



SALARY BOARD AGENDA

Thursday, February 9, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, January 26, 2023 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, January 26, 2023.*

V. ACTION ON PERSONNEL ITEMS

A. Human Services

i. Children & Youth Services

1. Consider approval of the creation of a full-time Caseworker 2, C&YS, (p.c. #56, non-exempt), at SG-07, effective February 9, 2022, pay period 4 – Dept. 511.
2. Consider approval of the creation of an on-call/occasional Senior Advisor, C&YS, (p.c. #55, non-exempt), at SG-11, effective February 12, 2022, pay period 5 through September 30, 2023, pay period 21, for up to 22.5 hours per week – Dept. 511.

Action: *APPROVE the Children & Youth Services items 1-2.*

- ii. Transportation - Consider approval of the upgrade/reclassification to the position of full-time Department Clerk 3 (75), Transportation, (p.c. #41, non-exempt), at SG-04 to full-time Administrative Assistant, Transportation, (p.c. #41, non-exempt), at SG-05, effective February 12, 2023, pay period 5 (Currently occupied by K. Boeckel). Salary budget impact for 2023 \$650, annualized salary impact for 2024 \$1,014 – Dept. 531.

Action: *APPROVE the upgrade/reclassification to PC#41 in Transportation.*

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VI. ADJOURNMENT