



## BOARD OF COMMISSIONERS AGENDA

Tuesday, November 28, 2023 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

---

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on November 14, 2023.

Action: *APPROVE the minutes from the meeting held on November 14, 2023.*

VI. RESOLUTION

Resolution 23 of 2023 – A Resolution to support projects in the public interest from revenues through the Commonwealth Financing Authority (CFA) within the Commonwealth of Pennsylvania. The Local Share Account Statewide grants are distributed through the Department of Community and Economic Development. Centre County Board of Commissioners are requesting a Statewide Local Share Assessment grant of \$83,390 from the Commonwealth Financing Authority to be used for the Strawberry Fields, Inc.

Action: *ADOPT Resolution 23 of 2023.*

VII. AMENDED RESOLUTIONS

Resolutions 24, 25 & 26 of 2023 – Amending Resolutions 20, 21 and 22 of 2023 to include two officials for authority to execute all documents and agreements as required by the Department of Community and Economic Development grant applications.

Action: *ADOPT Resolutions 24, 25 and 26 of 2023.*

VIII. CONTRACTS – AUTHORIZATION

- A. Coroner – Grant renewal with the Pennsylvania Department of Health (DOH), Office of Drug Surveillance and Misuse Prevention (ODSMP), which will obtain coroner reports and toxicology reports for overdose deaths in the time period of July 1, 2023 to December 31, 2023 in Centre County. The agreement allows up to a \$10,000 grant reimbursement to the County which will be paid in two \$5,000 increments, one in March 2024 and another in August 2024 – Dept. 212.

Action: *Add the Grant renewal with the Pennsylvania Department of Health to next week's Consent Agenda.*

- B. Centre County Correctional Facility – Consider approval of the contract template for an Intergovernmental Housing Agreement for the rate of \$75/day per inmate for surrounding Counties for the period of December 5, 2023 to December 31, 2024 – Dept. 333.

Action: *Add the Intergovernmental Housing Agreement template to next week's Consent Agenda.*

- C. Probation – Grant agreement renewal for the Juvenile Probations Services Grant between the Commonwealth of Pennsylvania, acting through the Juvenile Court Judges' Commission. The Grant will assist with staff salaries and is estimated at \$104,043 for the period of July 1, 2023 to June 30, 2024 – Dept 305.

Action: *Add the grant agreement renewal for the Juvenile Probation Services Grant to next week's Consent Agenda.*

- D. Risk Management – Contract termination with McGarvey's Janitorial Service. This is a 30-day termination notice with McGarvey's Janitorial Service that has provided the Philipsburg MDJ Office with cleaning services for the period of March 1, 2022 to December 31, 2023 – Dept. 112.

Action: *APPROVE the contract termination with McGarvey's Janitorial Service.*

- E. Planning and Community Development

- i. Consider approval of the Memorandum of Understanding (MOU) for the "Final Land Development Plan – Ethers HVAC Office & Storage Building"; CCPCDO File No. 153-23. This proposal constitutes a Final Plan submission showing a 5,760 square foot office and storage building for Ethers HVAC along with corresponding infrastructure (i.e., stormwater management, parking, etc.) located along the western boundary of Crosswinds Drive (T-340) in the Airport Park Subdivision in Benner Township – Dept 151.
- ii. Grant agreement renewal with Pennsylvania Department of Environmental Protection (PA DEP) for the 2024 Mosquito-borne Disease Control Program. The contract total is \$85,663 for the period of January 1, 2024 to December 31, 2024 – Dept 151.

*Action: Add the Planning and Community Development items i-ii to next week's Consent Agenda.*

Human Services

F. MH/ID EI- D&A

- i. Consider approval of the linkage agreement with Peerstar, LLC. This agreement is mandated by OMHSAS Bulletin 22-08, which requires that Peerstar, LLC has linkage agreements in place with agencies in counties where Peerstar, LLC provides contracted services. This assures that there will be collaboration between the two agencies to provide care in the event that there is a mutual client. There is no cost with the agreement for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- ii. Contract renewal with Centre County Youth Service Bureau to provide mental health services including housing support, family support services, Student Assistance Program services and CASSP. The contract total is \$134,032 funded as follows: State \$127,853 and County Match \$6,179 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- iii. Contract renewal with Eagle Ridge Personal Care Home, LLC to provide mental health housing support services including supported living. The contract total is \$43,800 funded as follows: State \$41,780 and County Match \$2,020 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- iv. Contract renewal with St. Francis University to provide intellectual disability services including National Core Indicator surveys, QA&I and IM surveys. The contract total is \$36,712 funded as follows: State \$36,712 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- v. Contract renewal with the Centre County Youth Service Bureau to provide drug and alcohol services including performance-based prevention services. The contract total is \$544,352 funded as follows: State \$108,058, Federal \$431,090 and County Match \$5,204 for the period of July 1, 2023 to June 30, 2024 – Dept 562.

*Action: Add the MH/ID EI-D&A items i-v to next week's Consent Agenda.*

IX. LIQUID FUELS – FEE FOR LOCAL USE

- i. Consider approval of the 2024 County Liquid Fuels Program and Fee for Local Use Allocations – Dept. 411/412.

*Action: Add the 2024 Liquid Fuels and Fee for Local Use allocations to next week's Consent Agenda.*

X. CONSENT AGENDA

*Action: APPROVE this week's Consent Agenda.*

- A. Centre County Correctional Facility - Contract Addendum with Oasis Management Systems, Inc. for the Commissary Agreement that states no more than three menu price increases will occur per year. The remainder of the agreement will remain the same. There is no monetary change in the contract for the time period of November 28, 2023 to January 30, 2024. The main agreement will automatically renew January 31, 2024 for another one-year period – Dept. 333.

B. Information Technology Service

- i. Contract with Net 3 Technology, Inc. to provide a disaster recovery environment. The contract is for three years, for a total of \$147,245.88. This includes a one-time fee of \$750 and a monthly fee of \$4,069.33. The contract total is \$147,245.88 for the period of December 1, 2023 to November 30, 2026 – Dept. 142.
- ii. Contract with CivicPlus to provide service through Monsido to ensure our website is compliant with ADA and accessible to all users. This software regularly scans our website for changes, flagging potential issues to help maintain compliance. The contract total is \$6,378 for the period of November 1, 2023 to June 30, 2024 – Dept. 142.
- iii. Contract with Apple Developer Program, under enrollment ID 8L7RDR96U9 to provide a program needed to create the Prothonotary application but will be an account for any Centre County Government applications that are developed on this platform. There is no fees associated with the program for the period of November 1, 2023 to October 31, 2024 – Dept. 142.
- iv. Contract with Google, LLC to create a Google Developer account. This program is needed to create the Prothonotary application but will be an account for any Centre County Government applications that are developed on this platform. There is a one-time fee of \$25. The contract total is \$25 for the period of November 1, 2023 to October 31, 2024 – Dept. 142.
- v. Contract renewal with LinkedIn Corporation to provide LinkedIn Learning. The software provides a learning management platform with over 15,000 individual courses for employee growth and professional development. The two-year contract total is \$72,600 which will be annually at \$36,300 for the period of January 1, 2024 to December 21, 2025 – Dept. 142.

Human Services

C. Children & Youth Services

- i. Letter of Agreement with Skills of Central PA to provide a comprehensive working relationship between our agencies and community resources. There are no costs associated with this agreement – Dept. 511.
- ii. Contract with Valley Youth House to provide foster care/residential services for dependent/delinquent youth. The contract total is \$30,000 funded as follows: State \$24,000 and County Match \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.

-----END OF CONSENT-----

XI. CHECK RUN

Check run in the amount of \$1,558,731.19 dated November 22, 2023.

Action: *APPROVE the check run dated November 22, 2023.*

XII. LETTER OF SUPPORT

- i. Consider approval of a Letter of support for Nittany Performing Arts Center Board of Directors submission of a grant through the DCED Local Share Account.

Action: *APPROVE the letter of support for Nittany Performing Arts Center Board of Directors.*

BOARD OF COMMISSIONERS AGENDA  
TUESDAY, NOVEMBER 28, 2023  
PAGE 5

XIII. ADMINISTRATOR'S REPORT

XIV. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Thursday, November 30, 2023

Finance Committee – 9 AM – Willowbank 146

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, December 5, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11 AM – Willowbank 146

Employee Benefits Trust – 3 PM – Willowbank 146

XVII. QUESTIONS FROM THE PRESS

XVIII. ADJOURNMENT