



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, July 30, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, July 23, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from July 23, 2019.*

V. CAPITAL PROJECTS

Centre Care Inc. request for physical plant repairs at Centre Crest – Dept. 971.

VI. ANNOUNCEMENT

Vietnam Traveling Wall

VII. PROCLAMATION

Proclamation 20 of 2019 – Proclaiming August 16-24, 2019 as Grange Fair Days in Centre County.

Action: *ADOPT Proclamation 20 of 2019.*

VIII. REQUEST FOR PROPOSALS

Facilities Management – Opening of Proposals for the RFP – Card Access Control System Upgrade – Dept. 161.

Action: *Table RFP – Card Access Control System Upgrade until August 20.*

IX. RESOLUTIONS

- A. Resolution 9 of 2019 – Agreeing to enter into a Multimodal Grant Reimbursement Agreement in the amount of \$1.365 million with the Pennsylvania Department of Transportation as part of the \$1.95 million project titled the 2018 Centre County Local Bridge Bundle. Funding will be utilized to rehabilitate the following three local bridges: T-942 Lower Coleville Road Bridge, Spring Township; T-489 Front Street Bridge, Curtin Township; T-526 Fox Gap Road Bridge, Miles Township – Dept. 151.
- B. Resolution 10 of 2019 - Agreeing to enter into a Multimodal Grant Reimbursement Agreement in the amount of \$2.07 million with the Pennsylvania Department of Transportation as part of the \$3.03 million project titled the 2019 Centre County Local Bridge Bundle. Funding will be utilized to replace the following two bridges: Railroad Street Bridge, Bellefonte Borough and Mill Street Bridge Howard Township – Dept. 151.

*Action: Add Resolution 9 and Resolution 10 of 2019 to next week's Consent Agenda.*

X. FEE FOR LOCAL USE

Annual Report

XI. CONTRACTS

- A. Controller – Letter of Engagement with Baker Tilly Virchow Krause LLP to conduct an annual audit, required by PennDOT, focusing on financial and service operations for the Centre County Transportation Department. The contract total is estimated at \$8,000-10,000– Dept. 125.

*Action: Add the Letter of Engagement with Baker Tilly Virchow Krause LLP to next week's Consent Agenda.*

- B. Court Administration – Contract with Vigilant Security, Inc. for the replacement of one camera and recording device at the Centre Hall Magisterial District Judge's Office. The estimated cost of the installation is \$2,720.78 – Dept. 256.

*Action: Add the contract with Vigilant Security, Inc. to next week's Consent Agenda.*

- C. Information Technology Services – Contract renewal with Sage Technology Solutions to provide software and hardware support for the County's Mitel phone system. The contract total is \$16,066.80 for the period of August 3, 2019 through August 2, 2020 – Dept. 142.

*Action: Add the contract renewal with Sage Technology Solutions to next week's Consent Agenda.*

- D. Risk Management – Privacy and Security insurance coverage policy through Travelers Indemnity Company. The total premium is \$4,300 for the period of August 1, 2019 through July 31, 2020 – Dept. 142.

*Action: APPROVE the privacy and security insurance coverage policy through Travelers Indemnity Group.*

- E. Human Services

i. Adult Services

1. Contract Addendum with Centre Helps to increase the 24 hours per day 7 days per week information and referral hotline allocation from \$70,000 to \$151,654, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
2. Contract Addendum with Centre Helps to increase the Basic Needs Case Management Program allocation from \$23,390 to \$37,760, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
3. Contract renewal with Housing Transitions, Inc. to provide the Bridge Housing Program (transitional housing). The contract total is \$59,924, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
4. Contract renewal with Housing Transitions, Inc. to provide Homemaker Service Planning Case Management. The contract total is \$19,529, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
5. Contract renewal with Housing Transitions, Inc. to provide Housing Case Management services to Centre County residents. The contract total is \$61,059, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
6. Contract renewal with Housing Transitions, Inc. for the Centre County Rapid Re-Housing Program. The contract total is \$205,632, which is Federally funded for the period of October 1, 2019 through September 30, 2020 – Dept. 501.
7. Contract renewal with Central PA Community Action to serve as the County's Local Lead Agency for the State Food Purchase Program (SFPP) and The Emergency Food Assistance Program (TEFAP). The contract total is \$85,295.07, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
8. Contract renewal with Centre Safe to provide the Bridge Housing Program (transitional housing). The contract total is \$73,545, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.

9. Contract addendum with the Centre County Women's Resource Center to increase the Bridge Housing Program (transitional housing) allocation from \$73,545 to \$74,553, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
10. Memorandum of Agreement with the Pennsylvania Department of Agriculture for participation in the State Purchase Contract Option (SPCO) for the State Food Purchase Program (SFPP). The agreement total is \$87,482.12, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
11. Contract renewal with Centre County Youth Services Bureau to assist in the administration of the Rental and Mortgage Assistance Program. The contract total is \$127,098 for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
12. Contract renewal with Centre Helps to provide information and referral services through the Community Help Line, 24 hours per day 7 days per week to all Centre County residents. The contract total is \$70,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
13. Contract renewal with Centre Helps for the Basic Needs Case Management Program. The contract total is \$23,390, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
14. Contract renewal with Interfaith Human Services for the Financial Care Program. The contract total is \$12,340, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
15. Contract renewal with Centre Volunteers in Medicine to provide a Basic Needs Medical Case Management Program. The contract total is \$11,665, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
16. Commitment Letter from the Pennsylvania Housing Finance Agency (PHFA) for State funding in the amount of \$22,000 towards the PHARE Rental Assistance Program for the period of July 1, 2019 through December 31, 2020 – Dept. 501.

Action: *Add Adult Services items 1-16 to next week's Consent Agenda.*

17. Application to the United States Department of Housing and Urban Development (HUD) for the Rapid Re-Housing Program – Dept. 501.

Action: *APPROVE submission of the application to HUD.*

- ii. MH/ID/EI – D&A - Human Services – Contract for the RFP Crisis Assessment Services – Dept. 561.

Action: *Add the contract to next week's Consent Agenda.*

iii. Children and Youth Services

1. Contract renewal with Child Development and Family Council of Centre County, Inc. to provide childcare services. The contract total is \$1,640, which is funded as follows: State \$1,312 and County \$328 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
2. Contract renewal with Child Development and Family Council of Centre County, Inc. to provide childcare services. The contract total is \$5,000, which is funded as follows: State \$4,000 and County \$1,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
3. Contract renewal with Abba's House Daycare to provide childcare services. The contract total is \$20,000, which is funded as follows: State \$16,000 and County \$4,000 for the period of July 1, 2019 thorough June 30, 2020 – Dept. 511.
4. Contract renewal with KinderCare to provide childcare services. The contract total is \$2,000, which is funded as follows: State \$1,600 and County \$400 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
5. Contract renewal with St. John's Lutheran Church and Childcare Center to provide childcare services. The contract total is \$7,500, which is funded as follows: State \$6,000 and County \$1,500 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
6. Contract renewal with The Learning Station to provide childcare services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
7. Contract renewal with Bright Horizons doing business as Daybridge Child Development Center to provide childcare services. The contract total is \$6,000, which is funded as follows: State \$4,800 and County \$1,200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
8. Contract renewal with Your First Page Learning and Development Center to provide childcare services. The contract total is \$13,500, which is funded as follows: Sate \$10,800 and County \$2,700 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
9. Contract renewal with Kids Court Childcare and Learning Center Inc. to provide childcare services. The contract total is \$10,000, which is funded as follows: State \$8,000 and County \$2,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
10. Contract renewal with Calvary Kid Care to provide childcare services. The contract total is \$10,000, which is funded as follows: State \$8,000 and County \$2,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

11. Contract renewal with the YMCA of Centre County – Bellefonte to provide childcare services. The contract total is \$3,500, which is funded as follows: State \$2,800 and County \$700 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
12. Contract renewal with the YMCA of Centre County – Penns Valley to provide childcare services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200, for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
13. Contract renewal with the YMCA of Centre County – State College to provide childcare services. The contract total is \$2,000, which is funded as follows: State \$1,600 and County \$400 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

*Action: Add Children and Youth Services items 1-13 to next week's Consent Agenda.*

XII. LETTER OF SUPPORT

XIII. CONSENT AGENDA

- A. District Attorney – Contract with Thomson Reuters to provide Westlaw Complete Library Subscription. The contract total is \$6,998.55 for the period of August 31, 2019 through August 30, 2022 – Dept. 221.
- B. Correctional Facility – Contract renewal with Central Intermediate Unit #10 to provide WorkKeys classes for two and a half hours, twice per week. The contract rate is \$32.23 per hour, not to exceed five hours per class or one-hour preparation per week, for a contract total of \$10,056 for the period of July 1, 2019 through June 30, 2020 – Dept. 333.
- C. Planning
  - i. Memorandum of Understanding (MOU) for the Preliminary Subdivision Plan – The Horizon at Brush Valley located in Potter Township; CCPCDO File No. 105-19. This proposal represents a preliminary plan submission showing the subdivision of 98 lots, comprising 94 residential lots, two open space lots, and two stormwater management lots with corresponding infrastructure consisting of approximately 55 acres. This subdivision is located south of State Route 0192, approximately one half mile East of Centre Hall Borough at the terminus of Lane Avenue (T-435) and Kreitzer Avenue (T-434) – Dept. 151.
  - ii. Memorandum of Understanding (MOU) for the Final Subdivision Plan – Century Estates for BCM Holdings, LLC located in Gregg Township; CCPCDO File No. 106-19. This proposal represents a final plan submission showing the subdivision of nine (9) residential lots, with corresponding infrastructure, consisting of approximately 150.240 acres. This subdivision is bisected by Bitner Hollow Road (T-453) located just east of the municipal boundary line between Gregg Township and Potter Township – Dept. 151.

D. Human Services

i. Transportation – Grant agreement and assurance of compliance with the Pennsylvania Department of Human Services to participate in the Medical Assistance Transportation Program (MATP) for Fiscal Year 2019-2020. The initial MATP allocation is \$665,528 for the period of July 1, 2019 through June 30, 2020 – Dept. 531.

ii. Children and Youth Services

1. Contract renewal with Affinity Forensic Services LLC doing business as Pa Forensic Associates to provide foster care services for dependent/delinquent youth. The contract total is \$142,000, which is funded as follows: State \$113,600 and County \$28,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
2. Contract renewal with Project Point of Light to provide counseling services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2019 through June 30, 2020 - 511.
3. Contract renewal with Peggy Nadenichek, M. Ed. to provide counseling services. The contract total is \$1,500, which is funded as follows: State \$1,200 and County \$300 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
4. Contract renewal with Aimee Senott to provide counseling services. The contract total is \$20,000, which is funded as follows: State \$16,000 and County \$4,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
5. Contract renewal with Pamela McCloskey to provide counseling services. The contract total is \$8,000, which is funded as follows: State: \$6,400 and County \$1,600 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
6. Contract renewal with Affinity Forensic Services LLC doing business as Pa Forensic Associates to provide foster care services for dependent/delinquent youth. The contract total is \$140,000, which is funded as follows: State \$112,000 and County \$28,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
7. Contract renewal with George Jr. Republic in PA to provide residential services for dependent/delinquent youth. The contract total is \$313,000, which is funded as follows: State \$187,800 and County \$125,200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

8. Contract renewal with Pathways Adolescent Center to provide residential services for dependent/delinquent youth. The contract total is \$135,000, which is funded as follows: State \$108,000 and County \$27,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
9. Contract renewal with Keystone Adolescent Center, Inc. to provide foster/residential services for dependent/delinquent youth. The contract total is \$60,000, which is funded as follows: State \$48,000 and County \$12,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
10. Contract renewal with Cornell Abraxas Group, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$15,000, which is funded as follows: State \$9,000 and County \$6,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
11. Contract renewal with Pentz Run Youth Services, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$3,000, which is funded as follows: State \$2,400 and County \$600 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
12. Contract renewal with Wardell and Associates, Inc. to provide reunification, independent living, home evaluator, transportation, and counseling services for dependent/delinquent youth. The contract total is \$2,681,477, which is funded as follows: State \$2,145,182 and County \$536,295 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

iii. MH/ID/EI – D&A

1. Contract renewal with Beacon Light Behavioral Health System to provide mental health services that include outpatient mobile medication management. The contract total is \$60,000, which is funded as follows: State \$57,234 and County \$2,766 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
2. Contract renewal with Delafield, McGee and Jones P.C. to provide services that include legal consultation, attendance at mental health and intellectual disability commitment hearings, and review of commitment hearing appeals. The contract total is estimated at \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
3. Contract renewal with Eagle Ridge Personal Care Home, LLC to provide mental health services to include housing support. The contract total is \$30,000, which is funded as follows: State \$28,617 and County \$1,383 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.



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4. Contract renewal with Eagle Valley Personal Care Home, Inc. to provide mental health services to include housing support. The contract total is \$488,292, which is funded as follows: State \$465,782 and County \$22,510 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
5. Contract renewal with Eagle View Personal Care Home, LLC to provide mental health services to include enhanced support in a community residential rehabilitation setting. The contract total is \$437,000, which is funded as follows: State \$416,854 and County \$20,146 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
6. Contract renewal with Firetree, LTD. to provide drug and alcohol inpatient services to include non-hospital rehabilitation and non-hospital detoxification. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
7. Contract renewal with Gaudenzia of Erie, Inc. to provide drug and alcohol services to include non-hospital detoxification, non-hospital rehabilitation and halfway house. The contract total is estimated at \$5,000 which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.

XIV. ADMINISTRATOR'S REPORT

XV. LIQUID FUELS

XVI. CHECK RUN

Check run in the amount of \$     dated July     , 2019.

Action: APPROVE the check run dated July     , 2019.

XVII. DISCUSSION ITEMS

XVIII. RECOGNITION

XIX. C-NET REQUESTS

XX. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XXI. EXECUTIVE SESSION REPORT

XXII. PUBLIC MEETING SCHEDULE

Tuesday, July 30, 2019

BOC Meeting– 10:00 AM – Room 146WB

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Thursday, August 1, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, August 6, 2019

BOC Meeting– CANCELLED

Thursday, August 8, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

XXIII. BID / PROPOSAL SCHEDULE

Tuesday, July 30, 2019

RFP – Card Access Controls System Upgrade Project – Proposal Opening

August 2019

RFP – Office Space/Locations – MDJ Offices – Contract Award

Friday, August 9, 2019

RFP – Design/Replacement of Holt Memorial Library HVAC System – Responses Due

Tuesday, August 13, 2019

RFP – Design/Replacement of Holt Memorial Library HVAC System – Proposal Opening

Tuesday, August 20, 2019

RFP – Card Access Controls System Upgrade Project – Contract Award

Tuesday, August 20, 2019

RFP – Design/Replacement of Holt Memorial Library HVAC – Contract Award

XXIV. ELECTION ANNOUNCEMENTS

Thursday, August 1, 2019

Last day to circulate and file nomination papers.

Thursday, August 8, 2019

Last day for withdrawal by candidates nominated by nomination papers.

Monday, August 12, 2019

Last day for withdrawal by candidates nominated at the Primary.

XXV. QUESTIONS FROM THE PRESS

XXVI. ADJOURNMENT