



## SALARY BOARD AGENDA

Thursday, June 30, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, June 16, 2022 Salary Board Meeting.

**Action:** *APPROVE the Salary Board meeting minutes from Thursday, June 16, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Courts

i. Court Administration

1. Approve the promotion/change in title for Joan Parsons from full-time Criminal Court Coordinator, Court Administration, (p.c. #12, non-exempt), at SG-N10W(23)--\$24.45/hour to full-time Judicial Secretary, Court Administration, (p.c. #09, non-exempt, replacing S. Knisley), at SG-N11V(22)--\$25.09/hour, effective July 11, 2022, pay period 15. President Judge Pamela Ruest is requesting that Ms. Parsons be approved at SG-N11Z(26)--\$27.08/hour. Salary budget savings for 2022 \$1,106 – Dept. 271.
2. Approve the promotion/change in title/departments for Melody Cain from full-time Department Clerk 2 (80), Probation, (p.c. #29, non-exempt, 80 Hour), at SG-N06D(04)--\$14.31/hour to full-time Criminal Court Coordinator, Court Administration, (p.c. #12, non-exempt, 75 Hour, replacing J. Parsons), at SG-N10A(01)--\$16.16/hour, effective July 7, 2022, pay period 15. President Judge Pamela Ruest is requesting that Ms. Cain be approved at SG-N10F(06)--\$17.75/hour. Salary budget savings for 2022 \$3,552, annualized salary savings for 2023 \$13,065 – Dept. 271.

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3. Approve the rate for Laura C. Wagner at SG-N08A(01)--\$14.79/hour, effective July 5, 2022, pay period 15. President Judge Pamela Ruest is appointing Ms. Wagner to full-time Department Clerk 3 (75), Court Administration, (p.c. #39, non-exempt, replacing S. Smitchko). President Judge Ruest is requesting that Ms. Wagner be approved at SG-N08G(07)--\$16.53/hour. Salary budget savings for 2022 \$1,967, annualized salary impact for 2023 \$3,393 – Dept. 271.
4. Consider approval of the creation of an on-call/occasional Senior Court Consultant, Court Administration, (p.c. #08, non-exempt), effective June 30, 2022, pay period 14 through December 31, 2023, pay period TBD – Dept. 271.
5. Consider approval of the appointment for Wanda Andrews, on-call/occasional Senior Court Consultant, Court Administration, (p.c. #08, non-exempt, new), at SG-N19T(20)--\$35.02/hour for up to 20 hours/week, effective July 6, 2022, pay period 15 through December 31, 2023, pay period TBD. Salary budget impact for 2022 \$15,355, annualized salary impact for 2023 \$33,269 – Dept. 271.

**Action:** *APPROVE the Court Administration items 1-5.*

- ii. Probation – Approve the rate for Tiffany A. Rainey at SG-N07A(01)--\$14.16/hour, effective July 5, 2022, pay period 15. President Judge Pamela Ruest is appointing Ms. Rainey to full-time Secretary 2 (80), Probation, (p.c. #14, non-exempt, replacing J. Ault). President Judge Ruest is requesting that Ms. Rainey be approved at SG-N07D(04)--\$14.95/hour. Salary budget savings for 2022 \$6, annualized salary impact for 2023 \$541 – Dept. 301.

**Action:** *APPROVE the rate for Tiffany Rainey.*

- B. Correctional Facility – Consider approval of the promotion/change in title for George Webb, full-time Corrections Officer, Correctional Facility, (p.c. #88, non-exempt), at SG-N10C(04)--\$22.25/hour (\$46,280/annum) to full-time Lieutenant, Correctional Facility, (p.c. #03, exempt, replacing T. Corl), at SG-S54A(01)--\$51,500.80/annum, effective July 3, 2022, pay period 15. Warden Christopher Schell is requesting that Mr. Webb be approved at SG-S54F(06)--\$56,576/annum. Salary budget savings for 2022 \$5,630, annualized salary impact for 2023 \$7,155 - Dept. 333.

**Action:** *APPROVE the promotion/change in title for George Webb.*

C. Human Services

- i. Adult Services – Consider approval of the promotion/change in title for Magdalene Bishop, Caseworker 1-Adult Services, Adult Services, (p.c. #10, non-exempt), at SG-N10C(03)--\$16.80/hour to Caseworker 2-Adult Services, Adult Services, (p.c. #10, non-exempt), at SG-N12A(01)--\$17.69/hour, effective July 3, 2022, pay period 15. Director of Adult Services Faith Ryan is requesting that Ms. Bishop be approved at SG-N12C(03)--\$18.36/hour. Salary budget impact for 2022 \$3,257, annualized salary impact for 2023 \$3,042 - Dept. 501.

**Action:** *APPROVE the promotion/change in title for Magdalene Bishop.*

VI. ADJOURNMENT