthly rental payments in the amount of \$2,000 – Dept. 531.

Action: *Add the lease agreement with Jeff and Trudy Reese to next week's Consent Agenda.*

- C. Risk Management – Purchase of a Heartsine AED and cabinet for the Train Station Office of the Bellefonte Intervalley Area Chamber of Commerce. The total cost of the purchase is \$1,345 and the Centre County Convention and Visitors Bureau will provide reimbursement for half the total cost - Dept. 112.

Action: *Add the AED purchase for the Train Station Office to next week's Consent Agenda.*

IX. LETTER OF SUPPORT

X. POLICY

Mobile Device Usage – Dept. 111.

Action: *Add the Mobile Device Usage Policy to next week's Consent Agenda.*

XI. CONSENT AGENDA

Probation - Contract amendment with B.I. Incorporated for a reduction of fees for SL2 unit services beginning November 1, 2019 – Dept. 301.

XII. ADMINISTRATOR'S REPORT

XIII. LIQUID FUELS

- A. Reallocation of \$15,000 from the 2016 Centre County Liquid Fuels Program awarded to Bellefonte Borough for their 2019 project consisting of drainage improvements on Water and Thomas Streets as well as the resurfacing of Airport Road, Bishop, Thomas and Water Streets - Dept. 411.

Action: APPROVE reallocation of \$15,000 from the 2016 Centre County Liquid Fuels Program to the 2019 Bellefonte Borough project.

- B. Approve payment in the amount of \$14,000 to Bellefonte Borough for completion of project #19-14401-001 for installation of warning lights on SR 3006- Dept. 411.

Action: APPROVE Liquid Fuels payment to Bellefonte Borough.

XIV. PRESENTATION

Energy Savings Update

XV. DISCUSSION ITEMS

Community Development Block Grant FFY 2019 Entitlement Application

XVI. CHECK RUN

Check run in the amount of \$769,420 dated October 11, 2019.

Action: APPROVE the check run dated October 11, 2019.

XVII. C-NET REQUESTS

XVIII. RECOGNITION

XIX. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XX. EXECUTIVE SESSION REPORT

XXI. PUBLIC MEETING SCHEDULE

Tuesday, October 15, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, October 17, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

Tuesday, October 22, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, October 24, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

Tuesday, October 29, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, October 31, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

Tuesday, November 5, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, November 7, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

XXII. BID / PROPOSAL SCHEDULE

Tuesday, October 15, 2019

Contract Award - RFP Card Access Control System Upgrade

Opening of Bids - IFB Courthouse Renovations and Addition

Monday, October 21, 2019

Mandatory Pre-Proposal Meeting - RFP CCCF Comprehensive Healthcare Services

Tuesday, October 22, 2019

Contract Award - IFB Courthouse Renovations and Addition

Friday, November 15, 2019

Deadline for Submission of Proposals - RFP CCCF Comprehensive Healthcare Services

Tuesday, November 19, 2019

Opening of Proposals - RFP CCCF Comprehensive Healthcare Services

Tuesday, December 10, 2019

Contract Award - RFP CCCF Comprehensive Healthcare Services

XXIII. ELECTION ANNOUNCEMENTS

Tuesday, October 29, 2019

Last day to apply for a civilian absentee ballot.

Friday, November 1, 2019

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, November 5, 2019

MUNICIPAL ELECTION

Wednesday, November 6, 2019

First day to register after November Election.

Tuesday, November 12, 2019

Last day for County Board of Elections to receive voted military and overseas absentee ballots (submitted for delivery no later than 11:59 PM on November 4).

XXIV. QUESTIONS FROM THE PRESS

XXV. ADJOURNMENT