



BOARD OF COMMISSIONERS' AGENDA

Tuesday, March 19, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, March 12, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from March 12, 2019.*

V. PROCLAMATION

Proclamation No. 3 of 2019 – Proclaiming March 17-23, 2019 as 4-H Week in Centre County.

Action: *Adopt Proclamation No. 3 of 2019.*

VI. REQUEST FOR PROPOSALS

Human Services

MH/ID/EI – D&A - Development of a Crisis Diversion Service, licensed Crisis Residential Service, which will provide additional support to individuals from Centre County that are in crisis and/or in need of a temporary shelter – Dept. 561.

Action: *APPROVE the advertisement of the RFP – Mental Health Crisis Diversion Services.*

VII. CONTRACTS

A. Human Services

- i. MH/ID/EI - Certification Statement for the Human Services Block Grant Fiscal Year 2017-2018 Report – Dept. 561.

Action: *APPROVE the Human Services Block Grant FY 17-18 report.*

- ii. Transportation – Purchase of a 2019 Ford Ranger XL 4x4 Super Cab truck from Tri-Star Ford of Tyrone, Inc. through the COSTARS program. The truck will be for use in the Mosquito-borne Disease Control Program. The vehicle will be purchased utilizing approved grant funds with a total cost of \$25,022.84 – Dept. 532.

Action: *Add the purchase from Tri-Star Ford of Tyrone, Inc. to next week's Consent Agenda.*

- iii. Veterans Affairs – Grant award from the Pennsylvania Veterans' Trust Fund to providing outreach services to veterans. The project total is \$9,750 for the period of June 1, 2019 through May 31, 2020 – Dept. 523.

Action: *APPROVE the grant award from the Pennsylvania Veterans' Trust Fund.*

- B. Criminal Justice Planning – Advisory Board bylaws for the Centre County Heroin & Opioid Prevention and Education (HOPE) Initiative – Dept. 306.

Action: *Add the HOPE Initiative bylaws to next week's Consent Agenda.*

- C. Correctional Facility – Memorandum of Understanding (MOU) with the Pennsylvania State Police to investigate all Prison Rape Elimination Act (PREA) allegations arising at the correctional facility. There is no cost for this agreement – Dept. 333.

Action: *Add the MOU with Pennsylvania State Police to next week's Consent Agenda.*

D. Court Administration

- i. PA Rule of Judicial Administration 701(a) and Act 37 of 2007 Senior Judge Chambers and Support Staff: Application for Senior Judge Reimbursable Costs application to the Administrative Office of Pennsylvania Courts (AOPC) for reimbursable costs incurred in calendar year 2018. Reimbursements requested are for staff support \$8,816 and facilities \$1,020 which totals \$9,836 in 2018 – Dept. 271

- ii. Court Interpreter Services Grant application to the Administrative Office of Pennsylvania Courts (AOPC) for language access reimbursable costs incurred in calendar year 2018. Reimbursements requested are for courtroom interpreters \$33,687.66 and telephone interpreting services \$3,092.70 which totals \$36,780.36 in 2018 – Dept. 271.

Action: *APPROVE submission of the reimbursement applications to the AOPC.*

iii. Contract renewal with Tammy Smeal to provide cleaning services at the Philipsburg MDJ Office. The contract rate is \$365 per month and \$900 for a one time service to strip and wax the floor, a total of \$5,280 for the period of January 1, 2019 through December 31, 2019 – Dept. 254.

iv. Contract renewal with Pitney Bowes for a mailing machine in the State College II Magisterial District Judges Office. The contract total is \$5,862 for the estimated period of April 1, 2019 through March 31, 2024 – Dept. 257.

Action: Add the contract renewals with Tammy Smeal and Pitney Bowes to next week's Consent Agenda.

E. Domestic Relations – Pricing Supplement and Pricing Sheet incorporated into and supplementing the then-current Law Enforcement Agency Subscriber Agreement with TransUnion Risk and Alternative Data Solutions, Inc. The contract total is \$100 per month, which is funded as follows: Federal \$66 and County \$34, a total of \$2,400 for the period of May 1, 2019 through April 30, 2021 – Dept. 281.

Action: Add the pricing supplement and pricing sheet with TransUnion Risk and Alternative Data Solutions, Inc. to next week's Consent Agenda.

F. Probation – Owner County Agreement with the Central Counties Youth Center, a juvenile detention center jointly owned by Centre, Clinton, Clearfield, Huntingdon, and Mifflin Counties. The total cost of the agreement is \$134,960 for the period of January 1, 2019 through December 31, 2019 – Dept. 305.

Action: Add the Owner County Agreement with the Central Counties Youth Center to next week's Consent Agenda.

G. Commissioners - Change Order No. 06 with general contractor J.C. Orr and Son, Inc. for the Equipment Storage Building Project at the Centre County Public Safety Training Center. This Change Order provides an increase of \$250.00 for the purchase of three remotes for the overhead doors, increasing the contract total from \$764,724.14 to \$764,974.14. A change order summary for the Equipment Storage Building Project is attached.

Action: APPROVE Change Order No. 06 with Allied Mechanical & Electrical.

VIII. LETTER OF SUPPORT

Commissioners – Letter to the Centre Region Council of Governments in support of exploring and collecting information relating to the opportunity to obtain solar-generated energy in partnership with other public entities in Centre County – Dept. 111.

Action: APPROVE the letter of support to the Centre Region Council of Governments.

IX. CONSENT AGENDA

A. Emergency Communications

- i. Agreement with Zito Media Communications, LLC to install the required electronic equipment and established leased fiber connectivity as described under the provisions of the 2017 SCM ESnet Fiber Project included in the Interconnectivity Grant. The initial cost of the service is \$275,000, which will be paid under the 2017 SCM Fiber Project. Thereafter, the County is responsible for a monthly recurring cost of \$500 for ongoing connection service. The 2019 monthly fee will be paid with funds allotted from the 2018 Southern Alleghenies Cooperative grant initiative. In years 2020 through 2024, the County will submit yearly applications to Pennsylvania Emergency Management Agency (PEMA) for funding to cover the monthly maintenance fee. The contract total is estimated at \$305,000 for the period of March 19, 2019 through August 31, 2024 – Dept. 354.
- ii. Contract renewal with the Commonwealth of Pennsylvania for the Rattlesnake II site in Rush Township. This contract is an automatic renewal for the period of January 11, 2020 through January 10, 2040 on the same terms and conditions set forth in the agreement approve January 11, 2000. It grants the County use of the Commonwealth's tower and site shelter for tower equipment at no cost to the County – Dept. 354

B. Human Services

i. Adult Services

1. Contract addendum with Centre County Youth Services Bureau to increase the original contract amount from \$107,898 to \$139,898. This will increase admin from \$9,000 to \$9,750 and direct services (mortgage and rental assistance) from \$98,898 to \$130,148. This contract is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
2. Interim Addendum to the Program Management Agreement for the Emergency Food Assistance Program (TEFAP) as presented by The PA Department of Agriculture. This letter agreement clarifies a federal regulatory requirement relating to participation of the County in TEFAP – Dept. 501.

X. ADMINISTRATOR'S REPORT

XI. LIQUID FUELS

XII. FEE FOR LOCAL USE

XIII. CHECK RUN

Check run in the amount of \$1,979,080.42 dated March 15, 2019.

Action: *APPROVE the check run dated March 15, 2019.*

XIV. DISCUSSION ITEMS

CBICC Economic Development Project Update

XV. RECOGNITION

XVI. C-NET REQUESTS

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

Tuesday, March 19, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, March 21, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Press Conference - Multimodal Transportation Fund Grant - 2:00 PM - Room 146WB

Tuesday, March 26, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, March 28, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

XX. BID / PROPOSAL SCHEDULE

Tuesday, March 26, 2019

Proposal Award - RFP Homemaker Services/OPTIONS Program

XXI. ELECTION ANNOUNCEMENTS

Wednesday, March 20, 2019

Casting of Lots for Municipal Primary.

Wednesday, March 27, 2019

Last day for withdrawal by candidates who filed nomination petitions.

Monday, April 22, 2019

Last day to register before the primary.

Tuesday, April 23 - Thursday, April 25, 2019

Election Board Training Classes - CCCF Community Room - 9 AM, 2 PM, and 6 PM

Tuesday, May 14, 2019

Last day to apply for a civilian absentee ballot.

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Friday, May 17, 2019

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 21, 2019

Municipal Primary

- XXII. QUESTIONS FROM THE PRESS
- XXIII. ADJOURNMENT