



CENTRE COUNTY
SALARY BOARD

Thursday, October 29, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, October 15, 2020 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, October 15, 2020.*

IV. ACTION ON PERSONNEL ITEMS

- A. Controller – Overtime request for any staff necessary for up to 25 hours per week combined in total for a one month period retro from October 25, 2020, pay period 23 to November 21, pay period 24. Salary budget impact for 2020 \$3,000 – Dept. 125.
- B. Elections – Approve the creation of four (4) temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #27-30, non-exempt), at SG-N02U(21)–\$15.11/hour, effective retro to October 26, 2020, pay period 23 – Dept. 131.
- C. Probation – Approve the lateral transfer/change in title for Ryan Day from full-time Probation Officer 1, Probation, (p.c. #25, non-exempt) to full-time Community/Corrections Specialist-PO1, Probation, (p.c. #23, non-exempt, replacing C. Burke), effective November 1, 2020, pay period 23. (No change in pay rate) Salary savings for 2020 \$558 – Dept. 301.
- D. Prothonotary – Approve the rate for Mindy M. Evock at SG-N08A(01)–\$13.52/hour, effective November 9, 2020, pay period 24. Prothonotary Jeremy Breon is appointing Ms. Evock to full-time Department Clerk 3 (75), Prothonotary, (p.c. #25, non-exempt, replacing J. Conklin). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2020 \$9,736, annualized salary savings for 2021 \$1,112 – Dept. 223.

V. ADJOURNMENT