



## BOARD OF COMMISSIONERS' AGENDA

Thursday, October 31, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

---

### I. CALL TO ORDER

### II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

### III. MEETING MINUTES

Minutes from the Thursday, October 17, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from Thursday, October 17, 2019.*

### IV. ACTION ON PERSONNEL ITEMS

#### A. Children and Youth Services

i. Consider approval of the promotion/change in title for Ryan Clancy from full-time Caseworker 1, C&YS, (p.c. #32, non-exempt), at SG-N11B(02)--\$15.90/hour to full-time Caseworker 2, C&YS, (p.c. #32, non-exempt), at SG-N13A(01)--\$17.15/hour, effective retro to October 27, 2019, pay period 23. Salary budget increase for 2019 \$3,811, annualized salary increase for 2020 \$2,437.50 - Dept. 511.

ii. Consider approval of the appointment for Austin W. Garlitz, full-time caseworker 1, C&YS, (p.c.#23, non-exempt, replacing N. Williams) at SG-N11A (01)--\$17.15/hour, effective November 12, 2019, pay period 24. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$541, annualized salary savings for 2020 \$7,274 - Dept. 511.

B. Correctional Facility - Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #49, non-exempt, replacing D. Ormsby), at SG-N10, effective October 31, 2019, pay period 23 - Dept. 333.

C. Emergency Communications 911 - Consider approval of the appointment for Alexandra N. Prosek, full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #16, non-exempt, replacing K. Seeger), at SG-N08E(06)--\$15.35/hour, effective November 18, 2019, pay period 24. Salary budget savings for 2019 \$14,378, annualized salary savings for 2020 \$1,934 - Dept. 354.

BOARD OF COMMISSIONERS' AGENDA

THURSDAY, OCTOBER 31, 2019

PAGE 2

V. REPORT ON JUDICIAL PERSONNEL ITEMS

- A. President Judge Pamela Ruest has approved the personnel requisition for full-time Intake Officer, Domestic Relations, (p.c. #08, non-exempt, replacing G. Long), at SG-N09, effective retro to October 23, 2019, pay period 22 – Dept. 281.
- B. President Judge Pamela Ruest has approved the personnel requisition for full-time Department Clerk 3 (75) - DRS, Domestic Relations, (p.c. #16, non-exempt, replacing A. Leach), at SG-N08, effective retro to October 23, 2019, pay period 22 – Dept. 281.
- C. President Judge Pamela Ruest has approved the personnel requisition for full-time Bookkeeper/Clerk (75), Probation, (p.c. #13, non-exempt, replacing R. Crater), at SG-N07, effective retro to October 15, 2019, pay period 22 – Dept. 301.

VI. REPORT ON ROW OFFICE PERSONNEL ITEMS

VII. ACTION ON NON PERSONNEL ITEMS

- A. Housing – Mortgage satisfaction piece for Gerald A. Bradley and Paula K. Bradley for the premises located at 1490 Runville Road, Bellefonte – Dept. 815.

*Action: APPROVE the mortgage satisfaction piece for Gerald A. Bradley and Paula K. Bradley.*

- B. ITS – Purchase of 100 desktop computers and 85 laptops from Dell/CDW-G for the Windows 10 upgrade. The total cost is not to exceed \$175,000 and will be paid for through the IT fund – Dept. 142.

*Action: APPROVE the ITS purchase.*

VIII. CONSENT AGENDA

- A. Allocation of \$150,000 of Fee for Local Use funding to be used as matching funds toward two PennDOT Multimodal Transportation Fund grant applications.
  - i. Gregg Township in the amount of \$100,000 – Dept. 412.
  - ii. Ferguson Township in the amount of \$50,000 – Dept. 412.
- B. Letter of Support to the Pennsylvania Department of Transportation (PennDOT) on behalf of Gregg Township's Multimodal Transportation Fund grant application to address and remedy safety concerns on Middle Road (T-423) and Bitner Hollow Road (T-453) – Dept. 111.
- C. Letter of Support to the Pennsylvania Department of Transportation on behalf of Ferguson Township's Multimodal Transportation Fund grant application to construct pedestrian and bicycle amenities and safety improvements along sections of SR26 and S45 – Dept. 111.

IX. DISCUSSION ITEMS

X. EXECUTIVE SESSION REPORT

XI. ADJOURNMENT