



## BOARD OF COMMISSIONERS AGENDA

Tuesday, March 15, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

- IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

- V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on Tuesday, March 8, 2022 and the ARPA Work Session held on Tuesday, March 1, 2022.

**Action:** *APPROVE the minutes from the Board of Commissioners meeting and work session.*

- VI. CONTRACTS – AUTHORIZATIONS

- A. Prothonotary

- i. Master Agreement with Teleosoft, Inc. to consolidate all existing license, software, support and maintenance agreements into one Master Agreement. This agreement remains in force until terminated with 90 days written notice. Pricing and services may be contracted via addenda to this Master Agreement – Dept. 223.

**Action:** *Add the Master Agreement with Teleosoft to the March 24<sup>th</sup> Consent Agenda.*

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- ii. Addendum A – Prothonotary to the Master Agreement with Teleosoft, Inc. for CountySuite Civil Court software. The County shall pay a one-time fee of \$249,000 with maintenance services for the applications and configuration provided for a fee of \$29,954 per year – Dept. 223.

**Action:** *Add the Addendum A - Prothonotary with Teleosoft, Inc. to the March 24<sup>th</sup> Consent Agenda.*

- B. Public Defender – Contract renewal with Thomson Reuters to provide West Law Proflex. The contract total is \$91,391.76 for the period of April 1, 2022 through April 1, 2025 – Dept. 132.

**Action:** *Add the contract renewal with Thomson Reuters to the March 24<sup>th</sup> Consent Agenda.*

- C. Criminal Justice Planning

- i. Grant award from the Pennsylvania Commission on Crime and Delinquency (PCCD) to receive mental health initiative funds for a collaborative project with the State College Borough. The grant award is \$150,000, which is Federally funded for the period of January 1, 2022 through December 31, 2023 – Dept. 306.

**Action:** *APPROVE the grant award from the PCCD.*

- ii. Grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Bryne Justice Assistance Grant, not to exceed \$250,000 over two years. The funds will be utilized to support the implementation of a new caseworker in the Public Defender’s office to coordinate client services – Dept. 306.

**Action:** *Authorize submission of the Bryne Justice Assistance Grant to the PCCD.*

- CI. Planning and Community Development – Contract with the Pennsylvania Department of Community and Economic Development (DCED) for the 2021 Federal Fiscal Year Community Development Block Grant. Grant award is \$476,869 for street, water and sewer improvements under contract C00082286 during the period of January 18, 2022 – January 17, 2026 – Dept. 817.

**Action:** *APPROVE the contract with the PA DCED.*

- E. Information Technology Services – Contract with Mission Critical Partners (MCP) to provide a period of time for the transfer of knowledge from the existing IT vendor. The contract amount is not to exceed \$120,000 for the period of March 24, 2022 through June 30, 2022 – Dept. 142.

**Action:** *Add the contract with MCP to the March 24<sup>th</sup> Consent Agenda.*

VII. CONSENT AGENDA

VIII. LIQUID FUELS – FEE FOR LOCAL USE

IX. CNET REQUEST

Sponsorship for the livestream of the 2022 General Primary Vote-By-Mail Processing Room at the Penn Stater Hotel and Conference Center.

**Action:** *APPROVE CNET Sponsorship for the 2022 General Primary Vote-By-Mail Processing Room.*

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X. CHECK RUN

Check run in the amount of \$925,231.36 dated March 11, 2022.

**Action:** *APPROVE the check run dated March 11, 2022.*

XI. ADMINISTRATOR'S REPORT

XII. LETTER OF SUPPORT

XIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

The Broadband Strategic Plan's online internet survey and speed test is available online at <https://centrecountypa.speedsurvey.org> through Friday, March 25, 2022. The 5-minute survey is open to all Centre County residents and businesses who want to provide feedback on their internet services.

XIV. EXECUTIVE SESSION REPORT

XV. BID AND PROPOSAL SCHEDULE

**Friday, March 25, 2022**

RFP – Copier Lease Services – Proposals Due – 4:00 PM **DATE AMENDED**

RFP – Homemaker Services and OPTIONS Program – Proposals Due – 4 PM

**Tuesday, March 29, 2022**

RFP – Copier Lease Services – Proposal Opening – 10 AM – Willowbank **DATE AMENDED**

RFP – Homemaker Services & OPTIONS Program – Proposal Opening – 10 AM – Willowbank

XVI. PUBLIC MEETING SCHEDULE

**Tuesday, March 15, 2022**

Board of Commissioners – 10 AM – Willowbank 146

**Tuesday, March 22, 2022**

Board of Commissioners– 10 AM – CANCELLED

**Thursday, March 24, 2022**

Board of Commissioners – Salary Board – 10 AM – Willowbank 146

XVII. QUESTIONS FROM THE PRESS

XVIII. ADJOURNMENT