



## BOARD OF COMMISSIONERS' AGENDA

Thursday, October 29, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, October 22, 2020 Board of Commissioners' Meeting.

**Action:** *APPROVE the minutes October 22, 2020.*

IV. COVID-19 PLANNING AND RESPONSE

A. County Relief Block Grant

i. Recipient Agreements

1. Recipient Agreements executed by Municipalities acknowledging guidance from the US Treasury and PA Department of Community and Economic Development (DCED) regarding the expenditure of CARES Act funding as allocated by Centre County through the County Relief Block Grant (CRBG) – Dept.

**Action:** *Approve the Recipient Agreements from municipalities.*

2. Recipient Agreements executed by educational entities acknowledging guidance from the US Treasury and PA Department of Community and Economic Development (DCED) regarding the expenditure of CARES Act funding as allocated by Centre County through the County Relief Block Grant (CRBG) – Dept.

**Action:** *Approve the Recipient Agreements from educational entities.*

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V. PERSONNEL ITEMS

A. MH/ID – Consider approval of the voluntary demotion/transfer for Devon Etters from full-time Caseworker 3, C&YS, (p.c. #08, non-exempt), at SG-N15B(02)--\$19.27/hour to full-time Caseworker 2, MH/ID, (p.c. #11, non-exempt, replacing L. Snyder), at SG-N12I(09)--\$19.17/hour, effective January 3, 2021, pay period 2. Salary budget impact for 2021 \$4,836 – Dept. 561.

B. Elections

i. Consider approval of the personnel requisitions for Temporary Satellite Voting Center Worker, Elections, (p.c. #27-30, non-exempt, new), at SG-N02U(21), effective retro to October 26, 2020, pay period 23– Dept. 131.

ii. Consider approval of the appointment for Mary Sargo temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #27, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 26, 2020, pay period 23. Salary budget impact for 2020 \$967 - Dept. 131.

iii. Consider approval of the appointment for Marion Sheridan temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #28, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 26, 2020, pay period 23. Salary budget impact for 2020 \$967 - Dept. 131.

iv. Consider approval of the appointment for Wendy Azzara temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #29, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 26, 2020, pay period 23. Salary budget impact for 2020 \$967 - Dept. 131.

v. Consider approval of the appointment for Saralee Bresler temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #30, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to October 26, 2020, pay period 23. Salary budget impact for 2020 \$967 - Dept. 131.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

Probation – President Judge Pamela Ruest has approved the personnel requisition for full-time Probation Officer 1, Probation, (p.c. #25, non-exempt, replacing R. Day), at SG-N13, effective October 22, 2020, pay period 22 – Dept. 301.

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

Sheriff

i. Sheriff Bryan Sampsel has approved the change in status for Stephen Glunt, from part-time Security Officer 60%, Sheriff, (p.c. #20, non-exempt) to on-call/occasional Security Officer, Sheriff, (p.c. #29, non-exempt, replacing G. Fazliu), effective November 8, 2020, pay period 24. (No change in pay rate) Salary budget savings for 2020 \$4,935, annualized salary impact for 2021 \$349 - Dept. 211.

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ii. Sheriff Bryan Sampsel has approved the personnel requisition for part-time Security Officer, Sheriff, (p.c. #20, non-exempt, replacing S. Glunt), at SG-N08, effective October 26, 2020, pay period 23 – Dept. 211.

iii. Sheriff Bryan Sampsel has approved the personnel requisition for full-time Deputy Sheriff/Lieutenant, Sheriff, (p.c. #03, non-exempt, replacing M. Hoover), at SG-N14, effective October 26, 2020, pay period 23 – Dept. 211.

**VIII. CHECK RUN**

Check run in the amount of \$ 523,483.07 dated October 28, 2020.

**Action:** *APPROVE the check run dated October 28, 2020.*

**IX. NON-PERSONNEL ITEMS**

A. Elections – Purchase of one year Artic Wolf Networks, Inc. MDR Log Retention through RBA Professional Data Systems. The total cost is \$2,994.01 for the period of October 26, 2020 through July 10, 2021. This cost reflects a 30% discount from the annual list price – Dept. 131.

**Action:** *APPROVE the purchase through RBA Professional Data Systems.*

Planning – Memorandum of Agreement with the Centre County Housing and Land Trust to provide administrative support through the Centre County Planning and Community Development Office. This agreement is for up to five hours per week during the period of November 1, 2020 through October 31, 2021 – Dept. 151.

**Action:** *Add the Memorandum of Agreement to the November 5 Consent Agenda.*

**X. CNET**

Sponsorship for the livestreaming of the Vote-By Mail Ballot Processing Room at the Penn Stater beginning on Tuesday, November 3, 2020 at 6:30 AM through Wednesday, November 4, 2020 at 5:00 PM.

**XI. DISCUSSION ITEMS**

**XII. EXECUTIVE SESSION REPORT**

**XIII. QUESTIONS FROM THE PRESS**

**XIV. ADJOURNMENT**