



BOARD OF COMMISSIONERS AGENDA

Tuesday, July 12, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting held on Tuesday, July 5, 2022 and the Work Session held on Tuesday, June 21, 2022.

Action: *APPROVE the minutes from July 5, 2022 and June 21, 2022.*

VI. PROCLAMATION

VII. BIDS AND PROPOSALS

- A. Business and Paratransit Fleet Vehicle Maintenance – Contract negotiations for the Request for Proposals – Dept. 531/532.

Action: *Enter into contract negotiations for the RFP – Business and Paratransit Fleet Vehicle maintenance.*

- B. CMA Professional Services – Contract negotiations for the CMA Professional Services – Dept. 917.

Action: *Enter into contract negotiations with CMA firm – Centre Crest Renovations.*

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VIII. CONTRACTS – AUTHORIZATIONS

- A. Emergency Communications 911 – Contract with ComPros to provide CPE maintenance and support for the Southern Alleghenies 9-1-1 Cooperative Telephone System. Services include hardware, software, monitor and response from AirBus (manufacturer) and ComPros (local technical support) labor. These maintenance costs are funded by the PEMA SAC Grant. This agreement was not due for renewal, however the cost of Centre County's share decreased so a new agreement was issued with the only change being the cost breakdown for Centre County. The total cost of the contract is \$402,192.32 for the period of October 1, 2021 to September 30, 2026 – Dept. 354.

Action: *Add the contract with ComPros to next week's Consent Agenda.*

B. Planning and Community Development

1. Project selection for the 2022 CDBG application – Dept. 817.

Action: *APPROVE the 2022 CDBG project(s).*

2. The Moshannon Valley EMS is proposing to construct a 9,900 sq. ft. new ambulance/training headquarters at the site of the former Philipsburg Area Hospital. An Appalachian Regional Commission grant and matching funds will assist in the construction of the building. SEDA COG, ARC Administrator requests a match commitment letter for Pennsylvania Department of Community & Economic Development (PA DCED) to serve as the basic agency for the project. The project total is \$300,000 – Dept. 151.

Action: *APPROVE the match commitment letter for the Moshannon Valley EMS Building Project.*

Human Services

C. MH/ID

1. Letter of agreement with Strawberry Fields, Inc. to provide early intervention services that include occupational therapy, physical therapy, special instruction, IFSP teaming and interpretation services. The contract total is \$300,000 funded as follows: State \$270,000 and County match \$30,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.
2. Contract Addendum 1 with The Advocacy Alliance and the County of Centre. This will allow for funds to provide additional ID incident management services in the amount of \$8,000. The service provider's contract maximum will increase from \$15,000 to \$23,000 funded as follows: State \$21,940 and County match \$1,060 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.

Action: *Add the MH/ID items 1-2 to next week's Consent Agenda.*

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- D. Aging – Addendum to agreement with Lock Haven University that allows the acceptance of interns. Lock Haven University and Mansfield University are surrendering their independent and degree granting authority to be incorporated into the scope of accreditation of Bloomsburg University, which will be renamed Commonwealth University of Pennsylvania or the Integrated University. The Integrated University will assume the rights and duties of the previous agreement for the period of July 1, 2022 to June 30, 2025 – Dept. 521.

Action: *Add the addendum to the agreement with Lock Haven University to next week's Consent Agenda.*

E. Transportation

1. Contract renewal with Hull's Janitorial Services to provide cleaning and carpet services to the Transportation Office and garage rest room once per week for \$65.00 per week. The contract total is \$3,380 for the period of July 1, 2022 to June 30, 2023 – Dept. 531/532.
2. Contract addendum with Community Integrations LLC to provide transportation services for the County. The new single rate will increase from \$2.55 to \$2.75 per mile for trips over 40 miles for the period of July 1, 2022 to April 4, 2026 – Dept. 531.

Action: *Add the Transportation items 1-2 to next week's Consent Agenda.*

3. Consider approval of the purchase of a 2022 Ford Explorer 4WD vehicle from Hoffman Ford for the Centre County Correctional Facility. This vehicle would be placed into the Prison's Fleet to replace a vehicle that has met its useful life. The total cost is \$43,000 and will be paid for with funds from the prison's commissary fund – Dept. 532.

Action: *APPROVE the vehicle purchase for the CCCF.*

F. Facilities Management

1. Contract with McClure Company to provide boiler maintenance services and one inspection per year for the Courthouse. The contract total is \$5,140 for the period of January 1, 2022 to December 31, 2022 – Dept. 161.
2. Contract with McClure Company to provide boiler maintenance services and one inspection per year for the Willowbank Building. The contract total is \$5,140 for the period of January 1, 2022 to December 31, 2022 – Dept. 161.
3. Contract with McClure Company to provide boiler maintenance services and one inspection per year for the Centre County Correctional Facility. The contract total is \$3,214 for the period of January 1, 2022 to December 31, 2022 – Dept. 161/333.

Action: *Add the Facilities Management items 1-3 to next week's Consent Agenda.*

IX. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

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A. Information Technology Systems

1. Contract renewal with CentralSquare to provide Optio plugins and Four Js that are used to create and produce reports. The contract total is \$12,209.07 for the period of September 1, 2022 to August 31, 2023 – Dept. 142.
2. Contract renewal with CentralSquare for the annual maintenance and support for Finance Plus Software. The contract total is \$41,412.27 for the period of February 1, 2022 to January 31, 2023 – Dept. 142.

B. Elections – Contract renewal with Phoenix Graphics Inc. to provide services for mailing ballots for the November 8, 2022 General Election. The price per ballot is \$1.51 for black print for less than 500 per day, \$1.54 for color print for less than 500 per day, \$1.28 for black print for more than 500 per day and \$1.31 for color print for more than 500 per day. The contract period is September 15, 2022 to November 8, 2022 – Dept. 131.

X. CHECK RUN

Check run in the amount of \$519,947.57 dated July 8, 2022.

Action: *APPROVE the check run dated July 8, 2022.*

XI. ADMINISTRATOR'S REPORT

Second Quarter Report of 2022 – Resolution 7 of 2022.

XII. REPORTS – ANNOUNCEMENTS.

A. Voter Registration Report

B. Announcements

XIII. EXECUTIVE SESSION REPORT

XIV. PUBLIC MEETING SCHEDULE

Thursday, July 14, 2022

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, July 19, 2022

Board of Commissioners – 10 AM – Willowbank 146

Work Session – 11 AM – Willowbank 146

Tuesday, July 26, 2022

Board of Commissioners – 10 AM – Willowbank 146

XV. QUESTIONS FROM THE PRESS

XVI. ADJOURNMENT