



BOARD OF COMMISSIONERS AGENDA

Tuesday, March 28, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. ANNOUNCEMENT

2023 Community Development Block Grant (CDBG) Program application kickoff
Community Letter

VI. PROCLAMATION

Proclamation 8 of 2023 – Proclaiming **April 2023** as **National County Government and Centre County Employee Appreciation Month** in Centre County.

Action: *ADOPT Proclamation 8 of 2023 proclaiming April 2023 as National County Government and Centre County Employee Appreciation Month.*

VII. BIDS AND PROPOSALS

A. Centre County Courthouse Roof Restoration IFB Bid Results received by deadline:

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Contractor	City/State	Attended Mandatory Pre- bid Meeting	Bid Bond 10%
R.H. Marcon Inc.	State College, PA	X	X
David M Maines Associates	Lewistown, PA	X	X
Detwiler Roofing	East Earl, PA	X	X

Action: *Enter into contract negotiations for the IFB – Centre County Courthouse Roof Restoration.*

VIII. **CONTRACTS – AUTHORIZATION**

- A. Centre County Correctional Facility – Consider approval of the purchase of a Kubota tractor from Dotterer Equipment, Inc. for use at the Correctional Facility. This will replace the current non-operating tractor. The total cost is \$32,132.37, which will be paid for with commissary funds – Dept 333.

Action: *APPROVE the purchase of a Kubota tractor from Dotterer Equipment, Inc.*

- B. 9-1-1 Emergency Communications – Contract Addendum #1 with weatherTAP to provide upgrades to five licenses. This service will allow for real time weather radar to be monitored 24/7 in our Communications Center as well as the addition of the Transportation Department and the Commissioner’s Office. The original agreement cost was \$296.47 and will increase to \$434.15 with the added additional licenses. The contact total is \$434.15 funded as follows: \$246.47 from 911 budget and \$137.68 from Information Technology Services budget for the period of April 4, 2023 to April 3, 2024 – Dept 354 and Dept. 142.

Action: *Add the contract addendum #1 with weatherTAP to next week’s Consent Agenda.*

- C. Controller’s – Contract renewal with Korn Ferry to provide professional actuarial services to the County. The monthly rate is \$2,464 for a contract total of \$29,568, which will be paid from the Retirement Fund for the period of January 1, 2023 to December 31, 2023 – Dept 125.

Action: *APPROVE the contract with Korn Ferry.*

Human Services

D. Children & Youth Services

- i. Contract renewal with Sign Language Specialists of Western PA, Inc. to provide sign language/ interpreting services for hearing impaired dependent youth and their families. The contract total is \$3,770 funded as follows: State \$3,016 and County \$754 for the period of July 1, 2022 to June 30, 2023 – Dept 511.
- ii. Contract with People R’ Us Community Residential Services to provide foster care services for delinquent/dependent youth. The contract total is \$33,108.72 funded as follows: State \$26,486.98 and County Match \$6,621.74 for the period of July 1, 2022 to June 30, 2023 – Dept 511.

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Action: *Add the Children and Youth Services contracts i-ii to the next week's Consent Agenda.*

IX. LIQUID FUELS AND FEE FOR LOCAL USE

- i. Consider approval of a liquid fuels reimbursement in the amount of \$243.15 to Centre County Government for the 2022 costs related to the traffic light located at Rishel Hill Road – Dept. 411.

Action: *APPROVE the liquid fuels reimbursement.*

X. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

- A. Centre County Correctional Facility – Consider approval of the contract template for an Intergovernmental housing agreement for the rate of \$75/day per inmate for the period of January 1, 2023 to December 31, 2023 – Dept. 333.
- B. Records Management – Contract with Shredding Solutions to provide secure on-site shredding of documents throughout County buildings. The estimated average monthly cost is \$995. The contract total is not to exceed \$18,000 for the period of April 1, 2023 to March 31, 2024 – Dept 143.
- C. Information Technology Services – Contract with PDQ/SmartDeploy to provide software for inventory of hardware/software assets and to push out software/hardware patches. The contract total is \$10,500 for the period of March 28, 2023 to March 27, 2024 – Dept 142.

-----END OF CONSENT-----

XI. C-NET REQUESTS

Sponsorship for the taping of the 2023 Ron and Mary Maxwell Community Spelling Bee on Wednesday, September 27, 2023.

Action: *APPROVE the CNET sponsorship for the 2023 Ron and Mary Maxwell Community Spelling Bee.*

XII. CHECK RUN

Check run in the amount of \$1,565,879.99 dated March 24, 2023.

Action: *APPROVE the check run dated March 24, 2023.*

XIII. ADMINISTRATOR'S REPORT

XIV. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

XV. EXECUTIVE SESSION REPORT

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XVI. PUBLIC MEETING SCHEDULE

Tuesday, March 28, 2023

Board of Commissioners Work Session – 11:00 AM – Willowbank 146

Thursday, March 30, 2023

Finance Committee – 9 AM – Willowbank 146

Tuesday, April 4, 2023

Board of Commissioners – 10 AM – Willowbank 146

Thursday, April 6, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XVII. QUESTIONS FROM THE PRESS

XVIII. ADJOURNMENT