



BOARD OF COMMISSIONERS AGENDA

Tuesday, October 31, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Work Sessions held on October 18 and October 24, 2023 and the Board of Commissioners meeting held on October 24, 2023.

Action: *APPROVE the minutes from the meetings held on October 18 and October 24, 2023.*

VI. PROCLAMATION

Proclamation 46 of 2023 – Proclaiming November 2023 as “Military Appreciation Month” in Centre County.

Action: *ADOPT Proclamation 46 of 2023 proclaiming November 2023 as “Military Appreciation Month” in Centre County.*

VII. RESOLUTION

Resolution 21 of 2023 – A Resolution to support projects in the public interest from revenues through the Commonwealth Financing Authority (CFA) within the Commonwealth of Pennsylvania. The Local Share Account Statewide grants are distributed through the Department of Community and Economic Development. Centre County Board of Commissioners are requesting a Statewide Local Share Assessment grant of \$1,000,000 from the Commonwealth Financing Authority to be used for the Centre County Public Safety Training Center.

Action: *ADOPT Resolution 21 of 2023.*

VIII. PRESENTATION

Financing of Purchased Agricultural Conservation Easements History

IX. BIDS AND PROPOSALS

Snow Removal Services – Request for Proposals for snow removal services for County-operated facilities – Dept. 161.

Action: *APPROVE advertisement of the RFP – Snow Removal Services.*

X. CONTRACTS – AUTHORIZATION

Human Services

A. Transportation

- i. Consider approval of the In-Kind purchase of three vehicles from Penn State University using In-Kind funds. The three vehicles will allow the fleet to be upgraded and remove vehicles that have met their useful life. The total cost to obtain the vehicles listed would be \$45,870, which includes the 10% fee that Penn State charges – Dept 531/532.

Vehicle	Price
2016 Dodge Caravan Mini-Van	\$11,775.00
2018 Dodge Caravan Mini-Van	\$13,025.00
2018 Ford Explorer 4X4	\$16,900

- ii. Consider approval of the purchase of a 2023 Ford F250 Crew Cab 4X4 truck from Stuckey Ford through the State contract system to be used by the Humane Officer through the Sheriff's Department. The total cost of the vehicle is \$51,617 – Dept. 532.

Action: *APPROVE the Transportation items i-ii.*

- B. Adult Services – Consider approval of the FY23 PHARE Grant Application with the Pennsylvania Housing Finance Agency (PHFA) for the continuation of the Housing Navigation Program. The grant total is \$30,000 funded as follows: State \$30,000 for the period of July 1, 2024 to June 30, 2025 – Dept 501.

Action: *Add the grant application for the FY23 PHARE Grant to next week's Consent Agenda.*

- C. MH/ID EI- D&A – Letter of Agreement with Tiffany Zygmunt to provide early intervention services including IFSP Teaming and speech therapy. The contract total is \$14,000 funded as follows: State \$12,600 and County Match \$1,400 for the period of July 1, 2023 to June 30, 2024 – Dept 561.

Action: Add the contract with Tiffany Zygmunt to next week’s Consent Agenda.

XI. CONSENT AGENDA

Action: APPROVE this week’s Consent Agenda.

Human Services

A. MH/ID EI- D&A

- i. Contract renewal with Center for Community Resources to provide mental health crisis services including mobile, telephone, walk-in and CMHSBG mobile services. The contract total is \$967,716 funded as follows: State \$923,104 and County Match \$44,612 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- ii. Contract renewal with The ARC of Centre County to provide intellectual disability services including in-home and community supports, supported employment, transportation, respite care, and behavioral support services. The contract total is \$74,500 funded as follows: State \$71,065 and County Match \$3,435 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- iii. Contract Addendum No. 1 with Crossroads Counseling, Inc. to allow for funds to provide additional drug and alcohol outpatient services in the amount of \$82,847. Service provider’s contract maximum will increase from \$188,262 to \$271,109. The contract total is \$271,109 funded as follows: State \$258,611 and County Match \$12,498 for the period of July 1, 2022 to June 30, 2023 – Dept 562.

-----END OF CONSENT-----

XII. AUTHORITIES, BOARDS AND COMMISSIONS

BOARD	NAME	ACTION	TERM
Children and Youth Services Advisory Board	David Sexton Jr.	Appointment	October 31, 2023 – October 30, 2025

Action: APPROVE the ABC term appointment.

XIII. CNET REQUEST

Sponsorship for the Centre County Historical Society 2023 John H. Ziegler Historic Preservation Awards Ceremony on Sunday, January 21, 2024 at 3:00 PM at the Pennsylvania Match Factory.

Action: APPROVE sponsorship of the C-NET request from the Centre County Historical Society.

XIV. CHECK RUN

Check run in the amount of \$1,874,221.38 dated October 27, 2023.

Action: APPROVE the check run dated October 27, 2023.

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XV. ADMINISTRATOR'S REPORT

XVI. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

- i. Deadline to request a mail-in ballot is October 31, 2023 for the 2023 Municipal Election.
- ii. Ballot drop box locations will be closing on November 6th at 9:00 AM for the 2023 Municipal Election.
- iii. Anyone interested in becoming a Poll worker or assisting with the counting of ballots should contact the Elections Office at 814-355-6703.
- iv. Centre County Government Offices will be closed on Friday, November 10, 2023 in observance of Veteran's Day.
- v. The Board of Commissioners meeting for Tuesday, November 7, 2023 is cancelled due to the Municipal Election.

XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, October 31, 2023

Board of Elections – 1:00 PM – Willowbank 146

Thursday, November 2, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Board of Elections Public test of equipment to tabulate votes cast – 1 PM– Willowbank 146

Tuesday, November 7, 2023

Board of Elections – 6 AM – Willowbank 146

Board of Commissioners – 10 AM – Willowbank 146 – CANCELLED DUE TO MUNICIPAL ELECTION

Thursday, November 9, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Board of Elections – 2 PM – Willowbank 146

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT