



SALARY BOARD AGENDA

Thursday, October 17, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, October 3, 2019 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from October 3, 2019.*

IV. ACTION ON PERSONNEL ITEMS

A. Conservation District

- i. Approve the creation of a temporary on-call/occasional Senior Advisor, Conservation District, (p.c. #14, non-exempt), at SG-N08D(04)--\$14.36/hour, effective November 4, 2019, pay period 23. Approximately 24 hours/week for up to six (6) weeks – Dept. 822.
- ii. Consider approval of the appointment and rate for Patricia Fornicola, on-call/occasional Senior Advisor, Conservation District, (p.c. #14, non-exempt), at SG-N08D(04)-- \$14.36/hour, effective November 4, 2019, pay period 23. Salary increase for 2019 \$2,068 – Dept. 822.
- iii. Consider approval of the appointment and rate for Julee D. Smith, full-time Department Clerk 3 (80), Conservation District, (p.c. #10, non-exempt, replacing P. Fornicola), at SG-N08A(01) -- \$13.52/hour, effective October 28, 2019, pay period 23. Conservation District Manager Robert Sweitzer is requesting Ms. Smith start at SG-N08C(03) -- \$14.09/hour. Salary budget savings for 2019 \$1,222, annualized salary increase for 2020 \$1,186 – Dept. 822.

B. Court Administration

- i. Approve the rate for Belinda M. Ilgen at SG-N08A(01)--\$13.52/hour, effective October 28, 2019, pay period 23. President Judge Pamela A. Ruest is appointing Ms. Ilgen to full-time Magisterial District Court Secretary, DJ SC 1-Prestia, (p.c. #07, non-exempt, replacing S. Wilcox). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$6,066, annualized salary savings for 2020 \$3,335 – Dept. 251.

- C. Domestic Relations - Approve the rate for Mackenzie A. Williamson at SG-N14A(01)--\$18.00/hour, effective October 28, 2019, pay period 23. President Judge Pamela A. Ruest is appointing Ms. Williamson to full-time Hearing Officer, Domestic Relations, (p.c. #14, non-exempt, replacing M. Buckley). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$3,033, annualized salary savings for 2020 \$1,443 – Dept. 281.

- D. Emergency Communications 911 – Consider approval of the appointment and rate for Dulcie N. Hollobaugh, full-time Addressing and Communications Generalist, Emergency Communications 911, (p.c. #30, non-exempt, replacing B. Berenty), at SG-N08A(01) -- \$13.52/hour, effective October 21, 2019, pay period 22. Director of Emergency Communications Dale Neff is requesting Ms. Hollobaugh start at SG-N08F(06) -- \$14.92/hour. Salary budget savings for 2019 \$13,986, annualized salary savings for 2020 \$8,237 – Dept. 354.

E. Sheriff

- i. Approve the promotion/change in title for Todd Weaver, from full-time Deputy Sheriff /Lieutenant, Sheriff, (p.c. #03, non-exempt), at SG-N14M(13)--\$22.84/hour to full-time Chief Deputy Sheriff, Sheriff, (p.c. #07, non-exempt, replacing P. Clontz), at SG-S50K(11)--\$23.40/hour, effective November 10, 2019, pay period 24. Sheriff Bryan Sampsel is requesting that Mr. Weaver move to SG-S50M(13)--\$24.36/hour. Salary budget increase for 2019 \$468, annualized salary savings for 2020 \$10,691 – Dept. 211.

- ii. Approve the promotion/change in title for Michael Hoover, from full-time Deputy Sheriff /Sergeant, Sheriff, (p.c. #08, non-exempt) at SG-N13E(05)--\$18.55/hour to full-time Deputy Sheriff/Lieutenant, Sheriff, (p.c. #03, non-exempt, replacing T. Weaver) at SG-N14D(04)--\$19.11/hour, effective November 10, 2019, pay period 24. Sheriff Bryan Sampsel is requesting that Mr. Hoover move to SG-N14G(07)--\$20.28/hour. Salary increase for 2019 \$4,485, annualized salary savings for 2020 \$5,325 – Dept. 211.

- iii. Approve the promotion/change in title for Thomas Walk, from full-time Deputy Sheriff 2, Sheriff, (p.c. #05, non-exempt) at SG-N12M(13)--\$20.75/hour to full-time Deputy Sheriff/Sergeant, Sheriff, (p.c. #08, non-exempt, replacing M. Hoover) at SG-N13L(12)--\$21.31/hour, effective November 10, 2019, pay period 24. Salary increase for 2019 \$5,501, annualized salary increase for 2020 \$5,741 – Dept. 211.

V. DISCUSSION ITEMS

Sheriff's Office Polly Clontz on-call position

VI. ADJOURNMENT