



## BOARD OF COMMISSIONERS' AGENDA

Thursday, November 5, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, October 29, 2020 Board of Commissioners' Meeting.

**Action:** *APPROVE the minutes October 29, 2020.*

IV. COVID-19 PLANNING AND RESPONSE

A. County Relief Block Grant

- i. Recipient Agreements executed by educational entities acknowledging guidance from the US Treasury and PA Department of Community and Economic Development (DCED) regarding the expenditure of CARES Act funding as allocated by Centre County through the County Relief Block Grant (CRBG) – Dept.

**Action:** *Approve the Recipient Agreements from educational entities.*

B. COVID-19 Testing Site Update

C. Personnel

- i. Transportation – Consider approval of the reinstatement of Vernon Wallace, Vehicle Operator, from full time furlough to full-time status, effective November 9, 2020, pay period 24 - Dept. 531.

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V. PERSONNEL ITEMS

A. Children and Youth

- i. Consider approval of the personnel requisition for full-time Caseworker 2, C&YS, (p.c. #8, non-exempt, replacing D. Etters), at SG-N13, effective November 5, 2020, pay period 23 – Dept. 511.
- ii. Consider approval of the personnel requisition for full-time Caseworker 1, C&YS, (p.c. #30, non-exempt, replacing L. Riesenber), at SG-N11, effective retro to October 27, 2020, pay period 23 – Dept. 511.

B. Conservation District

- i. Consider approval of the revisions to the job description for the position of Resource Conservation Coordinator 1, Conservation District, SG-N12 effective November 5, 2020, pay period 23 – Dept. 822.
- ii. Consider approval of the revisions to the job description for the position of Resource Conservation Coordinator 2, Conservation District, SG-N13 effective November 5, 2020, pay period 23 – Dept. 822.

C. Correctional Facility

- i. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #66, non-exempt, replacing P. Calhoun), at SG-N10, effective retro to October 26, 2020, pay period 23 – Dept. 333.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

- A. Treasurer – Treasurer Colleen Kennedy has approved the personnel requisition for full-time Deputy Treasurer, Treasurer, (p.c. #02, non-exempt, replacing M. Houser), at SG-S46, effective October 28, 2020, pay period 23 – Dept. 124.
- B. Sheriff – Sheriff Bryan Sampsel has approved the personnel requisition for full-time Security Officer, Sheriff, (p.c. #39, non-exempt, replacing J. Watkins), at SG-N08, effective November 2, 2020, pay period 23 – Dept. 211.

VIII. CHECK RUN

Check run in the amount of \$3,880,911.84 dated November 3, 2020.

**Action:** *APPROVE the check run dated November 3, 2020.*

IX. NON-PERSONNEL ITEMS

- A. Capital Projects - Contract with Penoco, Inc. to provide asbestos removal as part of the Courthouse renovations project in the Law Library. The proposal total is \$7,989 for 320 SF of floor tile removal, 320 SF of mastic associated with the tile, and 2 fitting/elbow insulation removal – Dept. 971.

**Action:** *APPROVE the contract with Penoco, Inc.*

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- B. Commissioners - Consent to proceed with the sale of property from the repository of unsold properties of Centre County for a bid of \$3,000, Parcel No. 14-003-.017E,0000 in Howard, PA – Dept. 111.

**Action:** *APPROVE the sale of property from the repository of unsold properties.*

- C. Criminal Justice Planning – Submission of a project modification request to the Pennsylvania Commission on Crime and Delinquency for the existing COVID-19 grant. The submission will request additional funds up to \$47,200 to support Centre County's COVID-19 Response – Dept. 306.

**Action:** *APPROVE submission of the project modification request to PCCD.*

- D. Elections – Addendum to the Engagement Letter with Babst, Calland, Clements and Zomnir, P.C. for Trump et. al. Litigation in the Western District of Pennsylvania, For Pennsylvania Democratic Party et. al. Litigation in Commonwealth Court, Bolus Litigation in Middle District of Pennsylvania, Bognet et. al. Litigation in the Western District (Johnstown) of Pennsylvania to include the litigation filed in the United States District Court for the Middle District Pennsylvania titled Bob Bolus, Sr. vs. Kathy Boockvar et. al. docketed to Civil Action 3:20 CV 1882 (“MDPA Litigation”) and the case filed in the United States District Court for the Western District (Johnstown) of Pennsylvania titled Jim Bognet et. al. vs. Kathy Boockvar et. al. docketed to Civil Action 3:20-cv-00215-KRG (“WDPA II Litigation” and collectively with the WDPA Litigation, the State Litigation and the MDPA Litigation, the "Litigation" – Dept.

**Action:** *APPROVE the addendum to the Engagement Letter with Babst, Calland, Clements and Zomnir, P.C.*

X. CONSENT AGENDA

Planning – Memorandum of Agreement with the Centre County Housing and Land Trust to provide administrative support through the Centre County Planning and Community Development Office. This agreement is for up to five hours per week during the period of November 1, 2020 through October 31, 2021 – Dept. 151.

**Action:** *Add the Memorandum of Agreement to the November 5 Consent Agenda.*

- XI. DISCUSSION ITEMS
- XII. EXECUTIVE SESSION REPORT
- XIII. QUESTIONS FROM THE PRESS
- XIV. ADJOURNMENT