



BOARD OF COMMISSIONERS' AGENDA

Thursday, October 22, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, October 8, 2020 Board of Commissioners' Meeting.

Action: *APPROVE the minutes October 8, 2020.*

IV. COVID-19 PLANNING AND RESPONSE

A. Personnel

i. Planning – Consider the authorization to fill the currently vacant and furloughed position of Assistant Director Planning, effective October 22, 2020, pay period 22 – Dept. 151.

ii. Sheriff – Consider approval of the reinstatement of Polly Clontz, Security Officer, from fulltime furlough to On-call Occasional status effective October 22, 2020, pay period 22 - Dept. 211

B. County Relief Block Grant

i. Recipient Agreements

1. Recipient Agreements executed by Municipalities acknowledging guidance from the US Treasury and PA Department of Community and Economic Development (DCED) regarding the expenditure of CARES Act funding as allocated by Centre County through the County Relief Block Grant (CRBG) – Dept.

Action: *Approve the Recipient Agreements from municipalities.*

2. Recipient Agreements executed by educational entities

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acknowledging guidance from the US Treasury and PA Department of Community and Economic Development (DCED) regarding the expenditure of CARES Act funding as allocated by Centre County through the County Relief Block Grant (CRBG) – Dept.

Action: *Approve the Recipient Agreements from educational entities.*

- ii. Funding of the CARES Act: COVID 19 County Relief Block Grant (CRBG) Small Business Grant for eligible small businesses. Businesses will receive funds based on eligible Department of Community and Economic Development (DCED) expenses and/or lost revenue, whichever is greater.

Action: *APPROVE the grant allocations and agreements with Centre County Small Business entities.*

V. PERSONNEL ITEMS

- A. Adult Services – Consider approval of extension #4 for the leave of absence for Debra Homan, Assistant Director Adult Services, Adult Services, (p.c. #02), effective retro from October 15, 2020, pay period 22 to October 18, 2020, pay period 22 – Dept. 501.
- B. Correctional Facility
 - i. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #49, non-exempt, replacing J. Corman), at SG-N10, effective retro to October 19, 2020, pay period 22 – Dept. 333.
 - ii. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #51, non-exempt, replacing H. Hockenberry), at SG-N10, effective retro to October 19, 2020, pay period 22 – Dept. 333.
 - iii. Consider approval of the change in status for Wyatt Garver from temporary full-time Corrections Officer, Correctional Facility, (p.c. #59, non-exempt), at SG-N10A(02)--\$16.46/hour, to full-time Corrections Officer, Correctional Facility, (p.c. #10, non-exempt, replacing J. Ard), at SG-N10A(02)--\$16.46/hour, effective October 25, 2020, pay period 23. Salary impact for 2020 \$4,916, annualized salary savings for 2021 \$1,414 - Dept. 333.
 - iv. Consider approval of the personnel requisition for temporary full-time Corrections Officer, Correctional Facility, (p.c. #59, non-exempt, replacing W. Garver), at SG-N10, effective October 20, 2020, pay period 22 – Dept. 333.
 - v. Consider approval of the promotion for Danielle Harvey from part-time Corrections Officer, Correctional Facility, (p.c. #101, non-exempt), at SG-N10A(01)--\$14.70/hour, to full-time Corrections Officer, Correctional Facility, (p.c. #49, non-exempt, replacing J. Corman), at SG-N10A(02)--\$16.46/hour, effective November 8, 2020, pay period 24. Salary budget savings for 2020 862, annualized salary savings for 2021 \$2,808 - Dept. 333.

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vi. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #101, non-exempt, replacing D. Harvey), at SG-N10, effective October 20, 2020, pay period 22 – Dept. 333.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

VIII. NON-PERSONNEL ITEMS

Elections – Proposal from Elections Systems and Software for 20 Model DS200 Scanners including license, maintenance, and hardware maintenance through year five. The total proposal is \$116,400 – Dept. 131.

IX. POLICIES

X. DISCUSSION ITEMS

XI. EXECUTIVE SESSION REPORT

XII. QUESTIONS FROM THE PRESS

XIII. ADJOURNMENT