



BOARD OF COMMISSIONERS AGENDA

Tuesday, December 5, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on November 28, 2023.

Action: *APPROVE the minutes from the meeting held on November 28, 2023.*

VI. PROCLAMATION

Proclamation 47 of 2023 – Recognizing the 75th anniversary of the establishment of the United Nations.

Action: *ADOPT Proclamation 47 of 2023 recognizing the 75th anniversary of the establishment of the United Nations.*

VII. 2024 BUDGET ADOPTION

- A. The 2024 County Budget in the amount of \$141,727,824 of which \$113,137,810 is the operating budget and \$28,590,014 is for capital reserve – Dept. 113.

Action: *ADOPT the 2024 County Budget.*

- B. Resolution 27 of 2023 – Enacting a tax levy and rate as follows: total millage 7.84 of mills on real estate assessed valuation at the rate of taxation of \$.78 on each \$100.00 of assessed valuation of taxable property – Dept. 113.

Action: *ADOPT Resolution 27 of 2023.*

VIII. BIDS AND PROPOSALS

- A. Snow Removal Services RFP – Snow removal services proposals received by deadline: – Dept. 161.

Items required for RFP Submission	Grunthaner Landscape II
Attended Mandatory Pre-proposal Meeting	X
Attachment B - Consent to Extension of Date for Award	X
Attachment C - Non-Collusion Affidavit	X
Attachment D - Non-Discrimination Clause	X
Attachment E – Contractor Integrity Provisions	X
Attachment F – Cost Submittal Worksheet	X
Attachment G – County required Policies	X
Technical Submittal Worksheet	X

Action: *Enter into contract review for the Snow Removal Services RFP.*

- B. Centre Crest Building IFB– Requesting approval for advertising for Invitations for Bids for the Centre Crest Building Renovation – Dept 971.

Action: *APPROVE advertisement for the Invitation for Bids – Centre Crest Building Renovation.*

IX. CONTRACTS – AUTHORIZATION

- A. 9-1-1 Emergency Communications

- i. Consider approval of a grant agreement with Pennsylvania Emergency Management Agency (PEMA) for the Statewide Interconnectivity Projects grant. This is the sixth South Alleghanias Cooperative (SAC) project grant. This grant will fund the following projects: ESInet Connectivity Maintenance \$50,503.56, CHE Maintenance \$80,474.25, CHE Refresh \$336,918. SAC Shared CAD System Maintenance \$97,050.62, CAD Refresh \$64,668.40, NG911 GIS Post Migration \$35,000 and ILEC Post Migration Legacy \$5,280. The grant total is \$669,894.83 funded as follows: State \$669,894.83 for the period of October 1, 2023 to December 31, 2024 – Dept 354.

Action: *APPROVE the agreement with Pennsylvania Emergency Management Agency for the Statewide Interconnectivity Projects grant.*

- ii. Contract renewal with Onsolve, LLC to provide CodeRed service to 9-1-1. It is used to place large volumes of telephone calls at a high speed to deliver pre-recorded telephone calls to recipients within pre-selected households and businesses. This is used for emergency and non-emergency messages. The contract total is \$12,129.70 for the period of December 31, 2023 to December 31, 2024 – Dept 354.

Action: *Add the contract with Onsolve, LLC to next week’s Consent Agenda.*

- B. Controller – Contract renewal with Korn Ferry to provide professional actuarial services to the County. The monthly rate is \$2,488 for a contract total of \$29,856, which will be paid from the Retirement Fund for the period of January 1, 2024 to December 31, 2024 – Dept 125.

Action: *Add the contract with Korn Ferry to next week's Consent Agenda.*

- C. Capital Projects – Consider approval of a proposal from Gordian for the installation of an approximate 4,600 square feet concrete pad for the 47' X 98' pole covered garage, replacement of two entryway man doors and replacement of the garage rain spouts. The contract total is \$49,808.20 – Dept. 971.

Action: *APPROVE the Gordian proposal.*

- D. Housing – Consider approval of an agreement with Providence Mortgage Group, LLC to be a new lender with Centre County's First Time Home Buyer Program. There will be an automatic continuation of the Agreement unless either party chooses to end the agreement, in writing, within a 30-day timeframe – Dept. 815.

Action: *APPROVE the agreement with Providence Mortgage Group, LLC.*

Human Services

E. MH/ID EI- D&A

- i. Contract Addendum No. 1 with Strawberry Fields, Inc. to allow for funds to provide additional Community Residential Rehabilitation services and CHIPP enhanced housing support services in the amount of \$243,294. The contract total is \$1,575,294 funded as follows: State \$1,502,673 and County Match \$72,621 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- ii. Contract renewal with CARES of Central PA, Inc. to provide services including community participation services, transportation, supported employment and respite services. The contract total is \$60,000 funded as follows: State \$57,234 and County Match \$2,766 for the period of July 1, 2023 to June 30, 2024 – Dept 561.

Action: *Add the MH/ID EI- D&A items i-ii to next week's Consent Agenda.*

X. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

- A. Coroner – Grant renewal with the Pennsylvania Department of Health (DOH), Office of Drug Surveillance and Misuse Prevention (ODSMP), which will obtain coroner reports and toxicology reports for overdose deaths in the time period of July 1, 2023 to December 31, 2023 in Centre County. The agreement allows up to a \$10,000 grant reimbursement to the County which will be paid in two \$5,000 increments, one in March 2024 and another in August 2024 – Dept. 212.
- B. Centre County Correctional Facility – Consider approval of the contract template for an Intergovernmental Housing Agreement for the rate of \$75/day per inmate for surrounding Counties for the period of December 5, 2023 to December 31, 2024 – Dept. 333.

- C. Probation – Grant agreement renewal for the Juvenile Probations Services Grant between the Commonwealth of Pennsylvania, acting through the Juvenile Court Judges’ Commission. The Grant will assist with staff salaries and is estimated at \$104,043 for the period of July 1, 2023 to June 30, 2024 – Dept 305.
- D. Planning and Community Development
- i. Consider approval of the Memorandum of Understanding (MOU) for the “Final Land Development Plan – Etters HVAC Office & Storage Building”; CCPCDO File No. 153-23. This proposal constitutes a Final Plan submission showing a 5,760 square foot office and storage building for Etters HVAC along with corresponding infrastructure (i.e., stormwater management, parking, etc.) located along the western boundary of Crosswinds Drive (T-340) in the Airport Park Subdivision in Benner Township – Dept 151.
 - ii. Grant agreement renewal with Pennsylvania Department of Environmental Protection (PA DEP) for the 2024 Mosquito-borne Disease Control Program. The contract total is \$85,663 for the period of January 1, 2024 to December 31, 2024 – Dept 151.

Human Services

- E. MH/ID FI- D&A
- i. Consider approval of the linkage agreement with Peerstar, LLC. This agreement is mandated by OMHSAS Bulletin 22-08, which requires that Peerstar, LLC has linkage agreements in place with agencies in counties where Peerstar, LLC provides contracted services. This assures that there will be collaboration between the two agencies to provide care in the event that there is a mutual client. There is no cost with the agreement for the period of July 1, 2023 to June 30, 2024 – Dept 561.
 - ii. Contract renewal with Centre County Youth Service Bureau to provide mental health services including housing support, family support services, Student Assistance Program services and CASSP. The contract total is \$134,032 funded as follows: State \$127,853 and County Match \$6,179 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
 - iii. Contract renewal with Eagle Ridge Personal Care Home, LLC to provide mental health housing support services including supported living. The contract total is \$43,800 funded as follows: State \$41,780 and County Match \$2,020 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
 - iv. Contract renewal with St. Francis University to provide intellectual disability services including National Core Indicator surveys, QA&I and IM surveys. The contract total is \$36,712 funded as follows: State \$36,712 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
 - v. Contract renewal with the Centre County Youth Service Bureau to provide drug and alcohol services including performance-based prevention services. The contract total is \$544,352 funded as follows: State \$108,058, Federal \$431,090 and County Match \$5,204 for the period of July 1, 2023 to June 30, 2024 – Dept 562.

XI. LIQUID FUELS – FEE FOR LOCAL USE

- i. Consider approval of the 2024 County Liquid Fuels Program and Fee for Local Use Allocations – Dept. 411/412.

-----END OF CONSENT-----

XII. AUTHORITIES, BOARDS AND COMMISSIONS

BOARD	NAME	ACTION	TERM
MH/ID Advisory Board	Dagmar Wilson	Appointment	December 5, 2023 – December 4, 2025
Conservation District	Thomas Boldin	Re-Appointment	January 1, 2024 – December 31, 2027
Conservation District	Mike Messina	Re-Appointment	January 1, 2024 – December 31, 2027
Conservation District	Steven Dershem	Re-Appointment	January 1, 2024 – December 31, 2024

Action: *APPROVE the ABC appointment and re-appointments.*

XIII. CHECK RUN

Check run in the amount of \$1,502,423.05 dated December 1, 2023.

Action: *APPROVE the check run dated December 1, 2023.*

XIV. ADMINISTRATOR’S REPORT

XV. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

XVI. EXECUTIVE SESSION REPORT

XVII. PUBLIC MEETING SCHEDULE

Tuesday, December 5, 2023

Board of Commissioners Work Session – 11 AM – Willowbank 146

Employee Benefits Trust – 3 PM – Willowbank 146

Tuesday, December 12, 2023

Board of Commissioners – 10 AM – Willowbank 146

Thursday, December 14, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT